



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
T: (213) 236-1800
www.scag.ca.gov

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Bill Jahn, Big Bear Lake

First Vice President

Randon Lane, Murrieta

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**Alan D. Wapner, San Bernardino
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**Peggy Huang, Transportation
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Energy & Environment

Linda Parks, Ventura County

Transportation

Cheryl Viegas-Walker, El Centro

REGULAR MEETING

EXECUTIVE/ ADMINISTRATION COMMITTEE

Thursday, June 6, 2019
9:00 AM - 10:00 AM

SCAG MAIN OFFICE
900 Wilshire Blvd., Ste. 1700
Policy B Meeting Room
Los Angeles, CA 90017
(213) 236-1800

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Tess Rey-Chaput at (213) 236-1908 or via email at REY@scag.ca.gov. Agendas & Minutes for the EAC - Executive/Administration Committee are also available at: www.scag.ca.gov/committees

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 236-1908. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



EAC - Executive/Administration Committee
Members – June 2019

- 1. Hon. Bill Jahn**
Chair, Big Bear Lake, RC District 11
 - 2. Hon. Randon Lane**
1st Vice Chair, Murrieta, RC District 5
 - 3. Hon. Rex Richardson**
2nd Vice Chair, Long Beach, RC District 29
 - 4. Hon. Alan Wapner**
Imm. Past Chair, SBCTA Representative
 - 5. Hon. Peggy Huang**
CEHD Chair, TCA Representative
 - 6. Hon. Stacy Berry**
CEHD Vice Chair, Cypress, RC District 18
 - 7. Sup. Linda Parks**
EEC Chair, Ventura County Rep.
 - 8. Hon. David Pollock**
EEC Vice Chair, Moorpark, District 45
 - 9. Hon. Cheryl Viegas-Walker**
TC Chair, El Centro, RC District 1
 - 10. Hon. Jess Talamantes**
TC Vice Chair, Burbank, RC District 42
 - 11. Hon. Clint Lorimore**
LCMC Chair, Eastvale, RC District 4
 - 12. Hon. Margaret Clark**
LCMC Vice Chair, Rosemead, RC District 32
 - 13. Hon. Frank Navarro**
Pres. Appt., Colton, RC District 6
 - 14. Hon. L. Dennis Michael**
Pres. Appt., Rancho Cucamonga, RC District 9
 - 15. Hon. Margaret Finlay**
Pres. Appt., Duarte, RC District 35
 - 16. Sup. Luis Plancarte**
Pres. Appt., Imperial County
-



EXECUTIVE/ADMINISTRATION COMMITTEE AGENDA

17. Hon. Brian McDonald

Chemehuevi Indian Tribe, Tribal Govt Regl Plng Board

18. Mr. Randall Lewis

Ex-Officio Member, Business Representative



EXECUTIVE/ADMINISTRATION COMMITTEE AGENDA

Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700 – Policy B Meeting Room
Los Angeles, California 90017
Thursday, June 6, 2019
9:00 AM

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE *(The Honorable Bill Jahn, Chair)*

PUBLIC COMMENT PERIOD

Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Committee, must fill out and present a Public Comment Card to the Assistant prior to speaking. Comments will be limited to three (3) minutes per speaker. The Chair has the discretion to reduce the time limit based upon the number of speakers and may limit the total time for all public comments to twenty (20) minutes.

REVIEW AND PRIORITIZE AGENDA ITEMS

ACTION/DISCUSSION ITEM/S

1. Active Transportation Database Caltrans Partnership Page 6
(Rye Baerg, Interim Manager, Active Transportation, SCAG)

RECOMMENDED ACTION:

Approve Resolution No. 19-612-5 authorizing SCAG to enter into an agreement with Caltrans to expand the Regional Active Transportation Database into a Statewide Database.

CONSENT CALENDAR

Approval Items

2. Minutes of the Meeting - April 4, 2019 Page 10
3. Proposed Revisions to Regional Council Policy Manual related to
Regional Council District Representative Election Procedures Page 16
4. Legal Services Contract Page 22
5. AB 11 (Chiu) – Community Redevelopment Law of 2019 Page 24
6. AB 47 (Daly) - Driver Records: Points: Distracted Driving Page 29
7. AB 335 (Garcia) - Imperial County Transportation Commission Page 32
8. S. 923 (Feinstein) - Fighting Homelessness through Services and Housing
Act Page 34
9. SCAG Memberships and Sponsorships Page 37
10. Contracts \$200,000 or Greater: 19-030-C01, SCAG Regional Greenprint Page 39



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- 11. Contracts \$200,000 or Greater: 19-050-C01, Riverside Active Transportation Plan (ATP) Phase 2 Page 46
 - 12. Contracts \$200,000 or Greater: 19-040-C01, City of Wildomar Active Transportation Plan Page 63
 - 13. Notice of Exemption (NOE) for the SCAG 2019 Local Demonstration Initiative Page 76
 - 14. Notice of Exemption (NOE) San Gabriel Valley Greenway Network Implementation Plan Page 88

Receive and File

- 15. SCAG Randall Lewis Employee Wellness Program Page 97
- 16. SCAG Environmental Plan Page 104
- 17. June State and Federal Legislative Monthly Update Page 108
- 18. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999 Page 114

CFO MONTHLY REPORT

(Basil Panas, Chief Financial Officer)

- 19. CFO Monthly Report Page 150

PRESIDENT'S REPORT

(The Honorable Bill Jahn, Chair)

EXECUTIVE DIRECTOR'S REPORT

(Kome Ajise, Executive Director)

FUTURE AGENDA ITEM/S

ANNOUNCEMENT/S

ADJOURNMENT



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Rye Baerg, Acting Manager, Active Transportation & Special Pr,
Active Transportation & Special Programs, (213) 236-1866,
baerg@scag.ca.gov

Subject: Active Transportation Database Caltrans Partnership

RECOMMENDED ACTION:

Approve Resolution No. 19-612-5 authorizing SCAG to enter into an agreement with Caltrans to expand the Regional Active Transportation Database into a Statewide Database.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 3: Be the foremost data information hub for the region.

EXECUTIVE SUMMARY:

SCAG has developed an Active Transportation Database, mobile application and other tools for the collection of bicycle, pedestrian and other wheeled device volume data. The statewide Active Transportation Program (ATP) has need of such a tool to ensure the standardization of data collection across ATP project applications and evaluation efforts. Caltrans seeks to enter into an agreement with SCAG to adapt the current regional Active Transportation Database into a statewide tool and expand its functionality.

BACKGROUND:

The California Department of Transportation (Caltrans), through its role as administrator of the Active Transportation Program (ATP), has a need for a statewide pedestrian and bicycle count database and consistent methodologies for the collection and reporting of before/after project count data to meet legislative requirements for the ATP.

The Southern California Association of Governments (SCAG) is a statewide leader in the development and implementation of the regional Active Transportation Database, including the establishment of standardized count methodologies for collecting count data (including a mobile application), the development of associated tools necessary to collect data from automated counters, and the creation of project evaluation procedures.

Caltrans will provide funding to SCAG to expand the regional active transportation database into a statewide database and data clearinghouse. This Statewide Active Transportation Database (SATDB) will:

- meet the data collection and reporting needs of the ATP;
- establish statewide consistencies for data collection and reporting;

- encourage other MPOs and local agencies to utilize these methods and tools; and streamline the ongoing and future data collection efforts across California.

Upon completion of the contractual agreement with Caltrans, SCAG will seek consultant assistance and expertise for developing and implementing the statewide pedestrian and bicycle count database and collection process. Key components of the project include but are not limited to:

- Collect and manage input from California’s diverse data-stakeholders (Caltrans, MPOs, local agencies) to guide the implementation of the project.
- Expand SCAG’s existing regional database statewide and modify it as necessary to meet the needs of Caltrans, MPOs, and local agencies.
- Develop standardized statewide pedestrian and bicycle data collection, storage, analysis, and reporting methodologies.
- Identify new analytical methodologies to estimate the “total pedestrian and bicycle users” within a specific infrastructure improvement project.
- Provide formal statewide training and marketing to encourage state, regional and local data-stakeholders to take full advantage of the new statewide data collection, storage, and reporting tools.

SCAG will build and manage the statewide database of bicycle and pedestrian counts on behalf of Caltrans. SCAG will manage a consultant team to complete the tasks required. Caltrans will provide funds to support the project as well as support the coordination and oversight of the project to ensure it meets state needs and data standards. Caltrans will participate in the RFP process to select the consultant and review deliverables throughout the project.

FISCAL IMPACT:

Caltrans will provide \$1,175,666 in Active Transportation Funds through the Active Transportation Resource Center. SCAG will provide \$293,917 in funding over three fiscal years through OWP number 050.0169.07, pending the approval of each OWP.

ATTACHMENT(S):

1. Resolution No. 19-612-5 to collaborate with Caltrans to develop the Active Transportation Database



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
T: (213) 236-1800
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RESOLUTION NO. 19-612-5

**A RESOLUTION OF THE SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS (SCAG) AUTHORIZING
AN AGREEMENT WITH THE CALIFORNIA DEPT. OF TRANSPORTATION
(CALTRANS) TO EXPAND THE ACTIVE TRANSPORTATION DATABASE**

REGIONAL COUNCIL OFFICERS

President
Bill Jahn, Big Bear Lake

First Vice President
Randon Lane, Murrieta

Second Vice President
Rex Richardson, Long Beach

Immediate Past President
**Alan D. Wapner, San Bernardino
County Transportation Authority**

COMMITTEE CHAIRS

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Energy & Environment
Linda Parks, Ventura County

Transportation
Cheryl Viegas-Walker, El Centro

WHEREAS, the Southern California Association of Governments (“SCAG”) is the Metropolitan Planning Organization, for the six county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. §5303 et seq.;

WHEREAS, SCAG manages the regional program of the Active Transportation Program that was created by Senate Bill 99 (Chapter 359, Statutes of 2013) to encourage increased use of active modes of transportation, such as biking and walking.

WHEREAS, SCAG is a leader in the development of a regional Active Transportation Database which standardizes and collects volume count data for active transportation modes;

WHEREAS, SCAG is expanding its role as a regional leader in the collection and analysis of big data through its Future Communities Framework; and

WHEREAS, Caltrans is seeking to develop a Statewide Active Transportation Database to support the implementation and evaluation of its Active Transportation Program projects.

NOW, THEREFORE, BE IT RESOLVED that the Regional Council of the Southern California Association of Governments does hereby authorize and appoint the SCAG Executive Director to enter into an agreement with Caltrans to expand the SCAG Regional Active Transportation Database into a Statewide Active Transportation Database (“Project”).

BE IT FURTHER RESOLVED THAT:

1. Caltrans will provide \$1,175,666 in Active Transportation Funds through the Active Transportation Resource Center to support the expansion of the Regional Active Transportation Database into a Statewide Active Transportation Database.

Attachment: Resolution No. 19-612-5 to collaborate with Caltrans to develop the Active Transportation Database (Active Transportation

2. SCAG will provide \$293,917 in funding to support the expansion of the Regional Active Transportation Database into a Statewide Active Transportation Database and improve functionality and data analytical capabilities of the database.
3. The total amount authorized for the Project by this Resolution is \$1,469,583.
4. The Regional Council defers approval of any further minor revisions and administrative amendments to the executed amendment between SCAG and Caltrans regarding the Project to SCAG's Executive Director.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its June 6, 2019 meeting.

William "Bill" Jahn
President, SCAG

Attested by:

Kome Ajise
Executive Director

Approved as to Form:

Joann Africa
Chief Counsel/Director of Legal Services



Southern California Association of Governments
900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017

MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
THURSDAY, APRIL 4, 2019

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC).

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting at 900 Wilshire Boulevard, Suite 1700, Los Angeles, CA 90017. A quorum was present.

Members Present

Hon. Alan Wapner, <i>Chair</i>	<i>Ontario</i>	SBCTA
Hon. Bill Jahn, <i>1ST Vice Chair</i>	<i>Big Bear Lake</i>	District 11
Hon. Randon Lane, <i>2ND Vice Chair</i>	<i>Murrieta</i>	District 5
Hon. Margaret E. Finlay, <i>Immediate Past Chair</i>	<i>Duarte</i>	District 35
Hon. Peggy Huang, <i>Chair, CEHD</i>	<i>Yorba Linda</i>	TCA
Hon. James Mulvihill, <i>Vice Chair, CEHD</i>	<i>San Bernardino</i>	District 7
Sup. Linda Parks, <i>Chair, EEC</i>		Ventura County
Sup. Luis Plancarte, <i>Vice Chair, EEC</i>		Imperial County
Sup. Curt Hagman, <i>Chair, TC</i>		San Bernardino County
Hon. Cheryl Viegas-Walker, <i>Vice Chair, TC</i>	<i>El Centro</i>	District 1
Hon. Margaret Clark, <i>Vice Chair, LCMC</i>	<i>Rosemead</i>	District 32
Hon. Frank Navarro, <i>President’s Appt.</i>	<i>Colton</i>	District 6
Hon. Fred Minagar, <i>President’s Appt.</i>	<i>Laguna Nigel</i>	District 12
Hon. Judy Mitchell, <i>President’s Appt.</i>	<i>Rolling Hills Estates</i>	District 40
Hon. Carmen Ramirez, <i>President’s Appt.</i>	<i>Oxnard</i>	District 45
Mr. Randall Lewis, <i>Ex-officio</i>	<i>Lewis Group of Companies</i>	Business Representative

Member Not Present

Hon. Clint Lorimore, <i>Chair, LCMC</i>	<i>Eastvale</i>	District 4
VACANT		Tribal Government Planning Board

Attachment: Minutes of the Meeting (Minutes of the Meeting - April 4, 2019)

Staff Present

Darin Chidsey, Interim Executive Director
Frank J. Lizarraga, Jr., General Counsel
Joann Africa, Chief Counsel
Kome Ajise, Director of Planning
Julie Loats, Chief Information Officer
Basil Panas, Chief Financial Officer
Art Yoon, Director of Policy and Public Affairs
Tess Rey-Chaput, Office of Regional Council Support
Vicki Hahn, Office of Regional Council Support

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Alan D. Wapner called the meeting to order at 9:03AM and asked the Honorable Frank Navarro to lead the Pledge of Allegiance.

President Wapner announced that staff and the board members were dressed in denim today in observance of Sexual Assault Awareness Day.

PUBLIC COMMENT PERIOD

There was no public comment speaker.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION / DISCUSSION ITEM

- 1. 2019 SCAG Regional Active Transportation Program.

President Wapner introduced the item and invited SCAG Senior Regional Planner, Active Transportation and Special Programs Manager Rye Baerg to provide background information.

Rye Baerg identified examples of the types of programs considered for funding. 2019 is the 4th cycle of the ATP and totals \$445 million with nearly \$3 billion total requests received. Once approved the complete list of projects will be provided to the County Transportation Commission (CTC). He also addressed questions regarding how the Guidelines are applied in the decision making process.

A MOTION was made (Finlay) to approve Resolution No. 19-610-1 to the Regional Council for adoption; Motion was SECONDED (Navarro) and passed by the following votes:

AYE/S: Wapner, Jahn, Lane, Finlay, Hagman, Huang, Mulvihill, Plancarte, Clark, Navarro, Minagar, Mitchell (12)

NOE/S: None (0)

ABSTAIN: None (0)

CONSENT CALENDAR

Approval Items

2. Minutes of the Meeting – March 7, 2019
3. Contracts \$200,000 or Greater: 19-043-C01, Connect SoCal Outreach Forums and Public Hearings
4. Contracts \$200,000 or Greater: 18-040-C01, Regional Data Platform
5. Contracts \$200,000 or Greater: 19-037-01, US 101 Multi-Modal Corridor Study
6. AB 10 (Chiu) – Income Taxes: Credits Low-Income Housing: Farmworker Housing
7. AB 11 (Chiu) – Community Redevelopment Law of 2019 (Pulled)
8. AB 1568 (McCarty) – General Plans: Housing Element: Production Report: Withholding of Transportation
9. SB 5 (Beall, McGuire) – Affordable Housing and Community Development Investment Program
10. SB 128 (Beall) – Enhanced Infrastructure Financing Districts: Bonds: Issuance (Pulled)

Receive and File

11. April State and Federal Legislative Monthly Update
12. Purchase Orders more than \$5,000 but less than \$200,000; Contracts more than \$25,000, but less than \$200,000

A MOTION was made (Jahn) to approve the Consent Calendar items 1-9, except for items 7 and 10 which were pulled by the Honorable Peggy Huang for discussion and a separate vote; and Receive and File items 11-12. Motion was SECONDED (Finlay) and passed by the following votes:

AYE/S: Wapner, Jahn, Lane, Finlay, Hagman, Viegas-Walker, Huang, Mulvihill, Plancarte, Clark, Minagar, Mitchell, Navarro, Ramirez (14)

NOE/S: None (0)

ABSTAIN: None (0)

President Wapner opened the floor for discussion on Agenda Item 7, AB 11 (Chiu) – Community Redevelopment Law of 2019. Councilmember Huang shared her concerns about past abuses of redevelopment funds and expressed that she does not believe this legislation has enough protections included to prevent the recurrence. Art Yoon, Director of Policy and Public Affairs acknowledged the legislation is silent on the restriction/enforcement issues and past abuses raised by Councilmember Huang. Discussion concerning the timing and speed within which action needs to be addressed occurred. Mr. Yoon observed that there does not appear to be an urgent timeline, and that there is sufficient time to return to the Legislative, Communication and Membership Committee (LCMC) for additional consideration.

A MOTION was made (Wapner) to continue Agenda Item 7, AB 11 (Chiu) – Community Redevelopment Law of 2019 to the next meeting and bring it to LCMC for additional consideration. Motion was SECONDED (Jahn) and passed by the following votes:

AYE/S: Wapner, Jahn, Lane, Finlay, Hagman, Viegas-Walker, Huang, Mulvihill, Parks, Plancarte, Clark, Minagar, Mitchell, Navarro, Ramirez (15)

NOE/S: None (0)

ABSTAIN: None (0)

President Wapner opened the floor for discussion on Agenda Item 10, SB 128 (Beall) – Enhanced Infrastructure Financing Districts: Bonds: Issuance. Councilmember Huang expressed her concerns in general about not taking bond issues to the voters. Councilmember Huang recommends that SCAG take a neutral position. Second Vice President Randon Lane announced that the League of Cities took a position of support on this legislation.

A MOTION was made (Lane) to approve Agenda Item 10. Motion was SECONDED (Finlay) and passed by the following votes:

AYE/S: Wapner, Jahn, Lane, Finlay, Hagman, Viegas-Walker, Mulvihill, Plancarte, Minagar, Mitchell, Navarro, Ramirez (12)

NOE/S: Huang and Parks (2)

ABSTAIN: Clark (1)

CFO MONTHLY REPORT

Basil Panas, Chief Financial Officer reported that SCAG is still waiting for final corrective action plans from Caltrans for the Incurred Cost Audit and the Indirect Cost Allocation Plan Audit. Staff continues to review the recommendations included as part of the final Audit report and will report back to the EAC upon delivery of the final corrective action plans.

Mr. Panas also reported on the membership dues status as of April 2019. One city, Maywood, has not renewed its FY19 membership dues. SCAG is actively recruiting two new cities, Orange and Rancho Santa Margarita for membership.

Supervisor Parks inquired when the Caltrans Audit reports will be presented to the Regional Council. Interim Executive Director Darin Chidsey informed that the Audit Committee and Executive Administration Committee have previously both been briefed. When SCAG receives the final corrective action plans from the State articulating how and when any funds will be repaid, this item will be returned to the EAC and Regional Council for action, unless requested sooner.

PRESIDENT’S REPORT

President Wapner reiterated the schedule for the day. Following the adjournment of the Executive/Administration Committee, a Joint Policy Committee will be convened, followed by the individual Policy Committee meetings and the Regional Council meeting.

EXECUTIVE DIRECTOR’S REPORT

Interim Executive Director Darin Chidsey announced that when last week’s agenda for the Transportation Committee was released, it made public SCAG’s feasibility study on congestion pricing, specifically cordon pricing in the western part of Los Angeles. The study gained a high level of media attention nationwide. A full update will be provided at the Transportation Committee.

FUTURE AGENDA ITEM/S

None

ANNOUNCEMENT/S

Councilmember Viegas-Walker shared that there were several recent articles published in the San Diego Tribune highlighting the initiatives of SCAG’s former Executive Director, Hasan Ikhata in his new role at the San Diego Association of Governments.

ADJOURNMENT

There being no further business, Chair Wapner adjourned the meeting at 9:30AM.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

Respectfully submitted,

Vicki Hahn, CMC
Deputy Clerk of the Board

EAC Members															
2019															
MEMBERS	CITY	Representing	S/M JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	Total Mtgs Attended To Date
Honorable Alan Wapner, Chair	Ontario	SBCTA	1	1	1	1									4
Honorable Bill Jahn, 1st Vice Chair	Big Bear Lake	District 11	1	1	1	1									4
Honorable Randon Lane, 2nd Vice Chair	Murrieta	District 5	1	1	1	1									4
Honorable Margaret Finlay, Imm. Past. Chair	Duarte	District 35	1	1	1	1									4
Honorable Peggy Huang, Chair, CEHD	Yorba Linda	TCA	1	1	1	1									4
Honorable James Mulvihill, Vice Chair, CEHD	San Bernardino	District 7	1	1	1	1									4
Supervisor Linda Parks, Chair, EEC		Ventura County	0	1	1	1									3
Supervisor Luis Plancarte, Vice Chair, EEC		Imperial County	1	1	1	1									4
Supervisor Curt Hagman, Chair, TC		San Bernardino County	1	1	0	1									3
Honorable Cheryl Viegas-Walker, Vice Chair, TC	El Centro	District 1	1	1	0	1									3
Honorable Clint Lorimore, Chair, LCMC	Eastvale	District 4	1	1	1	0									3
Honorable Margaret Clark, Vice Chair, LCMC	Rosemead	District 32		1	1	1									3
Honorable Frank Navarro, President's Appt.	Colton	District 6	1	0	1	1									3
Honorable Fred Minagar, President's Appt.	Laguna Niguel	District 12	1	0	1	1									3
Honorable Judy Mitchell, President's Appt.	Rolling Hills Estates	District 40	1	1	1	1									4
Honorable Carmen Ramirez, President's Appt.	Oxnard	District 45	0	0	1	1									2
Tribal Government - VACANT						0									0



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Joann Africa, Chief Counsel, Legal Services, (213) 236-1928,
Africa@scag.ca.gov
Subject: Proposed Revisions to Regional Council Policy Manual related
to Regional Council District Representative Election
Procedures

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Review and approve proposed revisions to the Regional Council Policy Manual regarding the Regional Council District Representative Election Procedures.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

This year, SCAG staff played a more active role in facilitating the elections of Regional Council District representatives and as a result, recognizes that aspects of the process can be improved. Specifically, staff is requesting to revise the RC District election procedures in the Regional Council Policy Manual to allow for greater opportunities for elected officials to participate in RC District elections by allowing teleconferencing for elections as well increasing the period of time for special elections when a representative position is vacant from 28 days to 45 days.

This request stems in part from circumstances following a recent election to fill the vacancy in RC District 2 resulting from the death of Regional Council member Greg Pettis within the Coachella Valley Association of Government (CVAG) subregion. The request was also reviewed and recommended for approval by the Bylaws and Resolutions Committee on March 21, 2019. Finally, Staff continues to work with CVAG's staff to explore other means to provide regional flexibility in the RC District election process which lead to additional changes to the RC Policy Manual for the Regional Council's review at a future date.

BACKGROUND:

Article V of the Regional Council Policy Manual outlines the process for Regional Council District Representative elections. Article V was revised last year to provide that SCAG staff would oversee the election in coordination with subregional organizations. While the actual steps of the election process did not change, it was made more explicit that SCAG staff would play a more active role in noticing and facilitating the election of RC District representatives.

SCAG implemented this more active role earlier this year in coordination with the subregional organizations. In the case of CVAG, SCAG staff was responsible for noticing and facilitating the election process for its RC Districts, including the special election for RC District 2. SCAG's election procedures provides that each councilperson from all of the cities in the District may vote for the individual to serve as its District representative. In contrast, SCAG staff learned that it had been CVAG's customary practice to hold SCAG elections during the CVAG Executive Committee meeting, to which the Executive Committee member alone voted on behalf of each city. Following SCAG's process for the first time caused confusion within CVAG, which may have been heightened by SCAG's requirement that special elections take place within 28 days of the declaration of the vacancy. SCAG proceeded with facilitating the District 2 special election to which councilmembers had to be present to vote in the election. However, the unique circumstances from the District 2 special election led to CVAG's request for SCAG staff to review the RC District Election procedures.

Staff is amenable to revising the RC District election procedures to allow for greater opportunities for elected officials to participate in RC District elections. Specifically, staff requests that the Regional Council Policy Manual be revised to allow for teleconferencing for RC District elections as well increasing the period of time for special elections from 28 days to 45 days to address vacancies. The matter was reviewed by the Bylaws and Resolutions Committee on March 21, 2019, to which the Committee recommended its approval. In addition, staff continues to work with CVAG's staff to explore other means to provide regional flexibility in the RC District election process which could lead to additional changes to the RC Policy Manual for the Regional Council's review at a future date.

FISCAL IMPACT: SCAG staff's work on the RC District Election process is covered as part of the FY 18-19 Indirect Cost Budget.

ATTACHMENT(S):

1. Proposed changes to Article V (marked-up version)

1 ARTICLE V

2 DISTRICT REPRESENTATIVE APPOINTMENTS, ELECTION PROCEDURES AND
3 NO CONFIDENCE VOTES

4 The appointment or election of District Representatives to serve on the Regional Council and the
5 undertaking of a no confidence vote regarding a District Representative shall all be conducted in
6 accordance with the following procedures.

7 **A. District Representative Eligibility** - Any elected member of the city council of a city that
8 is a voting-eligible member of SCAG and that is part of a District may be appointed or elected to
9 serve as a District Representative to the Regional Council if that city council member is then
10 serving on the respective city council on the date of the District representative appointment or
11 election.

12 **B. Single-City District Representative Appointments** - When a District encompasses only
13 one city or part of only one city ("Single-City District"), that city shall appoint its District
14 Representative(s) from among its city council members by action taken at a meeting of said city
15 council or by any lawful appointment action or process deemed appropriate by the city. Unless
16 otherwise required by the Regional Council, such appointments shall be made during even-
17 numbered years for even-numbered Single-City Districts and odd-numbered years for odd-
18 numbered Single-City Districts and shall be for two years in accordance with Article V A. (2)(b)
19 of the Bylaws. The appointment of District Representatives from single-city Districts shall take
20 place no later than twenty-eight days prior to the regular meeting of the General Assembly that
21 is held each year unless otherwise required by the Regional Council.

22 **C. Multi-City District Representative Elections** - When a District encompasses more than
23 one city ("Multi-City District"), a maximum of five (5) city council members from each of the voting-
24 eligible cities in the Multi-City District shall be provided the opportunity to vote for the individual
25 who will serve as the District Representative to ensure equity among cities in voting. In a voting-
26 eligible city comprised of more than five (5) city council members, the mayor of such city shall
27 appoint a maximum of five (5) members to vote in Multi-City District Representative Elections.
28 Multi-City District Representative Elections shall be conducted in accordance with the following

1 policies and procedures:

2 (1) District Representatives from Multi-City Districts shall be elected by city council members
3 from the cities in their respective Districts that are voting-eligible Members of SCAG as defined
4 in Article II of SCAG's Bylaws.

5 (2) District Representative elections shall be held no later than twenty-eight days prior to the
6 regular meeting of the General Assembly in even years for even-numbered Districts and in odd
7 years for odd-numbered Districts unless otherwise required by the Regional Council or in the
8 case of special elections of District representatives.

9 (3) District Representative elections shall be held: (i) prior to or during meetings of subregional
10 organizations of the type identified in Article V A.(1)(a)(5) of the SCAG's Bylaws; or (ii) prior to or
11 at division meetings of the League of California Cities; or (iii) at meeting locations and on meeting
12 dates set by SCAG staff in cooperation with the cities in a District that are voting-eligible Members
13 of SCAG.

14 (4) SCAG staff in consultation with subregional organizations will oversee all District
15 Representative elections and will ensure that all members of the city councils within the District
16 receive written notification two weeks in advance of any District Representative election,
17 including a special election. Appendix A describes the two-step notification process that is
18 provided to individuals who are eligible to be candidates in District Representative elections and
19 to the cities whose city council members may vote in District Representative elections.

20 (5) For a District Representative election to be valid, there must be a quorum which shall consist
21 of at least one city council member present from at least two-thirds of the voting-eligible SCAG
22 member cities in the District.

23 (6) Nominations from the floor and, ~~proxy voting and teleconferencing~~ are not allowed.
24 Teleconferencing for the District Representative election is allowed with written notification to all
25 city council members from the cities in the respective District.

26 (7) District Representatives shall be elected by a majority of the votes of those city council
27 members present with a quorum. In the event of a tie vote, additional balloting shall occur until
28 a District Representative is elected.

1 (8) If there is only one candidate for District Representative that individual shall be declared the
2 District Representative and no election shall be required.

3 **D. Term of District Representative** - The term of office for a District Representative shall be
4 two years in accordance with Article V A. (2) of SCAG's Bylaws and shall commence in
5 accordance with that same Article of the Bylaws.

6
7 **E. District Representative Position Declared Vacant** - Notwithstanding Article V, Section
8 D. above, if SCAG's President declares a District representative's position to be vacant in
9 accordance with Article V A.(2)(a) of the Bylaws, a new appointment (in the case of a single-city
10 District) or a special election that complies with all of the election policies described in this
11 Article V and Appendix A (in the case of a multi-city District) shall take place within ~~forty-five~~
12 ~~twenty-eight~~ (45) days of the declaration of a position vacancy unless otherwise specified by
13 SCAG staff. A District Representative who is so appointed or elected shall assume his/her
14 position immediately upon the appointment or election and shall serve the remainder of the
15 unexpired District Representative term.

16 **F. Notification** - Written notification of the appointment or election of a District
17 Representative shall be provided to the SCAG's Office of the Regional Council within 10
18 business days of the respective appointment or election.

19 **G. District Representative No Confidence Vote** – Article V A.(2)(a) of SCAG's Bylaws
20 indicates that the position of a District Representative shall be declared vacant by the SCAG
21 President in the event of a no confidence vote undertaken in response to a resolution passed
22 by all the cities in a District that are voting-eligible Members of SCAG. A no confidence vote by
23 a District shall be conducted in accordance with the following procedures.

24 (1) A no confidence vote must be held within 30 days of the date on which the final city in the
25 District approves a resolution calling for the no confidence vote.

26 (2) All city council members from all of the voting-eligible cities in the District must be given the
27 opportunity to participate in a no confidence vote.

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(3) A no confidence vote shall be held: (i) prior to or during meetings of subregional organizations of the type identified in Article V A (1)(a)(5) of SCAG’s Bylaws; or (ii) prior to or at division meetings of the League of California Cities; or (iii) at meeting locations and on meeting dates that are arranged by SCAG staff in cooperation with the voting eligible cities in the District.

(4) SCAG staff will organize the notice and preparation for any no confidence vote and conduct the actual vote and will ensure that all members of the voting-eligible city councils within the District receive written notification two weeks in advance of any no confidence vote.

(5) For a no confidence vote to be valid, there must be a quorum which shall consist of at least one city council member present from at least two-thirds of the voting-eligible SCAG member cities in the District.

(6) Proxy voting is not allowed.

(7) A no confidence vote shall pass upon the affirmative, majority vote of those city council members present with a quorum.

H. Incumbent District Representatives – Notwithstanding the requirements of this Article V, incumbent District representatives shall retain their positions until the completion of their terms or until their position is vacated by order of the SCAG President.

I. Effective Date of Appointment and Election Procedures -The appointments and elections of all District representatives after July 1, 2018 must be conducted in accordance with the procedures of this Article V in this Policy Manual. All appointments and elections prior to July 1, 2018 are to be conducted in accordance with the Regional Council Policy Manual adopted on July 12, 2007 and updated in September of 2009, and the District Representative Election Procedures adopted by the Regional Council on June 2, 2011.

Attachment: Proposed changes to Article V (marked-up version) (Revisions to RC Policy Manual)



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Joann Africa, Chief Counsel, Legal Services, (213) 236-1928,
Africa@scag.ca.gov

Subject: Legal Services Contract

RECOMMENDED ACTION:

Approve an amendment to the legal services contract for PC Law Group in amount of \$200,000.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

Staff seeks to amend the contract of PC Law Group to increase its respective contract value. SCAG's policy provides that the Chief Counsel may enter into legal service contracts on behalf of the agency provided the services are under \$25,000, with said services requiring Regional Council approval should they exceed \$25,000. The subject contract was previously authorized by the Chief Counsel in FY 2017-18. Based upon services anticipated by the Chief Counsel with respect to the legal review of the Program Environmental Impact Report (PEIR) for Connect SoCal, staff seeks to increase the contract value of the firm's contract by \$200,000 for FY 19-20.

BACKGROUND:

As background, SCAG entered into Contract No. 18-002-SS1 with PC Law Group in June 2017 for attorney Patricia Chen to serve as the agency's special counsel to provide legal services related to the PEIR and California Environmental Quality Act (CEQA) matters in general, with an hourly rate of \$325 per hour. Since then, Ms. Chen has supported the SCAG legal and planning staff in developing the PEIR for Connect SoCal. Having served as special counsel to SCAG on CEQA matters since the 2004 Regional Transportation Plan, Ms. Chen is readily familiar with regional transportation planning and programmatic environmental reviews and has assisted other MPOs such as the Kern County Council of Governments in a similar capacity.

In FY 19-20, SCAG staff will complete the PEIR process for Connect SoCal as well as the 2020 RHNA process. It is anticipated that Ms. Chen who is familiar with both planning efforts will continue to assist SCAG staff. Staff seeks to increase the contract amount by \$200,000 for PC Law Group, which is comparable to the amount paid for the firm services in FY 15-16, when SCAG completed the 2016 RTP/SCS and associated PEIR.

FISCAL IMPACT:

Funding to amend the contract of PC Law Group will be allocated from 020-0161.04 and included as



part of the budget for FY 2019-20.



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Art Yoon, Director of Policy and Public Affairs, Legislation,
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: AB 11 (Chiu) – Community Redevelopment Law of 2019

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION:

Support if Amended

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

Redevelopment agencies (RDAs) were dissolved as of February 1, 2012. Assembly Bill (AB) 11 would allow cities and counties to create new affordable housing and infrastructure agencies to fund affordable housing and infrastructure projects using tax increment financing. The bill would also require that at least 30 percent of the taxes allocated to the agency be used for the purpose of increasing, improving, and preserving low and moderate-income affordable housing. Previously, the Legislative/Communications & Membership Committee (LCMC) voted for a "support and amend" position at its meeting on March 19, 2019. However, the Executive Administration Committee voted for reconsideration by the LCMC at its meeting on April 3, 2019. On May 21, 2019, the LCMC reconsidered AB 11 and subsequently voted to unanimous forward a "support if amended" recommendation to the Regional Council.

BACKGROUND:

In 1945, the California Legislature approved the Community Redevelopment Act, which provided the mechanism to create RDAs. However, most agencies relied on federal funding until 1952 when Proposition 18 established tax increment financing (TIF). Under the new financing structure, cities and counties were given the authority to declare areas as blighted. They created RDAs by establishing a project area and freezing the property tax rate at the point of creation. They were authorized to capture any incremental increase in property tax after the base year that would have otherwise flowed to all the other taxing entities – schools, special districts, and counties. RDAs were authorized to bond against that tax increment to fund their activities. Starting in the 1970s, RDAs were required to set aside 20 percent of an agency's annual tax increment revenues for affordable housing.

Although the use of funds for construction of affordable housing was insufficient in many areas, RDAs created 63,600 new affordable housing units statewide during the period from 2001 to 2008.

Facing severe budget constraints, in 2011, former Governor Brown and the Legislature moved to scale back these activities; and, after several legal challenges, RDAs were dissolved. At the time of dissolution, RDAs were diverting 12 percent of property taxes statewide to local activities. Dissolving RDAs severely constrained cities and towns to pursue both economic development goals and promote affordable housing. This has resulted in an estimated loss of new affordable units ranging from 4,500 to 6,500 annually.

AB 11

Introduced by Assembly Member David Chiu (D-San Francisco) on December 4, 2018, AB 11 would allow cities and counties to create agencies that would use TIF to fund affordable housing and infrastructure projects. The bill contains a narrow list of eligible projects and excludes economic development activity. This bill takes a similar approach to the TIF structure used by former RDAs that were dissolved during the Great Recession. Furthermore, AB 11 contains a pass-through provision for taxing entities that choose not to participate.

Governing Board

AB 11 allows a city, county, or the legislative bodies of two or more cities to form a new financing agency. The bill requires that a governing board of the new agency be established consisting of one member appointed by the legislative body that adopted the resolution of intention, one member appointed by each affected taxing entity, and two public members. The governing board of the new agency would have the authority to issue bonds to finance redevelopment housing or infrastructure projects. AB 11 does not require that an agency declare an area to be blighted and in need of urban renewal to be formed.

Boundaries

The proposed boundaries of a new financing agency may include any or all the territory within each city proposing to jointly form. AB 11 does not require that the facilities financed through the new agency be physically located within the boundaries of a project plan. However, any facilities financed outside of an agency's boundaries must have a tangible connection to the work of the new agency.

Audit and Accountability

AB 11 would require a new financing agency to adopt an annual budget and maintain detailed records. A person violating this requirement would be subject to a fine of \$10,000 per violation. Moreover, a new agency would be required to submit a copy of their annual report with the State Controller and a copy of any audit report with the Department of Housing and Community Development. Should the Controller identify major audit violations, the Attorney General could bring an action to compel compliance. Lastly, AB 11 would require the new financing agency to contract for an independent financial and performance audit every two years after the issuance of debt.

Affordable Housing Component

The bill would require that a minimum of 30 percent of all taxes allocated to the new financing agency be deposited into a separate fund, which would be established by the new agency, and used

for the purposes of increasing, improving, and preserving the community's supply of low- and moderate-income housing.

Eminent Domain

Under AB 11, a new financing agency can purchase any property within the boundaries of the approved project plan. Furthermore, an agency may use the power of eminent domain only for property already dedicated to the public use within the project's boundaries, if it receives consent from the city or county.

Pass-through Provision

All taxing entities (such as sanitary, water, or vector control districts) would be required to participate in the new financing agency, including school districts. However, AB 11 contains a pass-through provision that would require the new financing agency to pay to each taxing entity an amount equivalent to what they would have received had the agency not existed. This pass-through provision would not apply to the city or county proposing to form the new financing agency or to any school district. The state would backfill the property tax otherwise due to K-12 schools and community colleges, pursuant to Proposition 98 requirements. A cap on the state's portion has not been determined.

State Approval

Under this bill, a financing agency must submit its resolution of intention and detailed project plan to the Strategic Growth Council for review and approval. The proposed project plan would have to be consistent with the general plan of each participating city or county and must include a detailed financial plan. The Strategic Growth Council would determine if the financing agency supports the state's greenhouse gas reduction goals. Under AB 11, the Strategic Growth Council would have the authority to approve or deny a project plan that includes the schools portion of tax increment as a whole. It cannot singularly include or exclude a taxing entity from the plan.

Legislative Activity

A coalition of co-sponsors includes Assembly Members Cecilia Aguiar-Curry (D-Winters), Richard Bloom (D-Santa Monica), Rob Bonta (D-Oakland), Eduardo Garcia (D-Coachella), Todd Gloria (D-San Diego), Chris Holden (D-Pasadena), Jacqui Irwin (D-Thousand Oaks), Kevin Mullin (D-San Mateo), Miguel Santiago (D-Los Angeles), Phil Ting (D-San Francisco), and Buffy Wicks (D-Oakland). Two more coauthors, Assembly Members Robert Daly (D-Anaheim) and Robert Rivas (D-Hollister), have been added since LCMC's March 2019 meeting.

On March 20, the California State Association of Counties (CSAC) sent a letter of concern along with the California Professional Firefighters, California Special Districts Association (CSDA), and the County of Santa Clara to Assembly Member Chiu regarding AB 11. The letter outlined three proposed amendments addressing the pass-through provision. Most notably, the coalition expressed concern with the entity calculating property tax revenues and the timing of distribution of property tax revenues back to the affected taxing entities. Assembly Member Chiu accepted the proposed amendments and on April 15, CSAC wrote a letter indicating their position as neutral.

Support

- Alameda County Transportation Commission
- Bay Area Housing Advocacy Coalition
- California Apartment Association
- California Association of Realtors
- LeadingAge California
- League of California Cities (*In Concept*)
- San Francisco Housing Action Coalition

Opposition

- California Teachers Association
- Fieldstead And Company, Inc.
- Howard Jarvis Taxpayers Association
- Institute for Justice
- Pacific Legal Foundation

AB 11 was approved by the Assembly committees on Housing and Community Development and Local Government by a vote of 6 – 2 in each committee. AB 11 was then referred to the Assembly Appropriations Committee. The bill did not receive a hearing and it will not advance to the Assembly floor. Therefore, the legislation is now a “two year bill” and will be considered in next year’s legislative cycle.

Staff Recommendation

Staff first presented AB 11 to the LCMC at its March 19 meeting after which the LCMC voted to forward a “support and amend” recommendation to the Regional Council because it is consistent with Regional Council-adopted policy and legislative priorities to support the restoration of local RDAs and expand the capability for TIF programs, while also supporting a higher dedicated set aside for low income housing. However, on April 3, the Executive Administration Committee (EAC) voted to have the LCMC reconsider AB 11. Some EAC members expressed concern with past abuses of RDA funding and that AB 11 could be strengthened to restrict those abuses.

On May 21, the LCMC reconsidered AB 11. Staff recommended a “support if amended” position and that a letter be sent to Assembly Member Chiu with the proposed amendments listed below. Subsequently, the LCMC unanimously voted to forward a “support if amended” recommendation to the Regional Council. Although the bill will not be considered until next year’s legislative session, the committee expressed a desire to be proactive and negotiate with the bill’s author ahead of time.

Proposed Amendments

1. AB 11 is ambiguous on the geographical relationship between two cities or a city and county proposing to jointly form a new financing agency. Staff recommends that AB 11 be amended to specify that cities be located within the same county to form a new financing agency. Likewise, a city should be within the jurisdiction of a county to partner in a new agency.
2. AB 11 specifies that the proposed boundaries of the project area of a new financing agency may include any or all the territory within each city proposing to jointly form. Furthermore, AB 11 does not require that the facilities financed through the new agency be physically located with the boundaries of a project plan. Staff recommends that AB 11 be amended to include language that limits the proposed boundaries and financed facilities to the territory of the cities or city and county forming the new financing agency.

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3. Staff recommends that AB 11 be amended to include a role during the review process for Metropolitan Planning Organizations (MPOs), like SCAG. The Sustainable Communities Strategy (SCS) demonstrates how the region will meet greenhouse gas reduction targets set by the California Air Resources Board, while the Regional Housing Needs Assessment (RHNA) process identifies the total number of housing units by income group that each jurisdiction must accommodate. MPOs can provide technical assistance in coordination with Strategic Growth Council and evaluate whether affordable housing and infrastructure agencies help to implement an adopted SCS and RHNA.

FISCAL IMPACT:

None



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Art Yoon, Director of Policy and Public Affairs, Legislation,
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: AB 47 (Daly) - Driver Records: Points: Distracted Driving

EXECUTIVE DIRECTOR'S
APPROVAL

Handwritten signature: Kome Ajise

RECOMMENDED ACTION:

Support

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

Current law specifies that certain convictions and violations under the Vehicle Code and traffic-related incidents count as "points" against a driver's record, which affect an individual's privilege to drive. Current law also bans the use, holding, and operation of a wireless telephone while driving unless that device is equipped with hands-free listening and talking capabilities and is used in that manner. Violations of these laws on the use of electronic devices while driving is exempted from the point system.

Assembly Bill (AB) 47 would allow the Department of Motor Vehicles (DMV) to assess a point for the holding and operation of a wireless telephone while driving if the offense occurred within 36 months of a previous conviction for the same offense. Because of the nexus to SCAG's adopted transportation safety targets and the Go Human Campaign, staff presented AB 47 to the Legislative/Communications and Membership Committee (LCMC) at its meeting on May 21, 2019, after which the LCMC voted to recommend a "support" position to the Regional Council by a vote of 6-3.

BACKGROUND:

In California, the Department of Motor Vehicles (DMV) is charged with keeping records of all traffic convictions and accidents of individual drivers. Through the Negligent Operator Treatment System (NOTS), the DMV is authorized to assess points against a driver's record for various driving violations, all of which progressively count against the privilege to drive. The amount of points assessed varies on the severity of the violation. Displaying disobedience to a traffic officer, driving in a bicycle lane, exceeding the posted freeway speed limit, and driving too slow are examples of violations where one point is assessed. Driving with a suspended or revoked license, driving under the influence (DUI), and evading a peace officer are examples of violations where two points are assessed.

Current law also bans the holding and operation of a wireless telephone while driving, unless that device is equipped with hands-free listening and talking capabilities and is used in that manner. A driver must either mount the cell phone on a vehicle’s windshield or center console. A violation of this law is exempted from the point system.

AB 47

Introduced by Assembly Member Tom Daly (D-Anaheim), and sponsored by the Automobile Club of Southern California (AAA), AB 47 would allow the DMV to assess one point for the holding and operation of a wireless telephone while driving if the offense occurred within 36 months of a previous conviction for the same offense.

AB 47 was heard in the Assembly Committee on Appropriations on May 16, 2019 where it passed unanimously on a vote of 13-0. The measure is currently awaiting a third reading on the Assembly floor.

Support

- Automobile Club of Southern California (AAA)
- AAA Northern California, Nevada & Utah
- ABATE of California
- Allstate
- American Property Casualty Insurance Assoc.
- CA Teamsters Public Affairs Council
- California Association of Highway Patrolmen
- CAL FIRE Local 2881
- California Police Chiefs Assoc.
- City of San Francisco
- County of San Francisco
- Explore Information Services
- Impact Teen Drivers
- Insurance Commission Ricardo Lara
- Mayor of Los Angeles Eric Garcetti
- National Association of Mutual Insurance Companies
- Pacific Assoc. of Domestic Insurance Companies
- Personal Insurance Federation of California
- Riverside Sheriffs’ Assoc.
- San Fernando Valley Council of Governments
- San Francisco Municipal Transportation Agency
- Santa Ana Police Officers Assoc.
- Sentry Insurance

Opposition

- None

Prior Committee Action

Staff presented AB 47 to the LCMC at its meeting on May 21, 2019, after which the LCMC voted to forward a support recommendation to the Regional Council by a vote of 6-3. Support for AB 47 is consistent with Regional Council-adopted policy and legislative priorities to support working with state and local partners to identify new tools and funding mechanisms to achieve the region's safety targets and to support legislation that protects the safety of active transportation users.

In 2016, the Federal Highway Administration (FHWA) established performance measures for state departments of transportation, which are meant to carry out the Highway Safety Improvement Program required by the Moving Ahead for Progress in the 21st Century Act (MAP-21). Working with Metropolitan Planning Organizations (MPO), state departments of transportation established targets for reducing the numbers and rates of transportation fatalities and serious injuries. The California Department of Transportation (Caltrans) released its statewide safety targets in August 2017. At its meeting on February 1, 2018, the Regional Council adopted regional safety targets for calendar year 2018 that are consistent with and supportive of Caltrans' established targets. In addition, SCAG's *Go Human* campaign focuses on reducing traffic collisions in Southern California and encouraging people to walk and bike more.

The nexus between SCAG's core priorities and this measure is AB 47's goal of reducing traffic collisions, injuries, and deaths by imposing a stricter penalty for a second offense on the use of electronic devices while driving, which can assist in meeting SCAG's regional safety targets adopted by the Regional Council and required by the FHWA.

FISCAL IMPACT:

None



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Art Yoon, Director of Policy and Public Affairs, Legislation,
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: AB 335 (Garcia) - Imperial County Transportation Commission

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Support

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

The passage of Senate Bill (SB) 607 in 2009 created the Imperial County Transportation Commission (ICTC), a successor agency to the Imperial Valley Association of Governments (IVAG). ICTC is responsible for preparing a regional transportation plan, including a transportation improvement program, and administering funds deposited in the local transportation fund. Assembly Bill (AB) 335 would expand ICTC’s scope of authority to include other non-transportation related programs. AB 335 explicitly limits the use of transportation funds to only its transportation planning and programming responsibilities. Staff presented AB 335 to the Legislative/Communications and Membership Committee (LCMC) at its meeting on May 21, 2019, after which the LCMC voted unanimously to recommend a “support” position to the Regional Council on a consent calendar vote.

BACKGROUND:

Signed by Governor Schwarzenegger in 2009, SB 607 created ICTC, which is responsible for preparing a regional transportation plan, including a transportation improvement program, and administering funds deposited in the local transportation fund. ICTC is also responsible for planning, programming, and administering regional transit services and promoting citizen participation in the development and implementation of transportation-related plans and programs in Imperial County.

AB 335

Introduced by Assemblymember Eduardo Garcia (D-Coachella) on January 31, 2019, AB 335 would expand ICTC’s scope of authority to include other non-transportation related programs, which are defined in the bill as animal control services, waste management services, emergency response services, and multi-agency communication services during countywide natural disasters. ICTC can move forward with the development and implementation of these non-transportation related programs only after its governing board adopts a resolution by a majority vote. AB 335 also allows

ICTC to manage the county's Service Authority for Freeway Emergencies (SAFE) program upon adoption of a resolution by its governing board and upon ratification of the resolution by the County of Imperial Board of Supervisors and by the city councils of the cities within the county. AB 335 explicitly limits the use of transportation dollars to only its transportation planning and programming responsibilities. AB 335 passed out of the California Assembly by a vote of 76-0. The bill is now in the California Senate and was referred to the Senate Committee on Transportation on May 8, 2019. A hearing date has not yet been set.

Support

- Imperial County Transportation Commission (Sponsor)
- California Association of Councils of Governments
- City of Brawley
- City of El Centro
- City of Imperial
- County of Imperial

Opposition

- None

Prior Committee Action

Staff presented AB 335 to the LCMC at its meeting on May 21, 2019, after which the LCMC voted unanimously to forward a support recommendation to the Regional Council on a consent calendar vote. Support for AB 335 is consistent with Regional Council-adopted policy and legislative priorities to protect all existing and new sources of transportation funding from borrowing or use for any purpose other than transportation.

AB 335 enjoys local consensus, with most of the local governments in the County of Imperial submitting letters of support, and no recorded opposition. The bill would allow local governments to share economies of scale through regional cooperation on regional issues while also explicitly limiting transportation funding for transportation-related purposes only.

FISCAL IMPACT:

None



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Community
Economic & Human Development Committee (CEHD)
Regional Council (RC)
From: Art Yoon, Director of Policy and Public Affairs, Legislation,
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: S. 923 (Feinstein) - Fighting Homelessness through Services
and Housing Act

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION FOR EAC AND RC:

Support

RECOMMENDED ACTION FOR CEHD:

Receive and File

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

Senate (S.) bill 923 would authorize a grant program within the Health Resources and Services Administration for housing programs that offer comprehensive services and intensive case management for homeless individuals and families. S. 923 would authorize \$750 million annually for five years to fund five-year implementation grants to cities, counties, tribal governments, or regional collaborations to assist with paying for capital building costs associated with the provision of housing and services to homeless individuals and families, including homeless children and youths. Of this \$750 million, \$5 million would be made available for one-year planning grants to cities, counties, tribal governments, or regional collaborations to develop comprehensive plans to address homelessness in their communities. At its May 21, 2019 meeting, the Legislative/Communications and Membership Committee (LCMC) recommended a support position on S. 923. In addition, the LCMC members asked that S. 923 be forwarded to the Community, Economic, and Human Development (CEHD) Committee as a "Receive and File" item.

BACKGROUND:

Since 1970, California has experienced a housing shortage causing a decrease in housing affordability for the past three decades. This has greatly contributed to increased poverty across the state. Higher poverty levels, as well as mental illness and drug addiction are some of the root causes for homelessness.

As of last year, the United States Department of Housing and Urban Development (HUD) reported that there were a total of 552,830 total homeless persons throughout the country, and California has an estimated homeless population of 129,972 people. There are 52,765 homeless people in Los Angeles County; 2,165 homeless people in Riverside County; 2,607 homeless people in San Bernardino County; 6,860 homeless people in Orange County; 1,669 homeless people in Ventura County; and 1,100 homeless people in Imperial County.

S. 923

Introduced by Senators Dianne Feinstein (D-California) and Lisa Murkowski (R-Alaska) and Representatives Ted Lieu (D-California) and Steve Stivers (R-Ohio), S. 923 would authorize a new grant program that would provide cities, counties, tribal governments, or regional collaborations with a funding stream for supportive housing models that could also provide comprehensive services and intensive case management to homeless individuals and families, including homeless children and youths.

S. 923 would allocate \$750 million per year subject to annual appropriations. Up to \$5 million would be available for planning grants (not to exceed \$100,000 per grant), and the remainder would be available for housing and services. Grants for housing and services would require a 25 percent match from non-federal funds, though the planning grants would not be subject to any matching requirement.

The bill allows grants to be used for any combination of operations and capital building costs, as long as housing and services requirements are fulfilled. S. 923 would require grantees to track outcomes and report on housing stability and improvements in health and wellbeing, including the education of children. Grants may go to local government entities consisting of cities, counties, regional collaborations, and tribal organizations that provide supportive housing services.

The supportive housing services must address issues including mental substance use disorders; disabling or other chronic health conditions; educational and job training/employment outcomes; and life skills classes. Intensive case management must be provided with a ratio of no greater than one case manager to every 20 people served.

S. 923 was introduced in the United States Senate on March 28, 2019, and was referred to the Committee on Health, Education, Labor, and Pensions. A hearing has not yet been scheduled.

Support:

- Bay Area Rapid Transit
- California Association of Housing Authorities
- California State Association of Counties
- Ceres Community Project (Sebastopol)
- Community Clinic Association of Los Angeles County
- County of San Bernardino
- County of Santa Barbara

Opposition

- None on file

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- County of Monterey
 - County Welfare Directors Association of California
 - Hillside (Los Angeles)
 - Hope of the Valley Rescue Mission (Los Angeles)
 - Larkin Street Youth Services (San Francisco)
 - LA Family Housing
 - LA LGBT Center
 - League of California Cities
 - Mama's Kitchen (San Diego)
 - San Diego Mayor Kevin Faulconer
 - San Francisco Mayor London Breed
 - Sacramento Mayor Darrell Steinberg
 - Los Angeles Mayor Eric Garcetti
 - Santa Monica Mayor Gleen Davis
 - Santa Ana Mayor Miguel Pulido
 - Oakland Mayor Libby Schaaf
 - Supervisors
 - Orange County Business Council
 - Project Angel Food (Los Angeles)
 - Project Open Hand (San Francisco)
 - Radiant Healthcare (Orange County)
 - San Bernardino County Sheriff's Office
 - Los Angeles County Supervisor Mark Ridley-Thomas
 - Los Angeles County Supervisor Sheila Kuehl
 - The Health Trust (San Jose)
 - Venice Family Clinic
 - VOICES | Youth Center (Napa/Sonoma)

Prior Committee Action

Staff presented S. 923 at the May 21, 2019 LCMC meeting consistent with SCAG's legislative principles and advocacy work to support efforts that provide voluntary funding opportunities for local government agencies to build or finance new housing units. The LCMC unanimously voted to forward a support recommendation on S. 923 to the Regional Council. In addition, the LCMC members asked that S. 923 be forwarded to the Community, Economic, and Human Development (CEHD) Committee as a "Receive and File" item.

FISCAL IMPACT:

None



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Art Yoon, Director of Policy and Public Affairs, Legislation,
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: SCAG Memberships and Sponsorships

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION:

Approve

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

At its meeting on May 21, 2019, the Legislative/Communications and Membership Committee (LCMC) recommended approval of up to \$12,500 in sponsorships for the University of Southern California Sol Price School of Public Policy - Executive Education (EXED) Program.

BACKGROUND:

Item 1: University of Southern California Sol Price School of Public Policy - Executive Education (EXED) Program
Type: Sponsorship Amount: \$12,500

The Executive Education (EXED) Forum for Policy at the University of Southern California (USC) Sol Price School of Public Policy (Price) offers a broad-based specialized non-degree certificate programs for local and global leaders. The EXED Forum is a suite of programs targeting public sector and other senior, mid-level, and emerging leaders, and is designed to deepen their understanding of substantive policy issues, augment their ability to leverage and increase existing public sector capacity, and foster leadership - all with the purpose of improving public and nonprofit administration and solving public problems. The Forum achieves this by bringing together world-renowned faculty of USC Price, experienced practitioners and a dynamic curriculum to teach and reach across boundaries.

The EXED Forum offers two programs: 1) Local Leaders Program, and 2) Global Leaders Program. The Local Leaders Program is designed for local elected officials and offers a focused curriculum in ethics, governance, leadership, and public policy to promote and enhance commitment to public value and to reach across sectors. The target audiences for this program are mayors, council members, supervisors, and special district board members.



SCAG has been a supporter of the USC Price EXED Forum since the 2011-2012 program and is listed on their website as a Strategic/Sponsoring Partner. Several SCAG cities have participated in the Local Leaders Program, including former SCAG Presidents Pam O'Connor, Larry McCallon, and Alan Wapner. SCAG staff is recommending a sponsorship in the amount of \$12,500.

FISCAL IMPACT:

\$12,500 for memberships/sponsorships is included in the approved FY 18-19 General Fund budget.



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,
panas@scag.ca.gov

Handwritten signature: Kome Ajise

Subject: Contracts \$200,000 or Greater: 19-030-C01, SCAG Regional
Greenprint

RECOMMENDED ACTION:

Approve Contract No. 19-030-C01 in an amount of \$705,601 with The Nature Conservancy to
develop SCAG's Regional Greenprint, subject to the SCAG Internal Auditor's review of the
Consultant's direct and indirect rates.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve
the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

The consultant shall prepare SCAG's Regional Greenprint a strategic conservation tool that
provides the best available scientific data and scenario visualizations to help cities, counties and
transportation agencies make better land use and transportation infrastructure decisions.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater subject to the review of
Consultant's rates by the SCAG Internal Auditor:

Table with 3 columns: Consultant/Contract #, Contract Purpose, Contract Amount. Row 1: The Nature Conservancy (19-030-C01), The selected consultants shall develop SCAG's Regional Greenprint., \$705,601

FISCAL IMPACT:

Funding of \$325,000 is included in the FY 2019-20 budget in project number 290.4862.01, Senate
Bill 1 (SB1) Formula Grant and Transportation Development Act (TDA), and the remaining \$380,601
is expected to be allocated in the FY 20-2021 budget, subject to budget availability.

ATTACHMENT(S):

- 1. Contract Summary 19-030-C01
2. Contract Summary 19-030-C01 COI

CONSULTANT CONTRACT 19-030-C01

Recommended Consultant: The Nature Conservancy

Background & Scope of Work: The consultant shall prepare SCAG’s Regional Greenprint, a strategic conservation tool that provides the best available scientific data and scenario visualizations to help cities, counties and transportation agencies make better land use and transportation infrastructure decisions.

The need for this project is driven by:

- The need to balance regional growth with the multiple conservation challenges affecting Southern California such as drought, climate change, and habitat loss;
- The need to better prioritize lands for mitigation that have regional conservation benefits;
- The need to accommodate infrastructure development while protecting important natural resources; and
- The lack of consistent, regional data and tools that can be used across sectors to assess land use decisions transparently and objectively.

This project supports regional transportation planning by providing users such as transportation agencies the ability to see how infrastructure affects the environment, and what areas to prioritize for mitigation requirements.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- A publically available web-based multi-benefit conservation assessment tool;
- Updated and expanded natural lands data inventory; and
- A white paper on Regional Mitigation strategies and recommendations for the SCAG region.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region and Goal #4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Contract Amount:	Total not to exceed	\$705,601
	The Nature Conservancy (prime consultant)	\$484,621
	Greeninfo Network (subconsultant)	\$130,980
	Science Advisor (sub consultant)	\$90,000

Contract Period: Notice to Proceed through June 30, 2021

Project Number(s): 290.4862U5.01 \$287,723
290.4862E.01 \$37,277

Funding source(s): Fiscal Year 19 Senate Bill 1 (SB 1) Formula Grant; and Transportation Development Act (TDA).

Funding of \$325,000 is included in the FY 2019-2020 budget in project number 290.4862.01, and the remaining \$380,601 is expected to be allocated in the FY 2020-2021 budget, subject to budget availability.

Request for Proposal (RFP): Not applicable

Selection Process: SCAG staff selected The Nature Conservancy as a sole source for the contract award because the consultant:

- Is a highly-reputable non-profit in the areas of conservation and sustainability and thus can leverage more resources and have stronger relationships with important stakeholders than a for-profit firm;
- Demonstrated an excellent understanding of SCAG requirements, specifically because they conceived of and developed the first regional web-based Greenprint tool for the Bay Area; and
- Provided an excellent technical approach, that was holistic and it addressed policy, science, and public outreach needs for the project.

Basis for Selection: Given The Nature Conservancy's unique niche expertise, staff awarded a non-profit sole source contract to them pursuant to State of California Contracts Manual, Sections 3.15 and 3.17 regarding Subvention and Local Assistance Contracts.

Conflict Of Interest (COI) Form - Attachment

Approve Contract No. 19-030-C01 in an amount of \$705,601 with The Nature Conservancy to develop SCAG's Regional Greenprint, subject to the SCAG Internal Auditor's review of the Consultant's direct and indirect rates.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
The Nature Conservancy (prime consultant)	Yes; form is attached
Greeninfo Network (subconsultant)	No; form is attached
Science Advisor (sub consultant)	No; form is attached

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 19-030-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "Doing Business with SCAG," whereas the SCAG staff and Regional Council members lists can be found under "About SCAG."

Any questions regarding the information required to be disclosed in this form should be directed to Justine Block, SCAG Deputy Legal Counsel.

Name of Firm: The Nature Conservancy

Name of Preparer: Abigail Ramsden

Project Title: Regional Greenprint

Date Submitted: 5/21/19

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: Contract Summary 19-030-C01 COI (Contracts \$200,000 or Greater: 19-030-C01, SCAG Regional Greenprint)

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
Jill Sourial (to Eric Garcetti)	2013	\$150
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Scott Morrison, hereby declare that I am the (position or title) Director of Conservation Programs & Science of (firm name) The Nature Conservancy in California, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 5/21/19 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 Signature of Person Certifying for Proposer
 (original signature required)

 5/23/19
 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,
panas@scag.ca.gov
Subject: Contracts \$200,000 or Greater: 19-050-C01, Riverside Active
Transportation Plan (ATP) Phase 2

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION:

Approve Contract No. 19-050-C01 in an amount not to exceed \$374,994 with Alta Planning and Design to develop a city-wide Active Transportation Plan for the City of Riverside.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

The consultant shall provide services for a Sustainability Planning Grant for the City of Riverside. Consistent with the requirements of the SB1 funding, the consultant shall develop a city-wide Active Transportation Plan, a Pedestrian Target Hardening Plan and a Complete Streets Ordinance as part of the Project. The consultant shall develop an existing conditions technical report, conduct comprehensive community outreach plan and deliver ten walk audits to assess safety and connectivity concerns in the city, develop preferred active transportation networks, prioritize projects and develop a funding and implementation plan for the Active Transportation Plan and Pedestrian Target Hardening Plan.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

Table with 3 columns: Consultant/Contract #, Contract Purpose, Contract Amount. Row 1: Alta Planning and Design (19-050-C01), The consultant shall develop a city-wide Active Transportation Plan for the City of Riverside, \$374,994

FISCAL IMPACT:

Funding for this project in the amount of \$374,994 is available in the FY 2018-19 Overall Work Program (OWP) budget: \$100,000 in 275-4823.01 (FY18 SB 1 Formula Grant); \$150,000 in 275-4823.02 (FY19 SB 1 Formula Grant); and \$124,994 cash match from the City of Riverside, Measure A Local Return Funds.

ATTACHMENT(S):



-
1. Contract Summary 19-050-C01
 2. COI 19-050-C01

CONSULTANT CONTRACT 19-050-C01

Recommended Consultant: Alta Planning + Design

Background & Scope of Work: The consultant shall provide services for a Sustainability Planning Grant for the City of Riverside. Consistent with the requirements of the Senate Bill 1 (SB1) grant that funds this project, the consultant shall develop a city-wide Active Transportation Plan, a Pedestrian Target Hardening Plan and a Complete Streets Ordinance as part of the project. The consultant shall develop an existing conditions technical report, conduct comprehensive community outreach plan and deliver ten walk audits to assess safety and connectivity concerns in the city, develop preferred active transportation networks, prioritize projects and develop a funding and implementation plan for the Active Transportation Plan and Pedestrian Target Hardening Plan.

Project's Benefits & Key Deliverables: The project's benefits and key deliverables include, but are not limited to:

- Developing a localized Active Transportation Plan to support SCAG's regional active transportation goals outlined in the adopted 2016 Regional Transportation Plan/Sustainable Communities Strategy;
- Conducting robust community outreach to engage residents and local stakeholders in the planning process;
- Delivering a Complete Streets Ordinance to prioritize safety and mobility for all ages and abilities in the City of Riverside; and
- Developing a Pedestrian Target Hardening Plan to secure and provide aesthetic measures to enhance public space.

Strategic Plan: This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

Contract Amount:

Total not to exceed	\$374,994
Alta Planning + Design (prime consultant)	\$297,121
Arellano Associates (subconsultant)	\$43,171
KPFF Consulting Engineers (subconsultant)	\$20,002
SO Traffic (subconsultant)	\$14,700

Note: Alta Planning + Design originally proposed \$397,981, but staff negotiated the price down to \$374,994 without reducing the scope of work.

Contract Period: Notice to Proceed through June 30, 2020

Project Number: 275-4823.02

Funding source(s): FY18 SB 1 Formula Grant, FY19 SB 1 Formula Grant, Cash match from the City of Riverside, Measure A Local Return Funds.

Funding for this project in the amount of \$374,994 is available in the FY 2018-19 Overall Work Program (OWP) budget: \$100,000 in 275-4823.01 (FY18 SB 1 Formula Grant); \$150,000 in 275-4823.02 (FY19 SB 1 Formula Grant); and \$124,994 cash match from the City of Riverside, Measure A Local Return Funds.

Request for Proposal (RFP):

SCAG staff notified 1,946 firms of the release of RFP 19-050 via SCAG’s Solicitation Management System website. A total of 59 firms downloaded the RFP. SCAG received the following four (4) proposals in response to the solicitation:

Alta Planning + Design (3 subconsultants)	\$397,981
Toole Design (2 subconsultants)	\$239,485
KOA (2 subconsultants)	\$293,687
Chen Ryan (1 subconsultant)	\$419,801

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors.

The PRC consisted of the following individuals:

- Hannah Brunelle, Assistant Regional Planner, SCAG
- Nathan Mustafa, Traffic Engineer, City of Riverside
- Alisa Sramala, Trails (Recreational) Coordinator, City of Riverside
- Chris Tzeng, Program Manager, Western Riverside Council of Governments
- Thanya Espericueta, Associate Transportation Planner, Caltrans District 8

Basis for Selection:

The PRC recommended Alta Planning and Design for the contract award because the consultant:

- Demonstrated the best understanding of the project, specifically identifying data sources, local stakeholders, and familiarity of existing plans and policies in the City;
- Demonstrated strong integration of subconsultants and attention to detail in the schedule to complete the project on time and meet the objectives outlined in the RFP;
- Demonstrated experience with underserved communities, specifically providing innovative outreach strategies that will reach the disadvantaged populations by partnering with existing organizations and co-hosting outreach meetings; and
- Provided the best technical approach, specifically their Pedestrian Target Hardening Plan including recommendations, such as selecting types of physical barriers for securing public spaces, aesthetic alternatives to physical barriers, and identification of vulnerable public spaces within the city through conducting initial background research.

Although two (2) other firms proposed lower prices, the PRC did not recommend these firms for contract award because these firms:

- Did not demonstrate a sufficient level of understanding of, and the detail to address, developing Pedestrian Target Hardening Plans; and
- Did not specifically outline their approach to recommendations and identification of vulnerable public spaces for the Pedestrian Target Hardening Plan.

**Conflict Of Interest (COI) Form - Attachment
For June 6, 2019 Regional Council Approval**

Approve Contract No. 19-050-C01 in an amount not to exceed \$374,994 with Alta Planning + Design to develop a city-wide Active Transportation Plan for the City of Riverside.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Alta Planning + Design (prime consultant)	No - form attached
Arellano Associates (subconsultant)	No - form attached
KPFF (subconsultant)	No - form attached
SO Traffic (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 19-050

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Alta Planning + Design
Name of Preparer: Greg Maher
Project Title: Riverside Active Transportation Plan Phase 2
RFP Number: 19-050 Date Submitted: 4/17/2019

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: COI 19-050-C01 (Contracts \$200,000 or Greater: 19-050-C01, Riverside Active Transportation Plan (ATP) Phase 2.)

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Greg Maher, hereby declare that I am the (position or title) Vice President of (firm name) Alta Planning + Design, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 4/15/2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 Signature of Person Certifying for Proposer
 (original signature required)

 4/15/2019
 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 19-050

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Arellano Associates

Name of Preparer: Genoveva L. Arellano

Project Title: Riverside Active Transportation Plan (ATP) Phase 2.

RFP Number: 19-050 Date Submitted: _____

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Genoveva L. Arellano, hereby declare that I am the (position or title) Principal of (firm name) Arellano Associates, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 4/17/19 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ Date 4/17/19
 Signature of Person Certifying for Proposer (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 19-050

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: KPFF Consulting Engineers
Name of Preparer: Sharon Gallant, PE, SE
Project Title: Active Transportation Plan & Pedestrian Target Hardening Plan, City of Riverside, CA
RFP Number: 19-050 Date Submitted: 04/08/2019

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Sharon M. Gallant, hereby declare that I am the (position or title) Principal of (firm name) KPFF Consulting Engineers, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 04/08/2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ Date 04/08/2019
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 19-050

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: SO Traffic
Name of Preparer: Michael Sampson
Project Title: Riverside Active Transportation Plan Phase 2
RFP Number: 19-050 Date Submitted: 4/3/19

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Michael Sampson, hereby declare that I am the (position or title) Vice President of (firm name) SO-Traffic, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 4/3/19 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ Date 4/3/19
 Signature of Person Certifying for Proposer (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,
panas@scag.ca.gov

Handwritten signature: Kome Ajise

Subject: Contracts \$200,000 or Greater: 19-040-C01, City of Wildomar
Active Transportation Plan

RECOMMENDED ACTION:

Approve Contract No. 19-040-C01 in an amount of \$299,975 with Chen Ryan and Associates to develop an Active Transportation Plan (Plan) and implement a Go Human demonstration project for the City of Wildomar.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

The consultant shall develop a city-wide Active Transportation Plan as well as a Go Human event, demonstrating active transportation infrastructure as part of the project. They shall develop an existing conditions report, conduct comprehensive community outreach, plan and deliver walk audits, and conduct bicycle and pedestrian counts.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

Table with 3 columns: Consultant/Contract #, Contract Purpose, Contract Amount. Row 1: Chen Ryan and Associates (19-040-C01), The selected consultants shall develop a city-wide Active Transportation Plan as well as a Go Human event for the City of Wildomar., \$299,975

FISCAL IMPACT:

Funding for this project in the amount of \$300,000 is available in the FY 2018-19 Overall Work Program (OWP) budget: \$23,000 in 275-4823.01 (FY18 SB 1 Formula Grant); \$100,000 in 225-3564.10 (MSRC/AB 2766 Discretionary Funds); and \$177,000 in 150-4590.01 (CPG Funds).

ATTACHMENT(S):

- 1. Contract Summary 19-040-C01
2. Contract Summary 19-040-C01 COI

CONSULTANT CONTRACT 19-040-C01

Recommended Consultant: Chen Ryan and Associates

Background & Scope of Work: The consultant shall provide services for a Sustainability Planning Grant for the City of Wildomar’s Active Transportation Plan and Go Human demonstration project. Consistent with the requirements of the Senate Bill 1 (SB1) and Mobile Source Air Pollution Reduction Review Committee (MSRC) funding, the consultant shall develop a city-wide Active Transportation Plan and a Go Human event demonstrating active transportation infrastructure as part of the Project. They shall develop an existing conditions report, conduct comprehensive community outreach, plan and deliver walk audits, conduct bicycle and pedestrian counts, develop preferred active transportation networks, prioritize projects as well as develop a funding and implementation plan for the Active Transportation Plan.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Developing a localized Active Transportation Plan to support SCAG’s regional active transportation goals outlined in the adopted 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS);
- Conducting robust community outreach to engage residents and local stakeholders in the planning process; and
- Delivering a *Go Human* event to demonstrate planned infrastructure and engage the public in potential active transportation infrastructure improvements.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

Contract Amount:	Total not to exceed	\$299,975
	Chen Ryan (prime consultant)	\$185,015
	Alta Planning + Design (subconsultant)	\$70,982
	Placeworks (subconsultant)	\$43,978

Contract Period: Notice to Proceed through July 1, 2020

Project Number(s): Funding for this project in the amount of \$300,000 is available in the FY 2018-19 Overall Work Program (OWP) budget: \$23,000 in 275-4823.01 (FY18 SB 1 Formula Grant); \$100,000 in 225-3564.10 (MSRC/AB 2766 Discretionary Funds); and \$177,000 in 150-4590.01 (CPG Funds).

Request for Proposal (RFP): SCAG staff notified 2,039 firms of the release of RFP 19-040-C01 via SCAG’s Solicitation Management System website. A total of 44 firms downloaded the RFP. SCAG received the following four (4) proposals in response to the solicitation:

Chen Ryan Associates, Inc. (2 subconsultants)	\$300,000
KTU&A (2 subconsultants)	\$299,439
IBI Group (1 subconsultant)	\$299,713
KOA Corporation (3 subconsultants)	\$399,137

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors.

The PRC consisted of the following individuals:

- Hannah Brunelle, Assistant Planner, SCAG
- Cameron Luna, Associate Engineer, City of Wildomar
- Janet Morales, City of Wildomar
- Stephanie Gallegos, Transportation Planner, Caltrans District

Basis for Selection:

The PRC recommended Chen Ryan for the contract award because the consultant:

- Demonstrated the best understanding and intent of the project, specifically the level of background research and experience with projects of similar size and character. The team has strong project experience managing active transportation projects. Moreover, for relatively the same budget proposed by two (2) of the other firms, Chen Ryan included value added services that were in addition to the stated scope of work. Specifically, preferred plan analysis and technical report by conducting additional analysis on the preferred plan selection and grant application assistance;
- Demonstrated the best specific experience implementing similar projects and proposed creative best practices to engage the community based on the experience of their sub-consultant working with the community and how the community has responded to different types of engagement in the past; and
- Provided the best technical approach, due to their value added services, grant writing assistant, use of technology for walk audits and data collection, concurrent work schedule with the circulation element and plan.

Conflict Of Interest (COI) Form - Attachment for June 6, 2019 Regional Council Approval

Approve Contract No. 19-040-C01 in an amount of \$299,975 with Chen Ryan and Associates to develop an Active Transportation Plan (Plan) and implement a *Go Human* demonstration project for the City of Wildomar.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Chen Ryan Associates, Inc. (prime consultant)	No - form attached
Alta Planning + Design (subconsultant)	No - form attached
Placeworks, Inc. (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 19-040

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Chen Ryan Associates, Inc.
Name of Preparer: Monique Chen
Project Title: City of Wildomar Active Transportation Plan
RFP Number: 2019-040 **Date Submitted:** 2/27/2019

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Monique Chen, hereby declare that I am the (position or title) Principal of (firm name) Chen Ryan Associates, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/27/2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ 2/27/2019
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

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SCAG CONFLICT OF INTEREST FORM

RFP No. 19-040

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Alta Planning + Design
Name of Preparer: Greg Maher
Project Title: Wildomar Active Transportation Plan
RFP Number: 19-040 Date Submitted: 2/19/2019

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

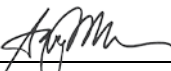
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Greg Maher, hereby declare that I am the (position or title) Vice President of (firm name) Alta Planning + Design, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/19/2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ 2/19/2019
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

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SCAG CONFLICT OF INTEREST FORM

RFP No. 19-040

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: PlaceWorks, Inc.
Name of Preparer: Kara Kosel, Contracts Manager
Project Title: City of Wildomar Active Transportation Plan
RFP Number: 19-040 **Date Submitted:** February 13, 2019

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Karen Gulley, hereby declare that I am the (position or title) Principal of (firm name) Placeworks, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated February 13, 2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 Signature of Person Certifying for Proposer
 (original signature required)

 February 13, 2019
 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Energy & Environment Committee (EEC)
Regional Council (RC)
From: Hannah Brunelle, Assistant Planner, Active Transportation &
Special Programs, (213) 236-1907, brunelle@scag.ca.gov
Subject: Notice of Exemption (NOE) for the SCAG 2019 Local
Demonstration Initiative

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION FOR EAC AND EEC:

Recommend that the Regional Council adopt Resolution No. 19-612-1, approving the filing of a California Environmental Quality Act (CEQA) Notice of Exemption for the SCAG 2019 Local Demonstration Initiative ("Project"), subject to the 30-day public inspection period and, recommend the Regional Council's adoption of Resolution No. 19-612-5 to accept the Active Transportation Program funds for the Project.

RECOMMENDED ACTION FOR RC:

Adopt Resolution No. 19-612-1, approving the filing of a California Environmental Quality Act (CEQA) Notice of Exemption for the SCAG 2019 Local Demonstration Initiative ("Project"), subject to the 30-day public inspection period, and adopt Resolution No. 19-612-5 to accept the Active Transportation Program funds for the Project.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

EXECUTIVE SUMMARY:

SCAG seeks to allocate \$2,599,000 in California Active Transportation Program (ATP) funds ("Grant Funds") to manage the SCAG 2019 Local Demonstration Initiative ("Project"). The Project will implement temporary active transportation demonstration projects in six local jurisdictions, including Ojai, Long Beach, Pasadena, Glendale, El Monte, and Calexico. SCAG assessed potential environmental impacts as required under CEQA and determined the Project is exempt from CEQA.

BACKGROUND:

In coordination with the cities of Ojai, Long Beach, Pasadena, Glendale, El Monte, and Calexico, SCAG will implement temporary demonstration projects to demonstrate active transportation infrastructure. Specifically, the Project aims to:

- a) Demonstrate active transportation infrastructure to support improved project implementation, transportation safety and encourage walking and bicycling;

- b) Provide opportunities for enhanced data collection to support the project before, during, and after the temporary demonstration project;
- c) Engage community members, local stakeholders, city staff, and elected officials through a community planning process.

Prior to Caltrans allocating the awarded Grant Funds, SCAG must conduct an assessment of potential environmental impacts of the Project pursuant to CEQA in order to determine the type of CEQA document to prepare or whether the Project is exempt. SCAG staff has reviewed the Project and has determined that it is exempt from CEQA under the exemptions discussed herein.

BASIS FOR EXEMPTIONS:

The key considerations for determining if a project is exempt from CEQA are outlined in Sections 21080(b), 21083, and 21804 of the Public Resources Code and CEQA Guidelines Section 15002(k)(1), 15061, 15062, and 15300 to 15332. In general, CEQA Guidelines include a list of 33 classes of projects which have been determined not to have a significant effect on the environment and which shall, therefore, be exempt from the provisions of CEQA. A project is exempt from CEQA if the project falls within one or more of the 33 classes. Once the lead agency determines that the project falls within any of the 33 classes, the project is exempt from CEQA, and the environmental review process does not need to proceed any farther. The lead agency may prepare and file a Notice of Exemption (NOE) pursuant to CEQA Guidelines Section 15062. The NOE serves as a public notice that the lead agency has determined that a project is exempt from CEQA. The NOE may be filed with the OPR and the county clerk of each county in which the project will be located after approval of the project. Submission of the NOE to the Office of Planning and Research (OPR) and the county clerks completes the review of exemption process for a lead agency under the provisions of CEQA. The filing and posting of an NOE will begin a 30- day public inspection period.

ENVIRONMENTAL ASSESSMENT:

SCAG staff has conducted an environmental assessment of the Project pursuant to Sections 21080(b), 21083, and 21804 of the Public Resources Code and CEQA Guidelines Sections 15002(k)(1), 15061, 15062, and 15300 to 15332. CEQA Guidelines include a list of 33 classes of projects which have been determined not to have a significant effect on the environment and which shall, therefore, be exempt from the provisions of CEQA. Based upon its assessment, SCAG staff has determined that the following exemptions apply to the Project:

- **CEQA Guidelines §15301(c) – Existing Facilities:** The Project would involve implementing six active transportation demonstration projects in Imperial, Los Angeles, and Ventura counties, that could foster the minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use of existing highways, streets, sidewalks, gutters, bicycle and pedestrian trails and similar facilities beyond that existing at the time of the lead agency's determination, as set forth in the exemption under CEQA Guidelines §15301(c) - Existing Facilities;

- **CEQA Guidelines § 15304 (e) - Minor Alterations to Land:** The Project may involve developing temporary demonstration projects within the project cities that would exist for a limited duration on existing rights of way, as set forth in the exemption under CEQA Guidelines § 15304 (e) - Minor Alterations to Land;
- **CEQA Guidelines §15306- Information Collection:** The Project includes basic data collection, research, experimental management and resource evaluation activities which will not result in a serious or major disturbance to an environmental resource. The project is strictly for information gathering purposes for possible future action which the agency has not yet approved, adopted or funded, as set forth in the exemption under CEQA Guidelines §15306- Information Collection;
- **CEQA Guidelines §15322 – Educational or Training Programs Involving No Physical Changes:** The Project would consist of temporary demonstration projects in the communities of Ojai, El Monte, Calexico, Long Beach, Pasadena, and Glendale, involving no physical changes in the area affected, which would fall under the exemption set forth in CEQA Guidelines §15322 – Educational or Training Programs Involving No Physical Changes.

SCHEDULE:

Upon approval by the Regional Council, SCAG will submit the NOE to be filed with OPR and Imperial, Los Angeles, and Ventura County Clerks for a 30-day public inspection period, which will begin on or about June 7, 2019 though approximately July 8, 2019. It is anticipated that the Project would be implemented beginning in January 2020 and completed by January 2022.

FISCAL IMPACT:

Work associated with this item will be included in the Fiscal Year 2019-20 Overall Work Program under Project 225-3564X4.14. The project is fully funded in the amount of \$2,599,000.00 in grant funds from the California Active Transportation Program.

ATTACHMENT(S):

1. Resolution 19-612-1 approving filing of the Notice of Exemption
2. Notice of Exemption for the SCAG 2019 Local Demonstration Initiative
3. Resolution 19-612-5 ATP Program Funds SCAG 2019 Local Demonstration Initiative



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
T: (213) 236-1800
www.scag.ca.gov

RESOLUTION NO. 19-612-1

**A RESOLUTION OF THE SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS (SCAG) TO RELEASE THE
NOTICE OF EXEMPTION (NOE) FOR THE SCAG
2019 LOCAL DEMONSTRATION INITIATIVE**

REGIONAL COUNCIL OFFICERS

President
Bill Jahn, Big Bear Lake

First Vice President
Randon Lane, Murrieta

Second Vice President
Rex Richardson, Long Beach

Immediate Past President
**Alan D. Wapner, San Bernardino
County Transportation Authority**

COMMITTEE CHAIRS

Executive/Administration
Bill Jahn, Big Bear Lake

Community, Economic &
Human Development
**Peggy Huang, Transportation
Corridor Agencies**

Energy & Environment
Linda Parks, Ventura County

Transportation
Cheryl Viegas-Walker, El Centro

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. § 5303 et seq.;

WHEREAS, SCAG adopted the 2016 Regional Transportation Plan and Sustainable Communities Strategy ("RTP/SCS") which included five goals for active transportation: 1) Decrease Bicycle and Pedestrian Fatalities and Injuries, 2) Develop an Active Transportation Friendly Environment throughout the SCAG Region, 3) Increase Active Transportation Usage in the SCAG Region, and 4) Encourage the Development of Local Active Transportation Plans; and 5) Develop Safe Routes to School Policies;

WHEREAS, on May 15, 2019, the Southern California Association of Governments was awarded \$2,599,000 in Active Transportation Program funds to undertake the SCAG 2019 Local Demonstration Initiative ("Project");

WHEREAS, the primary goal of the Project is to implement temporary demonstration projects in the communities of El Monte, Pasadena, Calexico, Long Beach, Ojai, and Glendale; within Imperial, Ventura, and Los Angeles Counties;

WHEREAS, the Project is scheduled to be implemented in from January 2020 and completed by January 2022;

WHEREAS, SCAG is required conduct an assessment of potential environmental impacts of the Project pursuant to the California Environmental Quality Act (CEQA), prior to receiving allocation of the awarded Grant Funds;

WHEREAS, the Project would consist of two distinct activities: (1) Implement temporary demonstration project in six communities across the SCAG region, and (2) seek resident and stakeholder engagement through a community planning process;

WHEREAS, SCAG has conducted an environmental assessment of the Project and determined that the Project is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301(c)- Existing Facilities, Section 15304(h)- Minor Alterations to Land, Section 15306- Information Collection, and is statutorily exempt from CEQA

Attachment: Resolution 19-612-1 approving filing of the Notice of Exemption (NOE) SCAG 2019 Local Demonstration

pursuant to CEQA Guidelines Section 15262- Feasibility and Planning Studies; and the scope of the Project activities have been determined to not have a significant effect on the environment; and

WHEREAS, SCAG has prepared a Notice of Exemption (NOE) to be filed with the State of California Office of Planning and Research (OPR) and the Clerk for the County of Los Angeles, Imperial County, and Ventura County where the Projects will be located for a 30-day public inspection period pursuant to CEQA Guidelines Section i 5062.

NOW THEREFORE, BE IT RESOLVED by the Regional Council of the Southern California Association of Governments, that the foregoing recitals are true and correct and incorporated by this reference.

BE IT FURTHER RESOLVED THAT the SCAG Regional Council finds that based upon an environmental assessment of the Project pursuant to Sections 21080(b), 21083, and 21804 of the Public Resources Code and CEQA Guidelines Sections 15002(k)(1), 15061, 15062, and 15300 to 15332, SCAG has determined that the following CEQA exemptions apply to the Project:

- The Project would involve implementing six active transportation demonstration projects in Imperial, Los Angeles, and Ventura counties, that could foster the minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use of existing highways, streets, sidewalks, gutters, bicycle and pedestrian trails and similar facilities beyond that existing at the time of the lead agency's determination, as set forth in the exemption under CEQA Guidelines §15301(c) - Existing Facilities;
- The Project includes basic data collection, research, experimental management and resource evaluation activities which will not result in a serious or major disturbance to an environmental resource. The project is strictly for information gathering purposes for possible future action which the agency has not yet approved, adopted or funded, as set forth in the exemption under CEQA Guidelines §15306- Information Collection
- The Project may involve developing temporary demonstration projects within the project cities that would exist for a limited duration on existing rights of way, as set forth in the exemption under CEQA Guidelines § 15304 (e) - Minor Alterations to Land;
- Educational or Training Programs Involving No Physical Changes: The Project would consist of temporary demonstration projects in the communities of Ojai, El Monte, Calexico, Long Beach, Pasadena, and Glendale, involving no physical changes in the area affected, which would fall under the exemption set forth in CEQA Guidelines §15322 – Educational or Training Programs Involving No Physical Changes.

NOW THEREFORE, BE IT FURTHER RESOLVED by the Regional Council, that:

1. The Notice of Exemption for the proposed Project has been completed in compliance with CEQA and will be filed with OPR and the Los Angeles, Imperial and Ventura County Clerks for a 30-day public inspection period; and
2. The proposed Project does not have a significant effect on the environment, and thus additional environmental review by SCAG is not required for the Project and a Notice of Exemption fulfills the requirements of CEQA.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its regular meeting this 6th day of June, 2019.

William "Bill" Jahn
President, SCAG

Attested by:

Kome Ajise
Executive Director

Approved as to Form:

Joann Africa
Chief Counsel/Director of Legal Services

Notice of Exemption

To: Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

From: Southern California Association of Governments
900 Wilshire Blvd, Suite #1700
Los Angeles, CA 90017

Imperial County Clerk
940 Main Street, Suite 202
El Centro, CA 92243

Ventura County Clerk
800 S Victoria Ave.
Ventura, CA 93009

Los Angeles County Clerk
12400 Imperial Highway
Norwalk, CA 90650

Project Title:

Southern California Association of Governments (SCAG) 2019 Local Demonstration Initiative

Project Location:

Imperial County in the City of Calexico. Los Angeles County in the Cities Long Beach, El Monte, Glendale, Pasadena. Ventura County in the City of Ojai.

Description of Nature, Purpose, and Beneficiaries of Project:

The 2019 Local Demonstration Initiative is a non-infrastructure program focused on demonstrating active transportation infrastructure in six communities across the SCAG region. The demonstrations are planned to include infrastructure elements such as protected bike lanes, pedestrian treatments such as curb extensions, pedestrian plazas, and other roadway safety improvements to promote increased rates of walking and biking and reducing greenhouse gasses and vehicle miles traveled (VMT). The bicycle facilities do not constitute a physical impact, meaning that they will be installed in a preexisting location. The demonstrations are planned to be six to eight-month temporary projects to allow community members to test out planned improvements and provide feedback on different infrastructure concepts. Demonstrations also allow an opportunity to test design concepts for local jurisdictions to make adjustments to the final design prior to investing in implementation.

The 2019 Local Demonstration Initiative will include a Community Advisory Committee in each of the cities to involve local stakeholders, community members, and city staff in the planning process. The projects will also focus on education, outreach, and engagement to promote active transportation in the communities and work to engage residents in a non-traditional manner who may not have time to attend a more traditional public workshop or meeting. The projects will include activities to promote

participation such as guided bike rides, guided walks, pop-up events and programming, and other engagement activities to increase participation. Residents will learn how active transportation can promote healthy lifestyles in communities and improve pollution in communities where air quality can be of concern. Information on the projects and opportunities to get involved will be delivered to local schools, community centers, libraries, and other highly visited destinations within the communities. Project staff will also attend community events to promote the projects and work with local community-based organizations to augment promotional efforts.

Name of Public Agency Approving Project:

Southern California Association of Governments

Name of Person or Agency Carrying Out Project:

Southern California Association of Governments

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a)); Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption: CEQA Guidelines § 15002 (k)(1) – General Concepts; CEQA Guidelines § 15061 – Review for Exemption; CEQA Guidelines § 15301 (c) and 15301 (f) – Existing Facilities; CEQA Guidelines § 15304 (e) and 15304 (e) – Minor Alterations to Land; CEQA Guidelines § 15311 (a) and 15311 (c) – Accessory Structures; CEQA Guidelines § 15322 – Educational or Training Programs Involving No Physical Changes
- Statutory Exemptions

Reasons why project is exempt:

SCAG has reviewed the proposed project pursuant to CEQA Guidelines § 15002 (k)(1) – General Concepts, and CEQA Guidelines § 15061 – Review for Exemption, and has determined that the proposed project is categorically exempt from CEQA because the scope of the project activities are included in the classes of projects which have been determined not to have a significant effect on the environment.

Therefore SCAG has determined that the proposed project is exempt from CEQA pursuant to following:

- The Project would involve implementing six active transportation demonstration projects in Imperial, Los Angeles, and Ventura counties, that could foster the minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use of existing highways, streets, sidewalks, gutters, bicycle and pedestrian trails and similar facilities beyond that existing at the time of the lead agency's determination, as set forth in the exemption under CEQA Guidelines §15301(c) - Existing Facilities;
- The Project includes basic data collection, research, experimental management and resource evaluation activities which will not result in a serious or major disturbance to an environmental resource. The project is strictly for information gathering purposes for possible future action

which the agency has not yet approved, adopted or funded, as set forth in the exemption under CEQA Guidelines §15306- Information Collection

- The Project may involve developing temporary demonstration projects within the project cities that would exist for a limited duration on existing rights of way, as set forth in the exemption under CEQA Guidelines § 15304 (e) - Minor Alterations to Land;
- Educational or Training Programs Involving No Physical Changes: The Project would consist of temporary demonstration projects in the communities of Ojai, El Monte, Calexico, Long Beach, Pasadena, and Glendale, involving no physical changes in the area affected, which would fall under the exemption set forth in CEQA Guidelines §15322 – Educational or Training Programs Involving No Physical Changes.

Project Approval Date: SCAG's Regional Council Approved the project on February 7, 2019.
The California Transportation Commission approved funding for this project on May 15, 2019.

CEQA Contact Person:	Phone Number:	Fax Number:	Email:
Roland Ok	(213) 236-1819	(213) 236-1963	ok@scag.ca.gov
Project Contact Person:	Phone Number:	Fax Number:	Email:
Hannah Brunelle	(213) 236-1907	(213) 236-1963	Brunelle@scag.ca.gov

Date received for filing at OPR: _____ Signature of Applicant: _____

Ping Chang, Manager
Compliance and Performance Monitoring
Southern California Association of Governments



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**Peggy Huang, Transportation
Corridor Agencies**

Energy & Environment
Linda Parks, Ventura County

Transportation
Cheryl Viegas-Walker, El Centro

**RESOLUTION NO. 19-612-5
A RESOLUTION OF THE SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS AUTHORIZING THE
ACCEPTANCE OF CALIFORNIA ACTIVE TRANSPORTATION
PROGRAM GRANT FUNDS FOR THE
SCAG 2019 LOCAL DEMONSTRATION INITIATIVE**

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. § 5303 et seq.;

WHEREAS, SCAG adopted the 2016 Regional Transportation Plan and Sustainable Communities Strategy ("RTP/SCS") which included five goals for active transportation: 1) Decrease Bicycle and Pedestrian Fatalities and Injuries, 2) Develop an Active Transportation Friendly Environment throughout the SCAG Region, 3) Increase Active Transportation Usage in the SCAG Region, and 4) Encourage the Development of Local Active Transportation Plans; and 5) Develop Safe Routes to School Policies;

WHEREAS, on May 15, 2019, the Southern California Association of Governments was awarded \$2,599,000 in Active Transportation Program funds to undertake the SCAG 2019 Local Demonstration Initiative;

WHEREAS, the primary goal of the Project is to implement temporary demonstration projects in the communities of El Monte, Pasadena, Calexico, Long Beach, Ojai, and Glendale; within Imperial, Ventura, and Los Angeles Counties;

WHEREAS, the Project would consist of two distinct activities: (1) Implement temporary demonstration project in six communities across the SCAG region, and (2) seek resident and stakeholder engagement through a community planning process;

WHEREAS, the Project is scheduled to be implemented in from January 2020 and completed by January 2022.

NOW THEREFORE, BE IT RESOLVED by the Regional Council of the Southern California Association of Governments, that:

1. That the Regional Council hereby authorizes SCAG to accept and administer the Grant Funds in the amount of approximately \$2,599,000 to support the SCAG 2019 Local Demonstration Initiative; and
2. SCAG's Executive Director or his designee is hereby designated and authorized by the Regional Council to execute all necessary agreements and other documents on behalf of the Regional Council as they relate to receipt of the Grant Funds supporting the SCAG 2019 Local Demonstration Initiative.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its regular meeting this 6th day of June, 2019.

William "Bill" Jahn
President, SCAG

Attested by:

Kome Ajise
Executive Director

Approved as to Form:

Joann Africa
Chief Counsel/Director of Legal Services



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Energy & Environment Committee (EEC)
Regional Council (RC)
From: Hannah Brunelle, Assistant Planner, Active Transportation &
Special Programs, (213) 236-1907, brunelle@scag.ca.gov
Subject: Notice of Exemption (NOE) San Gabriel Valley Greenway
Network Implementation Plan

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION FOR EEC AND EAC:

Recommend to the Regional Council to 1) adopt Resolution No. 19-612-2 to approve the filing of a California Environmental Quality Act (CEQA) Notice of Exemption for the San Gabriel Valley Council of Governments Greenway Network Implementation Plan (SGVGNIP), subject to the 30-day public inspection period; and 2) to recommend to the Regional Council to accept the California Active Transportation Program Grant pursuant to Resolution No. 19-612-3.

RECOMMENDED ACTION FOR RC:

Adopt Resolution No. 19-612-2, approving the filing of a California Environmental Quality Act (CEQA) Notice of Exemption for the San Gabriel Valley Council of Governments Greenway Network Implementation Plan (SGVGNIP), subject to the 30-day public inspection period; and adopt Resolution No. 19-612-3, accepting the California Active Transportation Program Grant.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

SCAG seeks to accept and manage \$200,000 in California Active Transportation Program (ATP) funds ("Grant Funds") to manage the San Gabriel Valley Council of Governments Greenway Network Implementation Plan (SGVGNIP) ("Project"), awarded originally to the San Gabriel Valley Council of Governments (SGVCOG) but relinquished to SCAG. As part of acceptance of the Grant Funds, SCAG assessed potential environmental impacts as required under CEQA and determined the Project is exempt from CEQA.

BACKGROUND:

In coordination with the San Gabriel Valley Council of Governments, SCAG will be developing the SGV Greenway Network. Specifically, the Project aims to:

- a) Prepare detailed designs for two prototypical greenway network segments located at the Big Dalton Wash in the City of Baldwin Park and the San Jose Creek in the City of Pomona.

- b) Develop regional connections for active transportation trips to key destinations and first/last mile gaps including the Foothill Gold Line, Metrolink Stations, and the El Monte Transit Center.
- c) Seek resident and stakeholder engagement through a community engagement process.

Prior to Caltrans allocating the awarded Grant Funds, SCAG must conduct an assessment of potential environmental impacts of the Project pursuant to CEQA in order to determine the type of CEQA document to prepare or whether the Project is exempt. SCAG staff has reviewed the Project and has determined that it is exempt from CEQA under the exemptions discussed herein.

BASIS FOR EXEMPTIONS:

The key considerations for determining if a project is exempt from CEQA are outlined in Sections 21080(b), 21083, and 21804 of the Public Resources Code and CEQA Guidelines Section 15002(k)(1), 15061, 15062, and 15300 to 15332. In general, CEQA Guidelines include a list of 33 classes of projects which have been determined not to have a significant effect on the environment and which shall, therefore, be exempt from the provisions of CEQA. A project is exempt from CEQA if the project falls within one or more of the 33 classes. Once the lead agency determines that the project falls within any of the 33 classes, the project is exempt from CEQA, and the environmental review process does not need to proceed any farther. The lead agency may prepare and file a Notice of Exemption (NOE) pursuant to CEQA Guidelines Section 15062, the NOE serves as a public notice that the lead agency has determined that a project is exempt from CEQA. The NOE may be filed with the OPR and the county clerk of each county in which the project will be located after approval of the project. Submission of the NOE to the Office of Planning and Research (OPR) and the county clerks completes the review of exemption process for a lead agency under the provisions of CEQA. The filing and posting of an NOE will begin a 30- day public inspection period.

ENVIRONMENTAL ASSESSMENT:

SCAG staff has conducted an environmental assessment of the Project pursuant to Sections 21080(b), 21083, and 21804 of the Public Resources Code and CEQA Guidelines Sections 15002(k)(1), 15061, 15062, and 15300 to 15332. CEQA Guidelines include a list of 33 classes of projects which have been determined not to have a significant effect on the environment and which shall, therefore, be exempt from the provisions of CEQA. Based upon its assessment, SCAG staff has determined that the following exemptions apply to the Project:

- **CEQA Guidelines §15301(c) – Existing Facilities:** The Project would involve greenway network planning in Los Angeles County, that could foster the minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use of existing highways, streets, sidewalks, gutters, bicycle and pedestrian trails and similar facilities beyond that existing at the time of the lead agency's determination, as set forth in the exemption under CEQA Guidelines §15301(c) - Existing Facilities;
- **CEQA Guidelines §15306- Information Collection:** The Project includes basic data collection, research, experimental management and resource evaluation activities which will not result

in a serious or major disturbance to an environmental resource. The project is strictly for information gathering purposes for possible future action which the agency has not yet approved, adopted or funded, as set forth in the exemption under CEQA Guidelines §15306-Information Collection

- **CEQA Guidelines §15322 – Educational or Training Programs Involving No Physical Changes:** Educational or Training Programs Involving No Physical Changes: The Project would consist of education and outreach programs in the communities of Baldwin Park and Pomona involving no physical changes in the area affected, which would fall under the exemption set forth in CEQA Guidelines §15322 – Educational or Training Programs Involving No Physical Changes.

Upon approval by the Regional Council, SCAG will submit the NOE to be filed with OPR and Los Angeles County Clerk for a 30-day public inspection period, which will begin on or around June 7, 2019 and end on or around July 8, 2019. It is anticipated that the Project would be implemented beginning in April 2020 and completed by December 2021.

FISCAL IMPACT:

Work associated with this item will be included in Fiscal Year 2019/2020 Overall Work Program. The project is fully funded, totaling \$200,000, coming from California Active Transportation Program funds.

ATTACHMENT(S):

1. Resolution 19-612-2 approving the filing of the Notice of Exemption (NOE) for the San Gabriel Valley Greenway Network Implementation Plan
2. Resolution 19-612-3 authorizing the acceptance of California Active Transportation Program funds for the San Gabriel Valley Greenway Network Implementation Plan
3. Relinquishment letter from the Lead Agency for the San Gabriel Valley Greenway Network Implementation Plan



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS 900 Wilshire Blvd., Ste. 1700 Los Angeles, CA 90017 T: (213) 236-1800 www.scag.ca.gov

RESOLUTION NO. 19-612-2

A RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) TO RELEASE THE NOTICE OF EXEMPTION (NOE) FOR THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS GREENWAY NETWORK IMPLEMENTATION PLAN (SGVGNIP)

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. §5303 et seq.;

WHEREAS, SCAG adopted the 2016 Regional Transportation Plan and Sustainable Communities Strategy ("RTP/SCS") which included five goals for active transportation: 1) Decrease Bicycle and Pedestrian Fatalities and Injuries, 2) Develop an Active Transportation Friendly Environment throughout the SCAG Region, 3) Increase Active Transportation Usage in the SCAG Region, and 4) Encourage the Development of Local Active Transportation Plans; and 5) Develop Safe Routes to School Policies;

WHEREAS, the San Gabriel Valley Council of Governments was awarded \$200,000 in Cycle 3 Active Transportation Program funds for greenway network planning known specifically as the San Gabriel Valley Council of Governments Greenway Network Implementation Plan ("Project");

WHEREAS, on May 13, 2019, the San Gabriel Valley Council of Governments completed a request to relinquish the Project and grant administration to the Southern California Association of Governments through a Relinquishment Letter;

WHEREAS, the primary goal of the Project is to plan greenway networks in the Cities of Baldwin Park (Big Dalton Wash) and Pomona (San Jose Creek);

WHEREAS, the Project is scheduled to be implemented in from April 2020 and completed by December 2021;

REGIONAL COUNCIL OFFICERS

President Bill Jahn, Big Bear Lake

First Vice President Randon Lane, Murrieta

Second Vice President Rex Richardson, Long Beach

Immediate Past President Alan D. Wapner, San Bernardino County Transportation Authority

COMMITTEE CHAIRS

Executive/Administration Bill Jahn, Big Bear Lake

Community, Economic & Human Development Peggy Huang, Transportation Corridor Agencies

Energy & Environment Linda Parks, Ventura County

Transportation Cheryl Viegas-Walker, El Centro

Attachment: Resolution 19-612-2 approving the filing of the Notice of Exemption (NOE) for the San Gabriel Valley Greenway Network

WHEREAS, SCAG is required conduct an assessment of potential environmental impacts of the Project pursuant to the California Environmental Quality Act (CEQA), prior to receiving allocation of the awarded Grant Funds;

WHEREAS, the Project would consist of two distinct activities: (1) Prepare detailed designs for two prototypical greenway network segments located in the City of Baldwin Park, Big Dalton Wash and the San Jose Creek in the City of Pomona, and (2) seek resident and stakeholder engagement through a community engagement process;

WHEREAS, SCAG has conducted an environmental assessment of the Project and determined that the Project is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301(c)- Existing Facilities, Section 15304(h)- Minor Alterations to Land, Section 15306- Information Collection, and is statutorily exempt from CEQA pursuant to CEQA Guidelines Section 15262- Feasibility and Planning Studies because the scope of the Project activities has been determined to not have a significant effect on the environment; and

WHEREAS, SCAG has prepared a Notice of Exemption (NOE) to be filed with the State of California Office of Planning and Research (OPR) and the Clerk for the County of Los Angeles where the Projects will be located for a 30-day public inspection period pursuant to CEQA Guidelines Section 15062.

NOW THEREFORE, BE IT RESOLVED by the Regional Council of the Southern California Association of Governments, that the foregoing recitals are true and correct and incorporated by this reference.

BE IT FURTHER RESOLVED THAT the SCAG Regional Council finds that based upon an environmental assessment of the Project pursuant to Sections 21080(b), 21083, and 21804 of the Public Resources Code and CEQA Guidelines Sections 15002(k)(1), 15061, 15062, and 15300 to 15332, SCAG has determined that the following CEQA exemptions apply to the Project:

- The Project would involve greenway network planning in Los Angeles County, that could foster the minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use of existing highways, streets, sidewalks, gutters, bicycle and pedestrian trails and similar facilities beyond that existing at the time of the lead agency's determination, as set forth in the exemption under CEQA Guidelines §15301(c) - Existing Facilities;
- The Project includes basic data collection, research, experimental management and resource evaluation activities which will not result in a serious or major disturbance to an environmental resource. The project is strictly for information gathering purposes for possible future action which the agency has not yet approved, adopted or funded, as set forth in the exemption under CEQA Guidelines §15306- Information Collection

- Educational or Training Programs Involving No Physical Changes: The Project would consist of education and outreach programs in the communities of Baldwin Park and Pomona involving no physical changes in the area affected, which would fall under the exemption set forth in CEQA Guidelines §15322 – Educational or Training Programs Involving No Physical Changes.

NOW THEREFORE, BE IT FURTHER RESOLVED by the Regional Council, that:

1. The Notice of Exemption for the proposed Project has been completed in compliance with CEQA and will be filed with OPR and the Los Angeles County Clerk for a 30-day public inspection period; and
2. The proposed Project does not have a significant effect on the environment, and thus additional environmental review by SCAG is not required for the Project and a Notice of Exemption fulfills the requirements of CEQA.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its regular meeting this 6th day of June, 2019.

William “Bill” Jahn
President, SCAG

Attested by:

Kome Ajise
Executive Director

Approved as to Form:

Joann Africa
Chief Counsel/Director of Legal Services



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS 900 Wilshire Blvd., Ste. 1700 Los Angeles, CA 90017 T: (213) 236-1800 www.scag.ca.gov

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Community, Economic & Human Development Peggy Huang, Transportation Corridor Agencies
Energy & Environment Linda Parks, Ventura County
Transportation Cheryl Viegas-Walker, El Centro

RESOLUTION NO. 19-612-3

A RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) AUTHORIZING THE ACCEPTANCE OF CALIFORNIA ACTIVE TRANSPORTATION PROGRAM (ATP) GRANT FUNDS FOR THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS GREENWAY NETWORK IMPLEMENTATION PLAN

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. § 5303 et seq.;

WHEREAS, SCAG adopted the 2016 Regional Transportation Plan and Sustainable Communities Strategy ("RTP/SCS") which included five goals for active transportation: 1) Decrease Bicycle and Pedestrian Fatalities and Injuries, 2) Develop an Active Transportation Friendly Environment throughout the SCAG Region, 3) Increase Active Transportation Usage in the SCAG Region, and 4) Encourage the Development of Local Active Transportation Plans; and 5) Develop Safe Routes to School Policies;

WHEREAS, the San Gabriel Valley Council of Governments was awarded \$200,000 in Cycle 3 California Active Transportation Program (ATP) funds ("Grant Funds") for the San Gabriel Valley Greenway Network Implementation Plan ("Project");

WHEREAS, the San Gabriel Valley Council of Governments relinquished the Grant Funds and requested SCAG assume responsibility for managing the San Gabriel Valley Greenway Network Implementation Plan;

WHEREAS, the primary goal of the Project is to plan greenway networks in the Cities of Baldwin Park (Big Dalton Wash) and Pomona (San Jose Creek).

NOW THEREFORE, BE IT RESOLVED by the Regional Council of the Southern California Association of Governments, that;

- 1. The Regional Council hereby authorizes SCAG to accept and administer the Grant Funds in the amount of approximately \$200,000 to support the San Gabriel Valley Council of Governments Greenway Network Implementation Plan; and

2. SCAG's Executive Director or his designee is hereby designated and authorized by the Regional Council to execute all necessary agreements and other documents on behalf of the Regional Council as they relate to receipt of the Grant Funds supporting the San Gabriel Valley Council of Governments Greenway Network Implementation Plan.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its regular meeting this 6th day of June, 2019.

William "Bill" Jahn
President, SCAG

Attested by:

Kome Ajise
Executive Director

Approved as to Form:

Joann Africa
Chief Counsel/Director of Legal Services



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Temple City

Walnut

West Covina

First District, LA County
Unincorporated Communities

Fourth District, LA County
Unincorporated Communities

Fifth District, LA County
Unincorporated Communities

SGV Water Districts

May 8, 2019

Mr. Steve Novotny, Chief
Attention: Dale Benson
Office of Local Assistance
California Department of Transportation
District 7 - Los Angeles and Ventura Counties
100 South Main Street, 12-420
Los Angeles, CA 90012

ATP ID: ATP03-07-077M
PPNO: 5531
San Gabriel Valley Greenway Network
Implementation Plan

RE: SAN GABRIEL VALLEY GREENWAY NETWORK IMPLEMENTATION PLAN

Dear Mr. Novotny:

I am writing to you regarding Cycle 3 ATP, ATP ID ATP03-07-077M, Caltrans District 7. The San Gabriel Valley Council of Governments relinquishes this project to the Southern California Association of Governments.

This project includes 4 components:

1. Developing conceptual path plans for the San Jose Creek and Big Dalton Wash
2. Completing a San Gabriel Valley Greenway Network Implementation Plan
3. Collecting bicycle and pedestrian data in the project area; and
4. Undertaking education and encouragement programming to provide residents of the project area bicycle safety and maintenance education.

We appreciate your assistance on this matter. Should you have any questions, please contact Katie Ward (kward@sgvcog.org).

Sincerely,

Marisa Creter
Executive Director
San Gabriel Valley Council of Governments



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Hannah Brunelle, Assistant Planner, Active Transportation &
Special Programs, (213) 236-1907, brunelle@scag.ca.gov
Subject: SCAG Randall Lewis Employee Wellness Program

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION:

For Information Only - No Action Required.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

SCAG seeks to implement the Randall Lewis Employee Wellness Program sponsored by Mr. Randall Lewis to engage SCAG staff members and elected leaders to promote employee wellness. Health performance indicators will be established to measure program outcomes. Staff will provide monthly updates on the program to share progress and information to support other agencies in engaging in wellness in the workplace programs across the region.

BACKGROUND:

Public health outcomes in the SCAG region have largely declined or remained constant in the 5-year period from 2012-2016, including rising rates of chronic diseases such as obesity and diabetes. Employee wellness programs are an important piece to improve wellness in the workplace and helping to foster a culture of healthy habits for employees to practice in their everyday lives. Programs are most successful when key health performance indicators can be tracked, monitored, and improved throughout the life of the program and reinforced through health-oriented activities.

Every month beginning in June 2019, there will be a special "Challenge" for teams of SCAG employees and Executive Board Officers to engage the teams in friendly competition. The program is intended to last 7 months, from June, 2019 through December, 2019.

Specifically, the Program aims to:

- Engage Executive Officers to "Champion" the program and serve as regional leaders for wellness;
Engage SCAG staff in health and wellness activities to make progress towards three key performance indicators - physical activity, healthy eating, mindful wellness and stress reduction;

- Elevate the effectiveness of employee wellness programs by generating program performance data to serve as a regional example;
- “Gamify” wellness by engaging in monthly competitions among teams.

In order to assess the initial baseline of program participants, SCAG staff is promoting a survey for all participants to understand behavior change throughout the program by comparing the baseline to data gathered through Strava. At each monthly Regional Council meeting, the SCAG will use the Strava team leaderboard to display progress from each team. The team in the lead of the monthly “Challenge” will receive a prize, such as a Fitbit, free fitness class pass, or gift card for a healthy meal.

Example activities and monthly challenges include:

- Walking Challenge - Walk to farmers market and catered healthy lunch.
- Mindfulness Activity - Participate in guided mindful meditation and learn about steps to reduce stress.
- Biking Challenge - Organized bike ride with Los Angeles County Bicycle Coalition (LACBC).

Elected officials are encouraged to join a wellness team and participate in monthly challenges. An information table will be set up during the June 6 meetings for elected officials to learn more and sign-up to participate in the program.

FISCAL IMPACT:

The program is fully funded through project# 800-0160.24, totaling \$20,000 sponsored by Mr. Randall Lewis and managed through the Active Transportation and Special Programs team.

ATTACHMENT(S):

1. PowerPoint Presentation: Randall Lewis Employee Wellness Program

SCAG Randall Lewis Employee Wellness Program

Hannah Brunelle
Active Transportation and Special Programs
June 6, 2019

www.scag.ca.gov



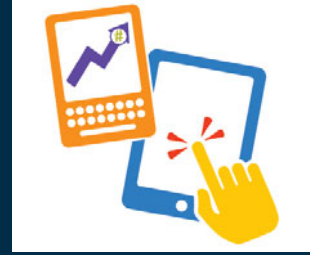
Regional Public Health Challenges

- Public health trends in the SCAG region have largely declined or remain unchanged in the past 15 years.
 - Rates of obesity have **increased over 10% since 2001**. In the past 4 years, obesity rates **increased 4.5% to 29.6%**
 - Rates of pre-diabetes **increased 4.4% in the past 4 years to over 13%**
 - A 2017 SCAG study estimated costs associated with chronic diseases cost the region **\$21.3 billion/year**



Program Overview

- Employee wellness programs help improve wellness in the workplace and foster a culture of healthy habits.
- Successful programs track performance indicators and reinforce engagement through health-oriented activities.



Program Objectives

- Lead by example and implement our policies through actions
- Engage SCAG staff and Board Officers in activities to improve health and wellness
- Generate performance data to elevate the effectiveness of wellness programs
- “Gamify” wellness by engaging in monthly competitions among teams

Program Objectives



Example Monthly Challenges and Activities

Walking Challenge and Walk to Farmers Market

Try a New Activity Challenge

Group Bike Ride with Los Angeles County Bike Coalition

Mindful Challenge and Yoga

Improvements Based Challenge

Teams

• Team 1: Captain Bill Jahn

- Executive Office
- IT
- Administration and Human Resources
- Transportation

• Team 2: Captain Randon Lane

- Finance
- Research and Analysis
- Legal

• Team 3: Captain Rex Richardson

- Compliance and Performance Monitoring
- Modeling and Forecasting
- Active Transportation and Special Programs

• Team 4: Captain Alan Wapner

- Policy and Public Affairs
- Goods Movement/Transportation Finance
- Sustainability

Next Steps

1. Sign up for a Strava account (strava.com) and accept your invite to your team's Club. Example: "Team Rex Richardson";
2. Take the initial survey to establish a program baseline;
3. Participate in monthly challenges and track your activities on Strava to win prizes and compete with your team!



Thank you!

Hannah Brunelle

brunelle@scag.ca.gov

(213) 236-1907

www.scag.ca.gov





Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Energy and Environment Committee (EEC)

From: Jason Greenspan, Manager of Sustainability, Sustainability,
213-236-1859, greenspan@scag.ca.gov

Subject: SCAG Environmental Plan

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION FOR EAC:

Receive and file.

RECOMMENDED ACTION FOR EEC:

For Information Only - No Action Required.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 5: Recruit, support, and develop a world-class workforce and be the workplace of choice.

EXECUTIVE SUMMARY:

At the March 2019 meeting of the Energy and Environmental Committee, committee members requested that staff report back to the committee regarding eliminating plastic bottles at SCAG meetings and related SCAG sustainability policies. This item provides an overview of SCAG's existing Environmental Plan. Staff may address the committee's request to discontinue the use of plastic bottles as part of an update to its Plan.

The Southern California Association of Governments (SCAG) completed the agency's Environmental Plan (Plan) in 2016, which identified a number of sustainability initiatives for implementation in the areas of waste/recycling, transportation, water, and healthy living. The Plan was written for implementation at SCAG's previous headquarters located at 818 W. 7th Street and has not been updated since the Agency's move to the Wilshire Grand Center (900 Wilshire Boulevard).

BACKGROUND:

In late 2016, SCAG staff completed the Agency's *Environmental Plan*. The *Plan* was developed by the SCAG Green Team, which at that time was led by the Sustainability Department and included staff in the Budget & Grants Department, Contracts Department, Reprographics Department, and the Agency's Chief Financial Officer (CFO). The impetus for SCAG developing the *Plan* was the desire to secure certification as a "Green Business" under the City of Los Angeles Green Business Program (LAGBP). The LAGBP aims to provide resources to help businesses become greener and more sustainable in their operations, and recognized businesses for their environmental achievements through an official certification. The program acknowledges organizations committed to increasing energy and water efficiency, generating cost-savings, reducing waste, and creating a healthier

environment. The LAGBP certified SCAG in December 2016. The *Plan* outlined sustainability initiatives that could be implemented immediately at SCAG’s previous downtown offices at 818 W. 7th Street and that would help reduce SCAG’s environmental footprint. The initiatives focused on reducing waste and increasing recycling, encouraging the use of alternative forms of transportation, reducing water consumption, and, more broadly, engaging employees in sustainability and healthy living. The *Plan* identified each initiative, the goal, how the initiative would be implemented, the environmental/cultural and cost impacts of the activity, and the implementation status. The *Plan* has not been updated for SCAG’s new downtown offices at 900 Wilshire Boulevard. However, some of the initiatives are still being implemented as part of SCAG’s ongoing operations.

ENVIRONMENTAL PLAN INITIATIVES

The *SCAG Environmental Plan* identified fourteen sustainability initiatives. While the *Plan* has not been updated for SCAG’s new downtown offices, SCAG continues to engage in many of the activities. A description of the initiatives and the current status are found below:

Initiative	Description	Current Status
1. Paper Recycling Program	Sort recyclable waste products into the proper waste bins located at employee workstations.	Continued implementation. Bins are available for common waste and recyclable waste. SCAG also provides information about what should be recycled in common kitchen areas.
2. Reimbursement for Alternative Transportation	Reimburse SCAG employees for use of public transportation to and from work.	Continued implementation. SCAG employees continue to receive reimbursement for train, light rail, and bus fares or a permanent loaded TAP card for using MTA Transit to and from work. Funding for this program was included in the FY19-20 Comprehensive Budget approved at the SCAG General Assembly.
3. Utilize Virtual Meeting Technology	Provide virtual meeting technology for remote accessibility to SCAG meetings.	Continued implementation. Skype for Business is available on all staff computers; Skype Meeting capability is available in all conference rooms; Remote meeting call-in information available for most working group and other meetings; Most meetings also provide video-conferencing

		sites at sub-regional offices. This functionality is widely used both across the agency and by outside stakeholders.
4. Digital Pay Stubs	Provide digital paystubs for SCAG employees in order to reduce paper waste.	Continued implementation. SCAG employees receive their paystubs digitally.
5. Business Cards Printed on 100% Recycled Paper	Provide SCAG employees with business cards printed on recycled paper.	Requires further analysis
6. Purchase Eco-Products for Kitchen	Purchase “green” eco-products for kitchen use.	Requires further analysis
7. Recycling Composting Plan for the Office	Divert compostable waste from landfills.	Requires further analysis
8. Low Flow Aerators for Faucets	Ensure that low flow aerators are installed at SCAG office restrooms.	Requires further analysis
9. Green the New Hire Package	Included in the new hire package, employees will receive information and educational materials on SCAG’s efforts in conservation and sustainability at its offices.	Requires further analysis
10. Green Annual Conferences	Ensure that all future SCAG conferences include sustainable practices.	Requires further analysis
11. Recycled Paper for Marketing Materials	Use recycled materials for all marketing materials that reduce the usage of regular paper and reduce the demand for new paper products.	Requires further analysis
12. E-waste Bins	Encourage SCAG staff to dispose of electronic waste by using e-waste bins inside the office.	Continued implementation. E-waste boxes are available in the kitchen on the 16 th Floor for staff to recycle batteries, cell phones, and other small electronics.
13. Celebrate Earth Day Company-wide	Every April 22 nd , SCAG staff will coordinate an Earth Day campaign at SCAG offices to celebrate the support of environmental protection.	Requires further analysis
14. Participate in Bike to Work Day	Encourage SCAG staff to ride a bicycle to work in order to increase physical activity and reduce vehicle miles traveled (VMT) and emissions.	Each year, staff in the Active Transportation and Special Projects Department plans Agency-wide programs in

		<p>promotion of Bike Month, which is the month of May. Once again this year, SCAG staff coordinated a number of Bike Month activities, including a bike month pledge, bike week trivia, a bike safety workshop, and a bike share demonstration. SCAG staff also actively encouraged participation in Bike to Work Week (May 13-17) and Bike to Work Day. Participation was encouraged by opportunity to win a variety of prizes.</p>
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The *Environmental Plan* was written for implementation at SCAG’s previous offices at 818 W. 7th Street and has not been updated specifically for the new offices at the Wilshire Grand Center (900 Wilshire Boulevard). The Wilshire Grand Center itself has water and energy conservation systems, including lighting and lighting controls to reduce energy consumption, and is LEED Gold-certified. The LEED (Leadership in Energy and Environmental Design) Certification program is administered by the U.S. Green Building Council and recognizes buildings that are environmentally sustainable. SCAG staff has continued to implement many of the initiatives from the existing *Plan* that are applicable to the new offices and has sought to implement additional initiatives that support the Agency’s overall sustainability efforts. However, as noted by members of Energy and Environmental Committee (EEC) at its March 2019 meeting, there could be opportunities to update, enhance and potentially add to SCAG’s sustainability initiatives and formalize these initiatives into agency policies.

FISCAL IMPACT:

There is no fiscal impact of this project at this time.



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Art Yoon, Director of Policy and Public Affairs, Legislation,
(213) 236-1840, ArtYoon@scag.ca.gov

Handwritten signature: Kome Ajise

Subject: June State and Federal Legislative Montly Update

RECOMMENDED ACTION:

Receive and File

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

STATE

Fiscal and House of Origin Deadlines Pass

Friday, May 17, 2019, was the last day for fiscal committees to meet and report to the floor bills introduced in their house. By way of background, bills that have a fiscal impact of \$150,000 or more are placed on the "suspense file" by each houses' fiscal committee. These bills have to be voted to the floor by the fiscal committee in order to continue through the legislative process. Failure to report bills out means they are essentially dead for the year.

Friday, May 31, 2019, was the last day for each house to pass bills introduced in that house. Like the fiscal committees deadline, a bill that was not voted on by the house of origin is essentially dead for the year.

Status of Legislation with Regional Council-Adopted Positions

Numerous bills with Regional Council-Adopted positions remain alive in the legislative process. The following lists the bills and their status:

Table with 3 columns: Bill, Regional Council Position, Status. Rows include AB 10 (Chiu), AB 185 (Grayson, Cervantes), AB 252 (Daly, Frazier), AB 1093 (Rubio), AB 1568 (McCarty), and SB 5 (Beall).

SB 128 (Beall)	SUPPORT	Alive; Ordered to California Assembly
SB 168 (Wieckowski)	SUPPORT	Alive; Subject to May 31 House of Origin deadline
SB 307 (Roth)	OPPOSE	Alive; Ordered to California Assembly
SB 498 (Hurtado)	OPPOSE	Alive; Subject to May 31 House of Origin deadline

California Sees Slowest Population Growth In State History

New demographic data from the California Department of Finance shows a decline in population growth in California for 2018, falling from 0.78% in 2017 to 0.47% last year. The estimated total population is 39,927,315 as of January 1, 2019. According to demographers, reasons for the drop in growth include immigration patterns, declining birthrates, and economic strains fueling the housing affordability crisis. The Department of Finance also highlighted the devastation of the wildfires that swept the state, noting that the cities of Chico and Oroville saw population increases of about 20%. The increase is due to people leaving the town of Paradise, which saw 90% of its housing stock eliminated during the Camp Fire.

California High-Speed Rail Authority Releases 2019 Project Update Report

On May 1, 2019, the California High-Speed Rail Authority (CAHSRA) released its 2019 Project Update Report to the California State Legislature. A project update report is due every two years. Given Governor Newsom’s goal of focusing on completing the Bakersfield to Merced route, the report generated much speculation on what direction it would take. The report states that it would cost \$20.4 billion to complete the 171-mile stretch between Bakersfield and Merced, deliver on improvements to regional rail in Los Angeles and the San Francisco Bay Area (the bookend projects), and environmental planning work on the entire Phase 1 stretch (San Francisco to Anaheim).

The report identifies about \$23.45 billion in existing funding, which includes \$9 billion in Proposition 1A funds, \$3.5 billion in federal funding, and between \$8.5 billion and \$11.5 billion from the state’s cap-and-trade program. More information on the federal funding is included later in this report.

Governor’s FY2019-2020 Budget “May Revision”

On May 9, 2019, Governor Newsom released his updated Fiscal Year (FY) 2019-2020 budget, known as the “May Revision.” The revised budget will serve as a major element in the preparation and final negotiations over the next 3-4 weeks between the Legislature and the Governor on a final budget that must be approved no later than midnight on June 15, 2019.

In total, the Governor’s May Revision includes \$147 billion in spending, which is up 2% from what he proposed in January. Some of the highlights of the May Revision include:

- \$1.75 billion to spur housing production, including \$750 million in one-time General Fund revenues for local and regional governments to increase housing production. Specifically, \$250 million of the \$750 million would be directed to local and regional governments to support technical assistance and staffing to develop plans to reach higher statewide housing goals. The remaining \$500 million is refocused for the Infill Infrastructure Grant Program, administered by the California Department of Housing and Community Development (HCD).

-
- \$500 million is proposed for a new low-income housing tax credit in 2019-2020, and up to \$500 million annually after that upon appropriation. \$200 million of the total would be used to increase the development of mixed-income housing projects serving a broad range of incomes (30-120% Area Median Income). The Governor also proposes deeper subsidies for preservation of affordable housing.
 - The Governor continues to advocate for linking local streets and roads funds from Senate Bill 1 (Chapter 5, Statutes of 2017) to housing element law compliance and zoning and meeting regional housing need goals.
 - \$1 billion to prevent and mitigate homelessness. Specifically, \$650 million would be available for California's 13 most populous cities (\$275 million), counties (\$275 million), and Continuums of Care (\$100 million) to build emergency shelters and navigation centers. Funding for cities and counties is contingent on submitting regional plans to their respective Continuums of Care.
 - The proposed 2019-20 Cap and Trade Expenditure Plan in the May Revise is included below:

Investment Category	Department	Program	Governor's Budget	May Revision	Total
Air Toxic and Criteria Air Pollutants	Air Resources Board	AB 617 - Community Air Protection	\$200	-	\$200
		AB 617 - Local Air District Implementation (\$50 million total, including other funds)	\$20	-	\$20
		Technical Assistance to Community Groups	\$10	-	\$10
Low Carbon Transportation	Air Resources Board	Clean Vehicle Rebate Project	\$200	-	\$200
		Clean Trucks, Buses, & Off-Road Freight Equipment	\$132	\$50	\$182
		Enhanced Fleet Modernization Program & Transportation Equity Projects	\$50	\$15	\$65
		Agricultural Diesel Engine Replacement & Upgrades	\$25	\$65	\$90
Healthy Forests	CAL FIRE	Healthy & Resilient Forests	\$165	-	\$165
		Prescribed Fire & Fuel Reduction	\$35	-	\$35
Climate Smart Agriculture	Department of Food & Agriculture	Healthy Soils	\$18	\$10	\$28
		Methane Reduction	\$25	\$10	\$35
Short-Lived Climate Pollutants	CalRecycle	Waste Diversion	\$25	-	\$25
Integrated Climate Action: Mitigation & Resilience	Strategic Growth Council	Transformative Climate Communities	\$40	\$92	\$132
	Coastal Commission & BCDC	Coastal Resilience	\$3	-	\$3
	Community Services & Development	Low-Income Weatherization	\$10	-	\$10
	California Conservation Corps	Energy Corps	\$6	-	\$6
Workforce Training	Workforce Development Board	Preparing Workers for a Carbon-Neutral Economy	\$27	\$8	\$35
Climate and Clean Energy Research	Strategic Growth Council	Climate Change Research	\$10	-	\$10
	California Environmental Protection Agency	Transition to a Carbon-Neutral Economy	-	\$1.5	\$1.5
Total			\$1,001	\$252	\$1,253

FEDERAL

SCAG Delegation Attends CAGTC Conference, Advocates for Transportation Reauthorization Bill

A delegation of SCAG’s Board and staff recently completed a week in Washington D.C. for the Coalition for America’s Gateways and Trade Corridors (CAGTC) Annual Meeting. In addition to the CAGTC meeting, the delegation also met with numerous congressional members. The focus was to develop relationships with SCAG’s congressional delegation and discuss a range of topics, from the surface transportation reauthorization bill to available data that SCAG can provide, including local profiles of member cities and counties.

It was a busy schedule with the delegation meeting with Senator Dianne Feinstein, Congresswoman Julia Brownley (D-Thousand Oaks), Congresswoman Judy Chu (D-Monterey Park), Congresswoman Grace Napolitano (D-El Monte), Congressman Harley Rouda (D-Laguna Beach), Congresswoman Norma Torres (D-Pomona), and staff from the offices of Senator Kamala Harris and Congresswoman Linda Sánchez (D-Whittier). The delegation also met with staff from the Department of Transportation, as well as from the Senate Committee on Environment and Public Works.

Infrastructure Proposal Stalls After Disagreements between President Trump, House Speaker Pelosi, Senate Democratic Leader Schumer

Two meetings on a potential infrastructure bill occurred on April 30, 2019 and May 22, 2019 between President Trump, House Speaker Nancy Pelosi, and Senate Democratic Leader Chuck Schumer. The April meeting was promising, resulting in an agreement between the President and the Democratic leaders to work together on a \$2 trillion infrastructure package. They agreed to discuss how to pay for the package at the May meeting. On the eve of the May meeting, however, President Trump wrote a letter to both Democratic leaders declaring that an infrastructure bill would be a priority only after Congress approved the United States-Mexico-Canada Trade Agreement. Given the letter, the May meeting between the President and Democratic leaders was short and did not result in an agreement on how to pay for the package, signaling that an infrastructure bill was all but dead.

House Transportation and Infrastructure Chairman Peter DeFazio (D-OR), who advocated for a standalone infrastructure bill in addition to a surface transportation reauthorization bill, expressed his disappointment on the outcome of the meeting, but committed to working across the aisle on infrastructure issues.

Federal Railroad Administration Terminates 2010 Funding Agreement with CAHSRA

On May 16, 2019, the Federal Railroad Administration (FRA) announced that it would terminate a 2010 funding agreement with the CAHSRA and rescind \$929 million in previously awarded funds. According to FRA Administration Ron Batory, the CAHSRA has “repeatedly violated the terms” of the agreement, preventing the FRA from conducting proper oversight. Batory also notes that the CAHSRA has failed to make “reasonable progress” on the project and will miss the 2022 deadline for completion. The \$929 million was never transferred to California; the money is currently sitting in the U.S. Treasury. The FRA also noted that it would seek “all options regarding the return of \$2.5 billion in American Recovery and Reinvestment Act (ARRA) funds” awarded to the CAHSRA. ARRA funds were transferred to California and have already been spent.

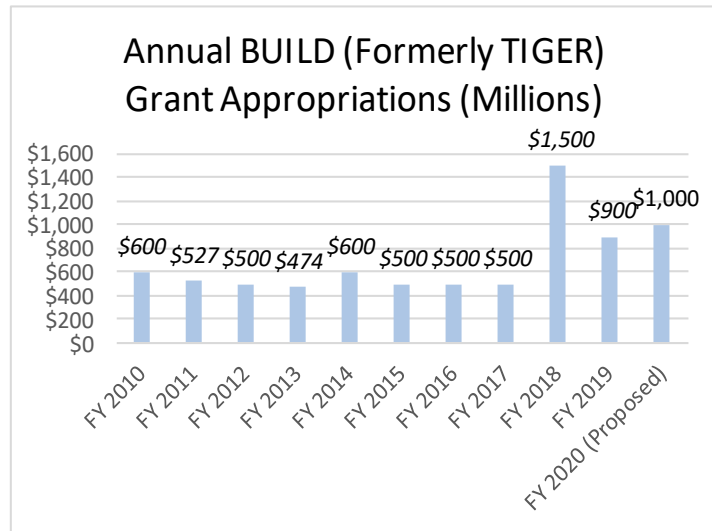
California Sues Federal Railroad Administration Over Funding Agreement

On the heels of the FRA’s May 16, 2019 announcement, California filed a lawsuit on May 21, 2019 against the U.S. Department of Transportation (USDOT) and the FRA over the terminated funding agreement with the CAHSRA. Lenny Mendonca, Chairman of the CAHSRA, notes that the suit, filed in U.S. District Court for the Northern District of California, challenges the FRA’s decision on the grounds that it was arbitrary and capricious. Then, on May 22, 2019, Governor Newsom’s office said that California had reached an agreement with the Trump administration the previous night under which the federal government would not immediately reassign the funds to another project.

House Appropriations Committee Releases Draft 2019-20 Transportation, Housing and Urban Development Bill, Includes Protection for Federal Funding to CAHSRA

On May 22, 2019, the House Appropriations Committee released the draft FY 2020 Transportation, Housing and Urban Development (THUD) bill that funds USDOT and the Department of Housing and Urban Development (HUD). Overall, the bill receives \$75.8 billion of discretionary budgetary authority.

Highlights from the draft bill includes \$1 billion for the Better Utilizing Investments to Leverage Development (BUILD) discretionary grant program, an increase of \$100 million over FY 2019 levels. The attached chart tracks the funding levels for BUILD over a 9-year period.



The Federal Highway Administration (FHWA) receives an overall funding level of \$48.854 billion, which includes a \$1.75 billion supplement from the general fund. Of the \$1.75 billion supplement, nearly \$1.5 billion is set

aside for states through the Surface Transportation Block Grant Program (STBGP), which is used for the construction of highways, bridges, tunnels, transit capital projects, and highway and transit safety infrastructure improvements, among other eligible uses.

It is also worth noting that the draft bill funds all current projects with a signed full funding grant agreement (FFGA) under the Capital Investment Grant program in the Federal Transit Administration, which includes the Los Angeles Regional Connector and Section 1 and 2 of the Los Angeles Westside Expansion of the Purple Line.

The draft bill also includes protections for the federal funding directed to the CAHSRA to complete the high-speed rail project. Specifically, the bill bans the use of funds made available for FY 2020 for terminating a grant or cooperative agreement with the CAHSRA, de-obligation of funding associated with a grant or cooperative agreement with the CAHSRA, or require California or the CAHSRA to pay back funding previously obligated and expended. This applies to Cooperative Agreement No. FR-HSR-0009-10-01-06, the agreement for ARRA funding totaling \$2.5 billion that California has already spent. The bill also mentions the recently terminated 2010 FRA funding agreement that awards California with \$929 million and declares that funding may not be made available for any purpose until the litigation surrounding the use of these funds is resolved.

FISCAL IMPACT:

None



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,
panas@scag.ca.gov
Subject: Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 -
\$199,999 and Amendments \$5,000 - \$74,999

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION:

For Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

BACKGROUND:

SCAG executed the following Purchase Orders (PO's) more than \$5,000 but less than \$200,000

Table with 3 columns: Vendor, PO Purpose, PO Amount. Lists various vendors and their purchase order details.



SCAG executed the following Contract more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
1. Kounkuey Design Initiative (KDI) (19-015-C01)	The consultant shall design, fabricate, maintain, store, transport, implement and oversee the installation of temporary demonstration elements. Consistent with the requirements of the State of California – Office of Traffic Safety grant program that funds this project, the consultant shall design these demonstration elements to showcase innovative street design treatments that enhance safety and maximize walking and biking trips in a community and include signage elements that support robust community outreach and education on the design treatments.	\$199,988
2. KOA Corporation (19-031-C01)	The consultant shall work with SCAG and the City of South El Monte to implement a Go Human demonstration project in the City of South El Monte. The project will demonstrate planned active transportation improvements to collect community feedback on potential improvements. The demonstration will be held in conjunction with an open streets event hosted by the Los Angeles County Metropolitan Transportation Authority to reach an engaged audience of community members. This project helps to support regional transportation planning through demonstrating active transportation infrastructure and collecting community feedback in an underserved community in the San Gabriel Valley.	\$197,438
3. KOA Corporation (19-032-C01)	The consultant shall complete the City of Montclair's Active Transportation Plan. The City of Montclair Active Transportation Plan (MATP) will align with the San Bernardino County Transportation Authority (SBCTA) Active Transportation Plan. The MATP will also incorporate elements of the City's Safe	\$184,987



SCAG executed the following Contract more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
	Routes to School (SRTS) Plan and the Systemic Safety Analysis Report (SSART) both being developed under separate contracts.	
4. Urban Design 4 Health, Inc. (18-027-C01)	The Consultant shall update and refine the existing C-PHAM (v1) by revisiting calculations using the most current data available for the built environment and health outcome that can position SCAG to analyze health impacts within the context of the 2020 Connect SoCal (formerly called RTP/SCS).	\$149,995
5. WSP International 19-018-C01; and Fehr & Peers 19-018-C02	The consultants shall support SCAG staff by enhancing model operation performance and analytical functionality of SCAG's Activity Based Travel Demand Mode to 2020 Connect SoCal.	\$149,367 and \$49,581
6. Rincon Consultants, Inc. (18-001-B14A)	The consultant shall provide services for a Sustainability Planning Grant for the City of South Pasadena (City). Specifically, the consultant shall prepare a Climate Action Plan (CAP) that will specifically identify greenhouse gas (GHG) emission sources and develop a prioritized set of reduction measures/program to track progress.	\$99,915
7. AMMA Transit Planning (18-035-C01)	Consistent with the requirements of the Caltrans Planning Grant and the Gold Coast Transit District (GCTD) Local Transportation (primarily funded by the Sustainable Communities grant program) that funds this project, the consultant shall produce a First-Mile Last-Mile Connectivity Study for Naval Base Ventura County (NBVC) to make it easier for military service personnel and workers (civilian employees) to access transit in and around the Port Hueneme and Point Mugu military	\$86,136



SCAG executed the following Contract more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
8. Local Government Commission (19-057-C01)	The consultant in shall place students (Fellows) in SCAG member cities and the Fellows will provide capacity-building support to the cities through various research, planning and project implementation activities.	\$75,000
9. Partners for Better Health Active San Gabriel Valley, a project of Community Partners (Active SGV) (19-041-C01)	SCAG and the City of South El Monte will partner with the San Gabriel Valley COG (SGVCOG) and the City of El Monte to implement and host a multi-jurisdiction open streets event (Ciclovía). Activity hubs will be coordinated along the route, which has been designed to facilitate event access to the El Monte Transit Center, Metrolink Station, and Rio Hondo River path.	\$71,524
10. Sync Meeting Management (19-035-C01)	The consultant shall provide event coordinator services, to facilitate logistical and stage management support to ensure that the SCAG's annual Regional Conference and General Assembly (GA) runs smoothly and achieves its goals. The consultant shall provide assistance only with program execution and not development of the panels and different programming areas.	\$65,700
11. Digital Map Products, Inc. (18-021-C01)	The consultant shall provide spatial real estate transaction data to identify trends (the general tendency of a set of data to change) at the neighborhood, local jurisdiction, county, and regional levels. This will provide 70 of SCAG's member jurisdictions access to real estate software that features data on property details, parcel maps, and real estate transactions history to be used to enhance various	\$63,139



SCAG executed the following Contract more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
	planning analyses.	
12. Partners for Better Health (19-042-C01)	The purpose of this project is to implement a Randall Lewis Public Health and Data Science Policy Fellowship ("Fellowship") in the Southern California region. Specifically, the consultant will place students from local universities seeking their master degrees in public health and data science positions with SCAG or local (city or county) agencies to facilitate collaboration and better understanding of various public health issues and support the implementation of technology/data analytics projects related to the implementation of SCAG's 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS – currently referred to as Connect SoCal).	\$60,500
13. Cal Poly Pomona Foundation, Inc. (18-039-C01)	The consultant shall help SCAG with analysis of pedestrian versus vehicle collisions at roadway mid-blocks and intersections, to help prevent or reduce number of accidents in the SCAG region. The consultant shall analyze the impacts of different built environments on pedestrian collisions at the two previously mentioned locations to understand comprehensive portrayal of pedestrian collision and its relationship with the built environment.	\$48,233

SCAG executed the Amendment more than \$5,000 but less than \$75,000

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
Cambridge Systematics, Inc. (18-016-C01)	This amendment enables the consultant to perform additional surveys of users of short-term shared office as well as telecommuters to enhance the study's findings.	\$23,027

ATTACHMENT(S):

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1. Contract Summary 19-015-C01
 2. Contract Summary 19-031-C01
 3. Contract Summary 19-032-C01
 4. Contract Summary 18-027-C01
 5. Contract Summary 19-018-C01& 2
 6. Contract Summary 18-001-B14A
 7. Contract Summary 18-035-C01
 8. Contract Summary 19-041-C01
 9. Contract Summary 19-035-C01
 10. Contract Summary 19-057-C01
 11. Contract Summary 18-021-C01
 12. Contract Summary 19-042-C01
 13. Contract Summary 18-039-C01
 14. Contract Summary 18-016-C01 Amendment 1

CONSULTANT CONTRACT 19-015-C01

Recommended Consultant:	Kounkuey Design Initiative (KDI)	
Background & Scope of Work:	The Southern California Association of Governments (SCAG) <i>Go Human</i> campaign is a three-pronged outreach strategy to increase walking and biking in the SCAG region. The consultant shall design, fabricate, maintain, store, transport, implement and oversee the installation of temporary demonstration elements. Consistent with the requirements of the State of California – Office of Traffic Safety grant program that funds this project, the consultant shall design these demonstration elements to showcase innovative street design treatments that enhance safety and maximize walking and biking trips in a community and include signage elements that support robust community outreach and education on the design treatments. The consultant and SCAG will work together to deploy the temporary demonstrations at four (4) sites across the SCAG region by September 30, 2019.	
Project’s Benefits & Key Deliverables:	The project’s benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• Producing a Kit of Parts that showcases innovative street design treatments that enhance safety, maximize walking and biking trips, and support inclusive and accessible streets for SCAG member cities across the region; and• Developing strategies to facilitate SCAG’s goal to expedite and streamline the planning process for <i>Go Human</i> events in an effort to support the implementation of SCAG’s Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS).	
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.	
Contract Amount:	Total not to exceed	\$199,988
Contract Period:	April 25, 2019 through September 30, 2019	
Project Number(s):	225-3564J4.13	\$199,987.68
	Funding source: State of California – Office of Traffic Safety Grant No. PS19022	
Request for Proposal (RFP):	Not Applicable.	
Selection Process:	SCAG identified KDI as a Consultant uniquely positioned and experienced to execute both the fabrication of these safety treatments. KDI, through their previous successful consulting efforts on the <i>Go Human</i> Campaign, have demonstrated their niche expertise in designing and fabricating elements for safety treatments. KDI has specific expertise integral to ensuring capability. They have numerous years of experience with developing Kit of Parts as demonstrated by previous work with SCAG’s <i>Go Human</i> Campaign, as well as their recent development and fabrication of their Box of Play, which closely mirrors the assembly and goals of the Kit of Parts.	

Basis for Selection:

Given KDI's unique niche expertise, pursuant to State of California Contracts Manual, Sections 3.15 and 3.17 regarding Subvention and Local Assistance Contracts, staff awarded a non-profit sole source contract to KDI. Further, previously designed modular components of the Kit of Parts are proprietary to KDI and they have not licensed any other vendors to resell these components. If SCAG does not procure these components through KDI, SCAG would take on a significant risk by working with another consultant, with little to no experience in this niche area, to produce these modular components.

CONSULTANT CONTRACT 19-031-C01

Recommended Consultant:	KOA Corporation	
Background & Scope of Work:	The consultant shall work with SCAG and the City of South El Monte to implement a Go Human demonstration project in the City of South El Monte. The project will demonstrate planned active transportation improvements to collect community feedback on potential improvements. The demonstration will be held in conjunction with an open streets event hosted by the Los Angeles County Metropolitan Transportation Authority to reach an engaged audience of community members. This project helps to support regional transportation planning through demonstrating active transportation infrastructure and collecting community feedback in an underserved community in the San Gabriel Valley.	
Project's Benefits & Key Deliverables:	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none"> • Planning and implement a Go Human demonstration project in the City of South El Monte; • Conducting community outreach and delivering a Marketing and Outreach Plan to support the project; and • Collecting and analyzing public feedback on the demonstration elements, as well as producing a Final Report documenting public feedback. 	
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.	
Contract Amount:	Total not to exceed	\$197,438
	KOA Corporation (prime consultant)	\$144,677
	Leslie Scott Consulting (sub-consultant)	\$25,922
	Walk 'n Rollers (sub-consultant)	\$16,255
	Safe Routes to School National Partnership (sub-consultant)	\$10,584
	Note: KOA Corporation originally proposed \$207,650, but staff negotiated the price down to \$197,438 without reducing the scope of work.	
Contract Period:	Notice to Proceed through December 31, 2019	
Project Number(s):	225-3564J2.11 \$197,438	
	Funding source: California Transportation Commission Active Transportation Program, under Agreement Number ATPLNI-6049(018).	
Request for Proposal (RFP):	SCAG staff notified 1,820 firms of the release of RFP 19-031 via SCAG's Solicitation Management System website. A total of 30 firms downloaded the RFP. SCAG received the following four (4) proposals in response to the solicitation:	
	KOA Corporation(3 Subconsultants)	\$207,650

Alta Planning +Design2 Subconsultant	\$79,402
Studio One Eleven (3 subconsultants)	\$199,359
ZELDESIGN (1 subconsultant)	\$414,094

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors.

The PRC consisted of the following individuals:

Hannah Brunelle, SCAG, Assistant Regional Planner

Katie Ward, San Gabriel Valley Council of Governments, Senior Management Analyst

Rachel Barbosa, City of South El Monte, Assistant City Manager

Basis for Selection:

The PRC recommended Consultant's Name for the contract award because the consultant:

- Demonstrated the best understanding and intent of the project, especially the team's experience implementing similar projects in underserved and environmental justice communities;
- Demonstrated specific experience implementing Go Human projects within the SCAG region and proposed best practices to engage the community based on their knowledge of different engagement techniques in the past and lessons learned with similar projects in the region;
- Provided the best technical approach including engagement strategies such as bike skills workshops with local schools, safe routes to school trainings, and other pre-event workshops and training to enhance community outreach; and
- Provided a good overall value for the number of labor hours proposed and the value-added tasks they proposed.

Although other firms proposed lower prices, the PRC did not recommend these firms for contract award because these firms did not:

- Represent the specific needs of the community, such as having bi-lingual staff available;
- Demonstrate as much experience implementing similar projects within communities of similar size;
- Include sufficient attention to detail in their proposal as to how they would accomplish all the Tasks; and
- Include the value-added Tasks proposed by KOA, including additional community workshops, safe routes to school trainings, and community outreach that is needed in this particular community, while still staying within budget.

CONSULTANT CONTRACT 19-032-C01

Recommended Consultant:

KOA Corporation

Background & Scope of Work:

The consultant shall complete the City of Montclair’s Active Transportation Plan. The City of Montclair Active Transportation Plan (MATP) will align with the San Bernardino County Transportation Authority (SBCTA) Active Transportation Plan. The MATP will also incorporate elements of the City’s Safe Routes to School (SRTS) Plan and the Systemic Safety Analysis Report (SSART) both being developed under separate contracts.

The goal of the MATP is to improve mobility for people walking and biking by providing a comprehensive plan for active transportation that includes bicycle elements, pedestrian elements, SRTS elements, connections to transit and major destinations in the area. Improving conditions for walking and bicycling within the City of Montclair would provide residents with greater access to jobs, goods, and services without the use of an automobile. Increasing the percentage of trips made by bicycling and walking will reduce overall vehicle miles traveled (VMT) and greenhouse gas (GHG) emissions in the SCAG Region.

The consultant will be responsible for identifying existing conditions, data collection, stakeholder engagement, proposed bicycle and pedestrian improvement Identification, funding and implementation strategy development, and plan development.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include, but are not limited to:

- Identifying, through data gathering, and addressing mobility deficiencies in the multimodal transportation system through the MATP;
- Encouraging stakeholder and community collaboration in the planning stages of the MATP;
- Involving active public engagement through community engagement meetings and activities; and
- Supporting the implementation of SCAG’s 2016 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS).

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians; and Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Contract Amount:

Total not to exceed	\$184,987
KOA Corporation (prime consultant)	\$170,491
Leslie Scott Consulting (subconsultant)	\$14,496

Note: KOA Corporation originally proposed \$199,847, but staff negotiated the price down to \$184,987 without reducing the scope of work.

Contract Period:

February 25, 2019 through July 31, 2019

Attachment: Contract Summary 19-032-C01 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 -

Project Number(s): 225-4837X3.01 \$184,987
Funding source(s): Fiscal Year 2018-19 ATP Local Planning Initiatives.

Funding of \$67,500 is available in the FY 2018-19 budget, and the remaining \$117,487 is available in the FY 2019-20 budget in Project Number 225-4837X3.01, subject to budget availability.

Request for Proposal (RFP): SCAG staff notified 3,392 firms of the release of RFP 19-032-C1 via SCAG's Solicitation Management System website. A total of 56 firms downloaded the RFP. SCAG received the following six (6) proposals in response to the solicitation:

KOA Corporation (1 subconsultant)	\$199,847
KTUA (2 subconsultants)	\$199,412
Fehr & Peers (1 subconsultant)	\$199,830
Steer Davies & Gleave Inc. (2 subconsultants)	\$199,975
IBI Group (2 subconsultants)	\$199,991
Chen Ryan Associates, Inc. (2 subconsultants)	\$209,430

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

Julia Lippe Klein, Associate Regional Planner, SCAG
Alyssa Colunga, Administrative Analyst, Human Services Dept., City of Montclair
Kwasi Agyakwa, Caltrans District 8

Basis for Selection: The PRC recommended KOA Corporation for the contract award because the consultant:

- Demonstrated the best understanding of the project and strong familiarity with the City of Montclair;
- Provided the best technical, comprehensive and creative approach, including a robust strategy for soliciting public input; and
- Provided the best overall value for the level of effort proposed.

CONSULTANT CONTRACT 18-027-C01

Recommended Consultant: Urban Design 4 Health, Inc.

Background & Scope of Work: The California Public Health Assessment Model (C-PHAM) was developed as a module of the Urban Footprint-based SCAG Scenario Planning Model (SPM). SCAG used C-PHAM for the first time to calculate the reductions in chronic diseases that would result from the implementation of the land use and transportation changes included in the 2016 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS).

The Consultant shall update and refine the existing C-PHAM (v1) by revisiting calculations using the most current data available for the built environment and health outcome that can position SCAG to analyze health impacts within the context of the 2020 Connect SoCal (formerly called RTP/SCS). The scope of work also includes developing a standardized method for addressing demographic influences.

Project's Benefits & Key Deliverables: The project's benefits and key deliverables include, but are not limited to, providing SCAG with the ability to integrate health into its transportation and land use planning efforts by updating the C-PHAM and to employ it in the development and analysis of Connect SoCal development. The primary deliverables include:

- An enhanced C-PHAM (v 2) using the most current data available calibrated to SCAG region;
- A refined demographic control method in comparing future scenarios; and
- Assistance with the interpretation and communication of model outputs.

Strategic Plan: This item supports SCAG's Strategic Plan Goal 3: Be the foremost data information hub for the region; Objective A: Develop and maintain models, tools, and data sets that support innovative plan development, policy analysis and project implementation.

Contract Amount:

Total not to exceed		\$149,995
	Urban Design 4 Health (prime consultant)	\$117,031
	Toole Design Group (subconsultant)	\$32,964

Note: Urban Design 4 Health originally proposed \$329,849.85, but staff negotiated the price down to \$149,995 without reducing the scope of work (the consultant proposed additional tasks that were above and beyond what was necessary to complete the scope of work).

Contract Period: March 20, 2019 through January 31, 2020

Project Number(s):

070-2665B.01	\$132,791	
070-2665E.01	\$17,204	

Funding source(s): Consolidated Planning Grant (CPG) – Federal Transit Administration (FTA) and Transportation Development Act (TDA).

Funding of \$100,000 is available in the FY 2018-19 budget, and the remaining \$49,994.93 is expected to be available in the FY 2019-20 budget in Project Numbers 070-2665B.01 and 070-2665E.01, subject to budget availability.

Request for Proposal (RFP):

SCAG staff notified 1713 firms of the release of RFP 18-027A-C01 via SCAG's Solicitation Management System website. A total of 22 firms downloaded the RFP. SCAG received the following one (1) proposal in response to the solicitation:

Urban Design 4 Health (1 subconsultants) \$329,849.85

After receiving only one proposal, staff surveyed the 22 firms that downloaded the RFP to determine why each did not submit a proposal. Four (4) firms responded to staff's inquiry, which disclosed the main reasons these firms did not respond was that they did not provide the goods or services required in the RFP and their schedule did not allow the time to perform the RFP Scope of Work since they had other projects in progress. Note staff advertised the RFP four (4) weeks as required by SCAG's Procurement Manual (Section 6.6.3). Staff subsequently requested and received Caltrans approval to move forward with reviewing the single offer received.

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

JungA Uhm, Senior Regional Planner, SCAG
Rye Baerg, Senior Regional Planner, SCAG
Yang Wang, Transportation Modeler II, SCAG

Basis for Selection:

The PRC recommended Urban Design 4 Health for the contract award because the consultant:

- Demonstrated their extensive experience and knowledge with the data and method needed to successfully update the current C-PHAM Model (Model);
- Demonstrated a track record in estimating and predicting health and environmental impacts for transportation and land use plans for similar projects. For example, they worked on the implementation of the current Model in the analysis of SCAG's 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and worked with the San Joaquin Council of Governments (SJCOG) to evaluate the health impacts of their 2018 RTP/SCS;
- Provided a strong technical approach for updating and validating datasets and statistical models as well as calibrating (adjusting) the models for the SCAG region;
- Provided solutions to lessen potential challenges in achieving the project's goals. For example, the selected consultant proposed a method that aligns the existing versions of the California Household Travel Survey data (last updated in 2010-2012) to the current data survey conditions. This alignment to the current data survey conditions will provide SCAG a better final product; and

- Will provide the updates needed to the Model for SCAG to be able to use the Model to analyze the performance of scenarios and plans needed for the 2020 Connect SoCal.

CONSULTANT CONTRACT 19-018-C01 and C02

Recommended Consultant:

WSP International 19-018-C01
Fehr & Peers 19-018-C02

Background & Scope of Work:

As the Metropolitan Planning Organization (MPO) for the region, SCAG is responsible for the development and maintenance of a Travel Demand Model (Model) for the Southern California region. SCAG uses the Model to analyze and estimate the impact that transportation policies have on the region’s transportation systems. Such modeling efforts, as part of SCAG’s long-range planning, are mandated under federal law and the state’s regional planning guidelines. The purpose of this project is to support SCAG staff by enhancing model operation performance and analytical functionality of SCAG’s Activity Based Travel Demand Mode to 2020 Connect SoCal.

Selected consultants will perform following two (2) tasks:

- Task 1 (contract 19-018-C01): Enhancement of model components and sensitivity; and
- Task 2 (contract 19-018-C02): Development of Activity-based Model Operation tools.

Project’s Benefits & Key Deliverables:

- The project’s benefits and key deliverables include, but are not limited to:
- Providing a comprehensive travel demand model that is capable of analyzing various transportation improvements and policies in support of the 2020 Connect SoCal and other major plans and projects;
 - Providing transportation model software that can streamline model operations and minimize model running time;
 - Providing SCAG staff technical assistance, as well as providing programming support on model output analysis; and
 - Delivering model software and model documentation.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region; Objective: a) Develop and maintain models, tools, and data sets that support innovative plan development, policy analysis and project implementation.

Contract Amount

Task 1 (19-018-C01) Total not to exceed	\$149,367
WSP USA, Inc. (prime consultant)	\$134,582
Information Design Consultants, Inc.(subconsultant)	\$14784

Note: WSP USA, Inc. originally proposed \$154,596, but staff negotiated the price down to \$149,367 without reducing the scope of work.

Task 2 (19-018-C02) Total not to exceed	\$49,581
Fehr & Peers (prime consultant)	\$43,710
WSP USA, Inc.(subconsultant)	\$2,662
AFSHA Consulting ,Inc. (subconsultant)	\$3,209

Note: Fehr & Peers originally proposed \$79,975, but staff negotiated the price down to \$49,581 without reducing the scope of work (the consultant proposed

additional tasks that were above and beyond what was necessary to complete the scope of work).

Contract Period: 19-018-C01 March 19, 2019 through March 31, 2020
19-018-C02 April 1, 2019 through March 31, 2020

Project Number(s): **Task 1 (19-018-C01)**
070-130B.10 \$83,878
070-130E.10 \$10,867

Funding source(s): Consolidated Planning Grant (CPG) – Federal Transit Administration (FTA) and Transportation Development Act (TDA).

Funding of \$94,745 is available in the FY 2018-2019 budget, and the remaining \$54,622 is expected to be available in the FY 2019-2020 budget in Project Number 070.0310.10, subject to budget availability.

Task 2 (19-018-C02)
070-130B.10 \$27,842
070-130E.10 \$3,607

Funding source(s): Consolidated Planning Grant (CPG) – Federal Transit Administration (FTA) and Transportation Development Act (TDA).

Funding of \$31,449 is available in the FY 2018-2019 budget, and the remaining \$18,132 is available in the FY 2019-2020 budget in Project Number 070.0130.10, subject to budget availability.

Request for Proposal (RFP): SCAG staff notified 2,560 firms of the release of RFP 19-018 via SCAG’s Solicitation Management System website. As previously stated, this RFP was composed of two main Tasks (Task 1: Enhancement of model components and sensitivity; and Task 2: Development of Activity-based Model Operation tools), and proposer were allowed to propose on either or both Tasks. A total of 37 firms downloaded the RFP. SCAG received the following three (3) proposals in response to Task 1, and four (4) proposals in response to Task 2 in the solicitation:

Task 1 (19-018-C01)	
WSP USA, Inc. (1 subconsultants)	\$154,596
Cambridge Systematics, Inc. (1 subconsultant)	\$253,305
Calipers (1 subconsultant)	\$407,600
Task 2 (19-018-C02)	
Fehr & Peers(2 subconsultants)	\$79,975
Cambridge Systematics, Inc. (1 subconsultant)	\$147,884
Calipers (1 subconsultant)	\$149,050
RSG(2 subconsultant)	\$149,994

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After

evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

Hsi-Hwa Hu(Project Manager), Program Manager, SCAG
Hao Cheng, Transportation Modeler IV, SCAG
Bayarmaa Aleksandr, Transportation Modeler, SCAG
Chao Wei, Sr. Transportation Engineer, Caltrans District 7

Basis for Selection:

Task 1 (19-018-C01):

The PRC recommended WSP USA, Inc. for the Task 1 contract award because the consultant:

- Demonstrated the best knowledge and experience on activity-based travel demand model development for large regions comparable to SCAG;
- Demonstrated the best knowledge and experience on activity-based travel demand model development for large regions comparable to SCAG;
- Demonstrated the best technical approach, for example, the method for model enhancement and software development;
- Provided the best overall value for the level of effort proposed; and
- Proposed the lowest price

Task 2 (19-018-C02):

The PRC recommended Fehr & Peers the Task 2 contract award because the consultant:

- Demonstrated excellence in the understanding of the project, specifically, the approach for developing the model operation tool and model output summary;
- Demonstrated the best knowledge and experience on model output analysis for activity-based travel demand model;
- Provided the best overall value for the level of effort proposed; and
- Proposed the lowest price.

CONSULTANT CONTRACT 18-001-B14A

Recommended Consultant: Rincon Consultants, Inc.

Background & Scope of Work: The consultant shall provide services for a Sustainability Planning Grant for the City of South Pasadena (City). Specifically, the consultant shall prepare a Climate Action Plan (CAP) that will specifically identify greenhouse gas (GHG) emission sources and develop a prioritized set of reduction measures/program to track progress. They will analyze transportation and land use and make recommendations to encourage sustainability by establishing the City as a High Quality Transit Area (HQTa) for residents who live in compact communities to have access to safe, convenient transportation alternatives, which helps to reduce Vehicle Miles Traveled (VMT).

Project's Benefits & Key Deliverables: The project's benefits and key deliverables include, but are not limited to:

- A Climate Action Plan to align with the City's General Plan/Land Use Element;
- Forecast and reduction targets for the City's GHG Emissions for the years 2020, and 2050; and
- Memorandum on City's climate change impacts and vulnerabilities.

Strategic Plan: This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians; Create plans that enhance the region's strength, economy, resilience and adaptability by reducing greenhouse gas emissions and air pollution.

Contract Amount:

Total not to exceed	\$99,915
Rincon Consultants, Inc. (prime consultant)	\$72,894
Iteris, Inc. (subconsultant)	\$12,670
BAE Urban Economics (subconsultant)	\$14,351

Note: Rincon Consultants, Inc. originally proposed \$99,982, but staff negotiated the price down to \$99,915 without reducing the scope of work.

Contract Period: March 25, 2019 through March 31, 2020

Project Number(s): 150-4590E.01 \$99,915

Funding sources: Transportation Development Act (TDA)

Funding of \$23,000 is available in the FY 2018-19 budget, and the remaining \$76,915 is available in the FY 2019-20 budget in Project Number 150-4590E.01, subject to budget availability.

Request for Proposal (RFP):

SCAG staff notified 2,863 firms of the release of RFP 18-001-B14A via SCAG’s Solicitation Management System website. A total of 57 firms downloaded the RFP. SCAG received the following five (5) proposals in response to the solicitation:

Rincon Consultants, Inc. (2 subconsultants)	\$99,982
Climate Resolve (3 subconsultants)	\$103,494
EcoMotion (1 subconsultant)	\$112,155
Sustainable Solutions Group (2 subconsultants)	\$172,650
BuroHappold (1 subconsultant)	\$190,355

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors.

The PRC consisted of the following individuals:

- India Brookover, Assistant Regional Planner, SCAG
- Darby Whipple, Senior Planner, City of South Pasadena
- Margaret Lin, Principal Management Analyst, City of South Pasadena
- Richard Tom, Planning Commissioner, City of South Pasadena
- Rawan AL Jamal, Associate Transportation Planner, Caltrans District 7

Basis for Selection:

The PRC recommended Rincon Consultants Inc. for the contract award because the consultant:

- Demonstrated the best understanding of the project, specifically, regarding Data Tracking and Vehicle Mile Traveled (VMT) analysis;
- Provided the best technical approach, specifically, their funding strategy and their anticipation of potential challenges and solutions;
- Demonstrated extensive experience with prior successfully implemented Climate Action Plans with the City of La Canada, City of Pasadena and the City of Sacramento;
- Provided innovative modeling tools, such as, the CAPDash Inventory, a modeling tool to analyze and streamline data in half the time; and
- Proposed the lowest price.

CONSULTANT CONTRACT 18-035-C01

Recommended Consultant: AMMA Transit Planning

Background & Scope of Work: Consistent with the requirements of the Caltrans Planning Grant and the Gold Coast Transit District (GCTD) Local Transportation (primarily funded by the Sustainable Communities grant program) that funds this project, the consultant shall produce a First-Mile Last-Mile Connectivity Study for Naval Base Ventura County (NBVC) to make it easier for military service personnel and workers (civilian employees) to access transit in and around the Port Hueneme and Point Mugu military installation.

The consultant shall also develop and implement public outreach, research and analysis of similar programs at other military installations, identifying the needs and travel patterns of NBVC military service personnel and civilian employees while identifying potential funding sources and producing a report summarizing all findings and recommended improvement options.

Project's Benefits & Key Deliverables: The project's benefits and key deliverables include, but are not limited to:

- Improving mobility for NBVC;
- Identifying shortcomings in public transport to and from NBVC;
- Developing responsible ways to improve travel options for the communities in Western Ventura County; and
- Supporting reduction in Vehicle Miles Traveled (VMT) and vehicular congestion and promote active transportation, helping to reduce Green House Gas (GHGs), consistent with Senate Bill 32 (SB 32).

Strategic Plan: This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians: Objective 1 Create plans that enhance the region's strength, economy, resilience and adaptability by reducing greenhouse gas emissions and air pollution.

Contract Amount:	Total not to exceed	\$86,136
	AMMA Transit Planning (prime consultant)	\$62,666
	DemandTrans (subconsultant)	\$7,840
	Transit Marketing (subconsultant)	\$6,320
	ALTA Planning + Design (subconsultant)	\$7,198
	GIS Workshop (subconsultant)	\$2,112

Note: AMMA Transit Planning originally proposed \$87,999, but staff negotiated the price down to \$86,136 without reducing the scope of work.

Contract Period: February 13, 2019 through June 30, 2020

Project Number(s):

145-4616C.01	\$76,256
145-4816QO.01	\$9,880

Funding source(s): Federal Transit Administration (FTA), Gold Coast First-Mile Last Mile Naval Base.

Funding of \$40,000 is available in the FY 2018-19 budget, and the remaining \$46,136 is available in the FY 2019-20 budget in Project Number 145-4616C.01, subject to budget availability.

Request for Proposal (RFP):

SCAG staff notified 2,131 firms of the release of RFP 18-035-C01 via SCAG's Solicitation Management System website. A total of 40 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

AMMA Transit Planning (4 subconsultants)	\$87,999
IBI Group (1 subconsultant)	\$88,060
Urban Trans North America (1 subconsultant)	\$90,994

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed all three (3) offerors.

The PRC consisted of the following individuals:
Stephen Fox, Senior Regional Planner, SCAG
Matt Miller, Planning Manager, Gold Coast Transit District
Beatris Megerdichian, Transit Planner, Gold Coast Transit
Austin Novstrup, Transit Planner, Gold Coast Transit District
Jad Andari, Associate Transportation Planner, Caltrans District 7

Basis for Selection:

The PRC recommended AMMA Transit Planning for the contract award because the consultant:

- Demonstrated the best experience for the project, specifically their experience in Ventura County, their implementation of other First/Last Mile studies and similar projects at other military installations and bases;
- Proposed the most robust and creative approach to stakeholder outreach and surveying, a critical part of the study effort; and
- Proposed the lowest price.

CONSULTANT CONTRACT 19-041-C01

Recommended Consultant:	Active San Gabriel Valley, a project of Community Partners (Active SGV)
Background & Scope of Work:	SCAG and the City of South El Monte will partner with the San Gabriel Valley COG (SGVCOG) and the City of El Monte to implement and host a multi-jurisdiction open streets event (Ciclovía). Activity hubs will be coordinated along the route, which has been designed to facilitate event access to the El Monte Transit Center, Metrolink Station, and Rio Hondo River path. To further enhance the participant experience, the Ciclovía will invite community-based organizations to help activate the event route further. Additionally, <i>Go Human</i> enhanced pedestrian and bicycle demonstration infrastructure will seamlessly connect South El Monte participants to the Ciclovía route.
Project's Benefits & Key Deliverables:	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Supporting the coordination between the <i>Go Human</i> demonstration project in the City of South El Monte and the Los Angeles Metro open streets event;• Delivering working group facilitation to coordinate planning and implementation of the <i>Go Human</i> event; and• Delivering and implement a community engagement plan and facilitate community input meetings.
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.
Contract Amount:	Total not to exceed \$71,524
Contract Period:	March 22, 2019 through December 31, 2019
Project Number(s):	225-3564U2.10 \$71,524
	Funding source: Mobile Source Air Pollution (MSRC)
Request for Proposal (RFP):	Staff awarded a non-profit sole source contract to them pursuant to State of California Contracts Manual, Sections 3.15 and 3.17 regarding Subvention and Local Assistance Contracts.
Selection Process:	Active SGV is a unique nonprofit in the San Gabriel Valley. The nonprofit has been an established presence in the San Gabriel Valley communities for years, and has been working with the public and city leaders for over a decade. This Agreement with Active San Gabriel Valley provides assistance to local governments and aid to the public by planning and implementing an open streets event and community bike rides in the City of South El Monte to help improve rates of active transportation and public health outcomes in the local community. The level of engagement Active SGV has established in the community is unprecedented, and SCAG and the City of South El Monte are situated to benefit from their work in the San Gabriel Valley through a nonprofit partnership agreement.

Basis for Selection:

As previously stated, given Active San Gabriel Valley's unique niche expertise, staff awarded a non-profit sole source contract to them pursuant to State of California Contracts Manual, Sections 3.15 and 3.17 regarding Subvention and Local Assistance Contracts.

Attachment: Contract Summary 19-041-C01 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 -

CONSULTANT CONTRACT 19-035-C01

Recommended Consultant:	Sync Meeting Management								
Background & Scope of Work:	The consultant shall provide event coordinator services, to facilitate logistical and stage management support to ensure that the SCAG’s annual Regional Conference and General Assembly (GA) runs smoothly and achieves its goals. The consultant shall provide assistance only with program execution and not development of the panels and different programming areas.								
Project’s Benefits & Key Deliverables:	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Logistical and stage management support to ensure that SCAG’s annual GA runs smoothly and achieves its goals; and• Pre-event support, assisting in the coordination of event programs and planning of site logistics during the event; and• Event support logistics and stage management to ensure a smooth event from start to finish; and• Post-event reporting, evaluating conference and offering recommendations for improvement.								
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy and Goal 6: Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.								
Contract Amount:	<table border="0" style="width: 100%;"><tr><td style="width: 60%;">Total not to exceed</td><td style="text-align: right;">\$65,700</td></tr><tr><td colspan="2">Sync Meeting Management (prime consultant)</td></tr></table>	Total not to exceed	\$65,700	Sync Meeting Management (prime consultant)					
Total not to exceed	\$65,700								
Sync Meeting Management (prime consultant)									
Contract Period:	April 9, 2019 through June 30, 2021								
Project Number(s):	800-0160.06 \$65,700 Funding source(s): General Fund Funding of \$21,900 is available in the FY 2018-19 budget, and the remaining \$43,800 is expected to be available through FY 2019-20 and FT2020-2021 budgets in Project Number 800-0160.06.								
Request for Proposal (RFP):	<p>SCAG staff notified 1,756 firms of the release of RFP 19-035-C01 via SCAG’s Solicitation Management System. A total of 26 firms downloaded the RFP. SCAG received the following four (4) proposals in response to the solicitation:</p> <table border="0" style="width: 100%;"><tr><td style="width: 60%;">Sync Meeting Management (No subconsultant)</td><td style="text-align: right;">\$65,700</td></tr><tr><td>Orchestr8 (no subconsultants)</td><td style="text-align: right;">\$59,175</td></tr><tr><td>The Sierra Group (2 subconsultants)</td><td style="text-align: right;">\$105,473</td></tr><tr><td>Szenbridge Associates (no subconsultants)</td><td style="text-align: right;">\$414,447</td></tr></table>	Sync Meeting Management (No subconsultant)	\$65,700	Orchestr8 (no subconsultants)	\$59,175	The Sierra Group (2 subconsultants)	\$105,473	Szenbridge Associates (no subconsultants)	\$414,447
Sync Meeting Management (No subconsultant)	\$65,700								
Orchestr8 (no subconsultants)	\$59,175								
The Sierra Group (2 subconsultants)	\$105,473								
Szenbridge Associates (no subconsultants)	\$414,447								

Attachment: Contract Summary 19-035-C01 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 -

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors.

The PRC consisted of the following individuals:

Jeff Liu, Manager of Media and Public Affairs, SCAG
Margaret de Larios, Public Affairs Specialist, SCAG
Linda Jones, Members Relations Officer II, SCAG

Basis for Selection: The PRC recommended Sync Meeting Management for the contract award because the consultant:

Offered the lowest most realistic price to perform the scope of work while also demonstrating a high level of experience with event management. One other firm proposed a lower price but did not demonstrate the familiarity and breadth of experience as Sync Meeting Management.

CONSULTANT CONTRACT 19-057-C01

Recommended Consultant:	Local Government Commission
Background & Scope of Work:	Local governments have been and will continue to take a leading role in California's response to climate change. However, budget constraints, the loss of key tools and funding sources, and limited technical familiarity with emerging tools and practices, pose significant challenges to local communities – large and small – as they seek to implement these efforts quickly and effectively. To help local governments overcome these obstacles, the consultant (LGC), in partnership with the Governor's Office of Planning and Research, implements the CivicSpark Program to place students (Fellows) in SCAG member cities, and the Fellows will provide capacity-building support to the cities through various research, planning and project implementation activities.
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• providing capacity-building support to the cities through various research, planning and project implementation activities.
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.
Contract Amount:	Total not to exceed \$75,000
Contract Period:	September 4, 2018 through August 31, 2019
Project Number(s):	065-0137E.10 (PO-006773) \$75,000 Funding source: Transportation Development Act (TDA)
Request for Proposal (RFP):	Staff awarded a non-profit sole source contract to them pursuant to State of California Contracts Manual, Sections 3.15 and 3.17 regarding Subvention and Local Assistance Contracts.
Selection Process:	The LGC is the only agency that has the CivicSpark Americorps Program which is a partnership with the State of California Governor's Office of Planning & Research. LGC, through the CivicSpark Program, works with organizations to address climate change matters in their respective areas and provides capacity-building support to local governments through research, planning and project implementation activities. The Sustainability Database maintained by the CivicSpark Fellows tracks a number of key metrics for SCAGs RTP/SCS, such as active transportation plans and projects, complete streets plans and projects, in fill development, and clean fuel adoption by municipal fleets. This data helps SCAG meet the SB 375 target and helps member cities meet their VMT and GHG reduction goals. LGC provides funding to place a CivicSpark fellow in a public agency for 1,700 hours per year and pays 50% of the costs and the agency (SCAG) pays the remaining 50%. SCAG intends to fund 3 positions from September 2018 through August 2019.

Basis for Selection:

As previously stated, given Local Government Commission's unique niche expertise, staff awarded a non-profit sole source contract to them pursuant to State of California Contracts Manual, Sections 3.15 and 3.17 regarding Subvention and Local Assistance Contracts.

CONSULTANT CONTRACT 18-021-C01

Recommended Consultant:	Digital Map Products, Inc. (DMP)				
Background & Scope of Work:	The consultant shall provide spatial real estate transaction data to identify trends (the general tendency of a set of data to change) at the neighborhood, local jurisdiction, county, and regional levels. This will provide 70 of SCAG’s member jurisdictions access to real estate software that features data on property details, parcel maps, and real estate transactions history to be used to enhance various planning analyses.				
Project’s Benefits & Key Deliverables:	The project’s benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• Providing parcel, ownership, and property transaction information: and• Providing region wide property and land use information to analyze in various geographies, such as, region, subregion, cities, and neighborhood levels.				
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.				
Contract Amount:	Total not to exceed \$63,139 Digital Map Products, Inc. (prime consultant) Note: Digital Map Products originally proposed \$63,210, but staff negotiated the price down to \$63,139 without reducing the scope of work.				
Contract Period:	February 27, 2019 through February 28, 2020				
Project Number(s):	055-0704B.02 \$55,897 055-0704E.02 \$7,242 Funding source(s): Consolidated Planning Grant (CPG) – Federal Transit Administration (FTA) Transportation Development Act (TDA). Funding of \$30,000 is available in the FY 2018-19 budget, and the remaining \$33,139 is available in the FY 2019-20 budget in Project Number 055-0704B.02, subject to budget availability.				
Request for Proposal (RFP):	SCAG staff notified 1,804 firms of the release of RFP 18-021 via SCAG’s Solicitation Management System website. A total of 17 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation: <table border="0" style="width: 100%;"><tr><td style="width: 80%;">Digital Map Products, Inc. (no subconsultants)</td><td style="text-align: right;">\$63,210</td></tr><tr><td>CoreLogic Solutions, LLC (no subconsultants)</td><td style="text-align: right;">\$76,011</td></tr></table>	Digital Map Products, Inc. (no subconsultants)	\$63,210	CoreLogic Solutions, LLC (no subconsultants)	\$76,011
Digital Map Products, Inc. (no subconsultants)	\$63,210				
CoreLogic Solutions, LLC (no subconsultants)	\$76,011				
Selection Process:	The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner				

consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed both offerors.

The PRC consisted of the following individuals:

Javier Aguilar, Senior Regional Planner, SCAG
John Cho, Senior Regional Planner, SCAG
Sungbin Cho, Transportation Modeler IV, SCAG

Basis for Selection:

The PRC recommended Digital Map Products, Inc., for the contract award because the consultant:

- Demonstrated the best understanding of the project, specifically, DMP is highly knowledgeable in parcel data services and proposed a clear understanding of the entire scope of work, which the other firm did not, by providing how government agencies have successfully used their data services and explaining solutions to meet all of SCAG's needs;
- Provided the best technical approach for the RFP tasks. Specifically, in Task 1 the Application Programming Interface (API) option proposed is flexible to address the development of SCAG's application;
- Proposed the lowest price.

CONSULTANT CONTRACT 19-042-C01

Recommended Consultant:	Partners for Better Health
Background & Scope of Work:	<p>The purpose of this project is to implement a Randall Lewis Public Health and Data Science Policy Fellowship (“Fellowship”) in the Southern California region. Specifically, the consultant will place students from local universities seeking their master degrees in public health and data science positions with SCAG or local (city or county) agencies to facilitate collaboration and better understanding of various public health issues and support the implementation of technology/data analytics projects related to the implementation of SCAG’s 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS – currently referred to as Connect SoCal). Each student, referred to as a “Randall Lewis Public Health or Data Science Fellow,” will complete a total of four hundred (400) working hours with SCAG or a local agency. Partners for Better Health conducts screenings and selection of all cities and applicants for the fellowship and is responsible for placing the fellows and monitoring their progress.</p>
Project’s Benefits & Key Deliverables:	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Resources for local cities interested in conducting public health and healthy transportation policy changes;• Resources for local cities for data science projects related to transportation and reducing VMT and GHG emissions; and• Building a workforce of talented health policy and data science professionals to support the region meeting the goals of the RTP/SCS.
Strategic Plan:	<p>This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians and Goal 3: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.</p>
Contract Amount:	Total not to exceed \$60,500
Contract Period:	March 21, 2019 through June 30, 2019
Project Number(s):	280.4840U5.01 \$60,500
	<p>Funding sources: Fiscal Year 2018-19 Senate Bill 1 (SB 1) Formula, Federal Highway Administration, Metropolitan Planning (FHWA PL), and Transit Development Act (TDA).</p>
Request for Proposal (RFP):	<p>Staff awarded a non-profit sole source contract to them pursuant to State of California Contracts Manual, Sections 3.15 and 3.17 regarding Subvention and Local Assistance Contracts.</p>
Selection Process:	<p>SCAG originally entered into a partnership with Partners for Better Health to provide technical assistance resources around the issues of public health and transportation to support implementation of the 2016 RTP/SCS. Through the partnership SCAG has provided partial funding to fellows working on transportation</p>

and health issues with local cities to encourage policy change and health built environments. Partners for Better Health was originally selected due to their expertise in administering a health policy fellowship that aligned with SCAG's desired outcomes and goals. Since then they have provided excellent services in the selection of fellows and administration of the fellowship which has supported SCAG in expanding the understanding of how the build environment affects health across the region.

Basis for Selection:

As previously stated, given Partners for Better Health's unique niche expertise, staff awarded a non-profit sole source contract to them pursuant to State of California Contracts Manual, Sections 3.15 and 3.17 regarding Subvention and Local Assistance Contracts.

CONSULTANT CONTRACT 18-039-C01

Recommended Consultant:	Cal Poly Pomona Foundation, Inc.
Background & Scope of Work:	The consultant shall help SCAG with analysis of pedestrian versus vehicle collisions at roadway mid-blocks and intersections, to help prevent or reduce number of accidents in the SCAG region. The consultant shall analyze the impacts of different built environments on pedestrian collisions at the two previously mentioned locations to understand comprehensive portrayal of pedestrian collision and its relationship with the built environment. This project is intended to apply big/real-time data (i.e. parcel land use, traffic volumes, etc.) via a web-based application to assist traffic safety analyses at the local and regional planning level.
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• Collision data;• Identification of accident hotspots; and• Categorization of collision hotspots in different classes.
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.
Contract Amount:	Total not to exceed \$48,233 Cal Poly Pomona Foundation, Inc. (prime consultant) Note: Cal Poly Pomona Foundation, Inc. originally proposed \$51,177, but staff negotiated the price down to \$48,233 without reducing the scope of work.
Contract Period:	September 9, 2018 through January 31, 2018
Project Number(s):	150-1096B.02 \$42,701 150-4096E.02 \$5,532 Funding sources: Federal Transit Administration (FTA) and Transportation Development Act TDA).
Request for Proposal (RFP):	This procurement was conducted pursuant to Section 3.06 of the State of California Contracts Manual, Contract with Other Governmental Entities and Public Universities, which allows sole sourcing a contract to a Public University or Institute of Higher Learning. However, staff believed that six (6) local universities could possible complete the scope of work, and therefore notified these six (6) Universities of the release of RFP 18-039-C01 via e-mail. SCAG received the following single response to the solicitation: Cal Poly Pomona Foundation \$48,233
Selection Process:	The Proposal Review Committee (PRC) evaluated the proposal in accordance with the criteria set forth in the RFP, and determined the Consultant's proposal was responsive and demonstrated the ability to meets SCAG's needs for the project.

The PRC consisted of the following individuals:

Tom Vo, Associate Regional Planner, SCAG

John Cho, Sr. Regional Planner, SCAG

His-Hwa Hu, Transportation Modeler IV, SCAG

Basis for Selection:

The PRC recommended Cal Poly Pomona Foundation Inc. for the contract award pursuant to pursuant to Section 3.06 of the State of California Contracts Manual and because the consultant:

- Demonstrated an excellent understanding of the project;
- Provided an excellent technical approach; and
- Provided a good overall value for the level of effort proposed.

CONTRACT 18-016-C01 AMENDMENT 1

Consultant: Cambridge Systematics, Inc.

Background & Scope of Work: On July 31, 2019, SCAG awarded Contract 18-016-C01 to Cambridge Systematics, Inc. to: perform comprehensive research on teleworking behavior in the SCAG region, including providing baseline estimates between now and 2045; to survey users of short-term shared office space regarding potential travel impacts; to survey SCAG region telecommuters based on their travel choices; and to envision how other long-term structural changes in the nature of work might impact transportation.

This amendment increases the contract value from \$226,854 to \$249,881 (\$23,027). This increase is due to the additional costs associated with staff requesting the consultant to perform additional surveys of users of short-term shared office as well as telecommuters to enhance the study’s findings.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Improved performance of SCAG travel models due to more accurate input data;
- Improved region-wide forecasting of the type and location of economic activity that the SCAG region can expect by 2045;
- Improved understanding of how people choose their home and work location, and how this results in various levels of jobs-housing balance; and
- Knowing the linkages between changes in telework behavior, economic structure, work transportation, and ultimately GHG emissions.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective: a) Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

Amendment	Amendment 1	\$23,027
Amount:	Original contract value	<u>\$226,854</u>
	Total contract value is not to exceed	\$249,881

This amendment does not exceed \$75,000 or 30% of the contract’s original value. Therefore, in accordance with the SCAG Procurement Manual (dated 12/01/16) Section 8.3, it does not require the Regional Council’s approval.

Contract Period: July 31, 2018 through June 30, 2019

Project Number: 280-4831U3.01 \$221,220
280-4831E.01 \$28,661

Funding sources: FY18 SB1 SC Formula and Transportation Development Act (TDA)

Basis for the Amendment: As previously stated, this amendment will enable the consultant to obtain additional survey data from users of short-term shared office as well as telecommuters to help enhance the study findings. Staff required these additional

surveys in order to help ensure that this study will be able to credibly comment on the travel behavior patterns of these two groups across industries, demographic categories, and locations within the region.



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
June 6, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Basil Panas, Chief Financial Officer, Finance, 213-236-1817,
panas@scag.ca.gov

Subject: CFO Montly Report

RECOMMENDED ACTION:

For Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

AUDITS:

SCAG has received final corrective action plans from Caltrans regarding their Incurred Cost and Indirect Cost Allocation Plan audits of SCAG. SCAG is required to provide Caltrans with a plan to implement the corrective actions by August 1, 2019. This deadline will be met.

The repayment amount could be potentially be \$4,766,402 but is subject to ongoing negotiation.

SCAG's outside independent auditors, Vavrinek, Trine, Day & Co., LLP, performed their interim work for the FY19 audit in May. They will return in September to perform the final audit work.

MEMBERSHIP DUES:

As of May 9, 2019, 188 cities and six counties had paid their FY19 dues. This represents 99.9% of the dues assessment. One city had yet to pay its dues. Two cities are being recruited for membership.

BUDGET & GRANTS

On May 2, 2019, the Regional Council approved the FY 2019-20 Comprehensive Budget in the amount of \$91.4 million, which includes the Overall Work Program (OWP) and the General Fund Budget. Additionally, the General Assembly adopted the FY 2019-20 General Fund Budget and Membership Assessment Schedule.

Staff is preparing the OWP Final Package for submission to Caltrans Office of Regional Planning for approval by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). Additionally, staff is preparing the FY 2019-20 Indirect Cost Allocation Plan (ICAP) for submission to Caltrans Independent Office of Audits and Investigations. Approval of the OWP and the ICAP is expected by June 30, 2019.

CONTRACTS:

In April 2019, the Contracts Department issued two (2) Request for Proposals (RFP's); awarded eight (8) contracts; issued five (5) contract amendments; and processed 58 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 136 consultant contracts. Contracts staff continued to negotiate better pricing and reduced costs for services. It should also be noted that thus far this fiscal year the Contracts Department has negotiated \$397,422 in budget savings.

ATTACHMENT(S):

1. CFO CHARTS 060619
2. INCURRED COST AUDIT CORRECTIVE ACTION PLAN - SIGNED
3. INDIRECT COST ALLOCATION PLAN AUDIT CORRECTIVE ACTION PLAN - SIGNED



Office of the Chief Financial Officer

Monthly Status Report

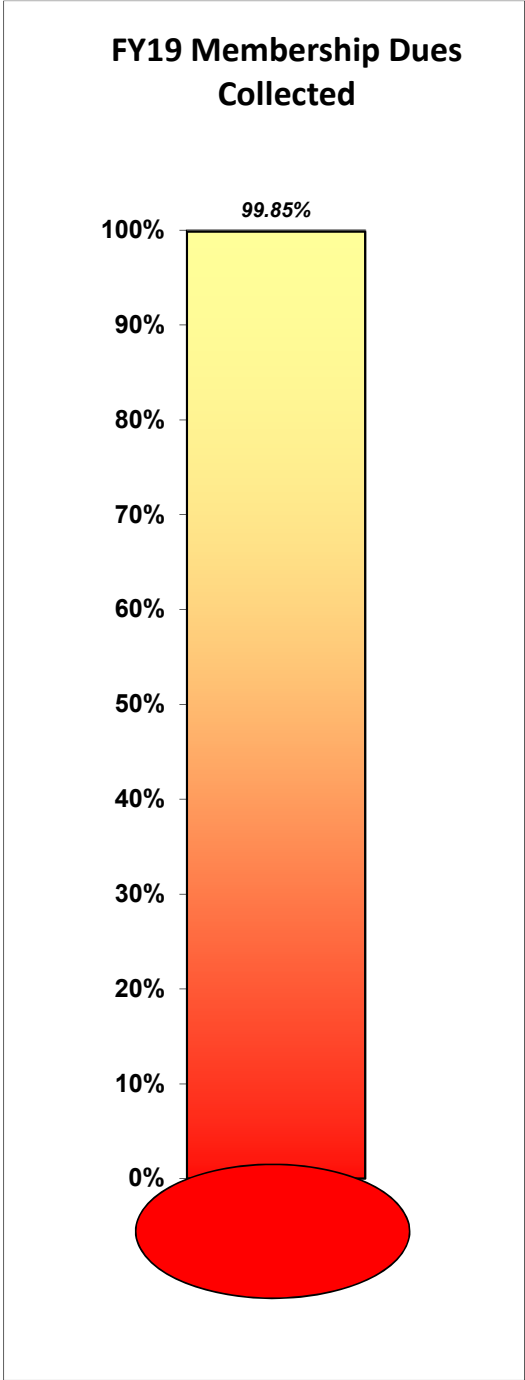
APRIL 2019

OVERVIEW

As of May 9, 2019, 188 cities and six counties had paid their FY19 dues. This represents 99.9% of the dues assessment. One city had yet to pay its dues. Two cities are being recruited for membership.

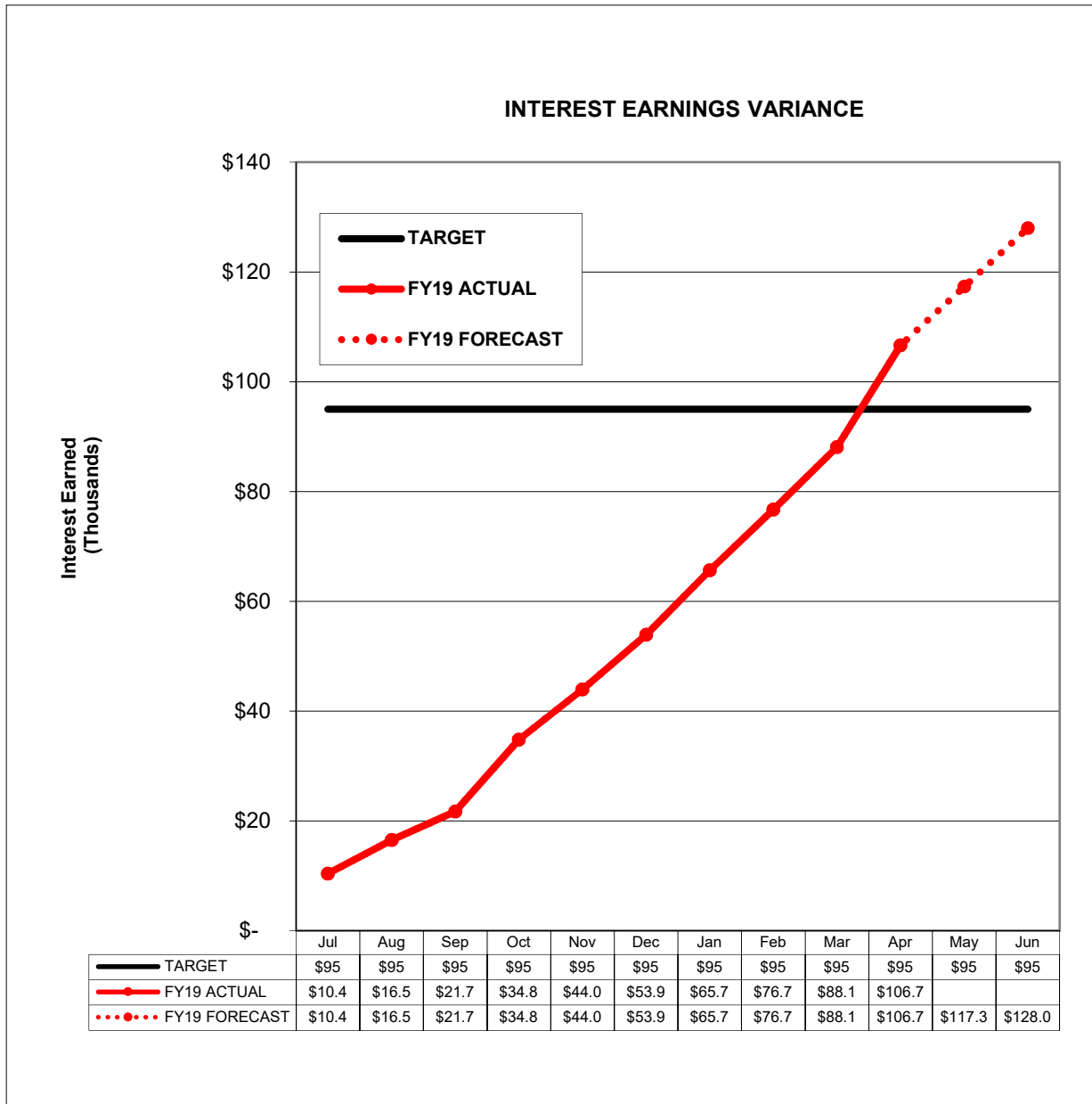
SUMMARY

FY19 Membership Dues	<u>\$ 2,053,962</u>
Total Collected	<u>\$ 2,050,884</u>
Percentage Collected *	<u>99.85%</u>





Office of the CFO
Interest Earnings Variance



Attachment: CFO CHARTS 060619 (CFO Monthly Report)

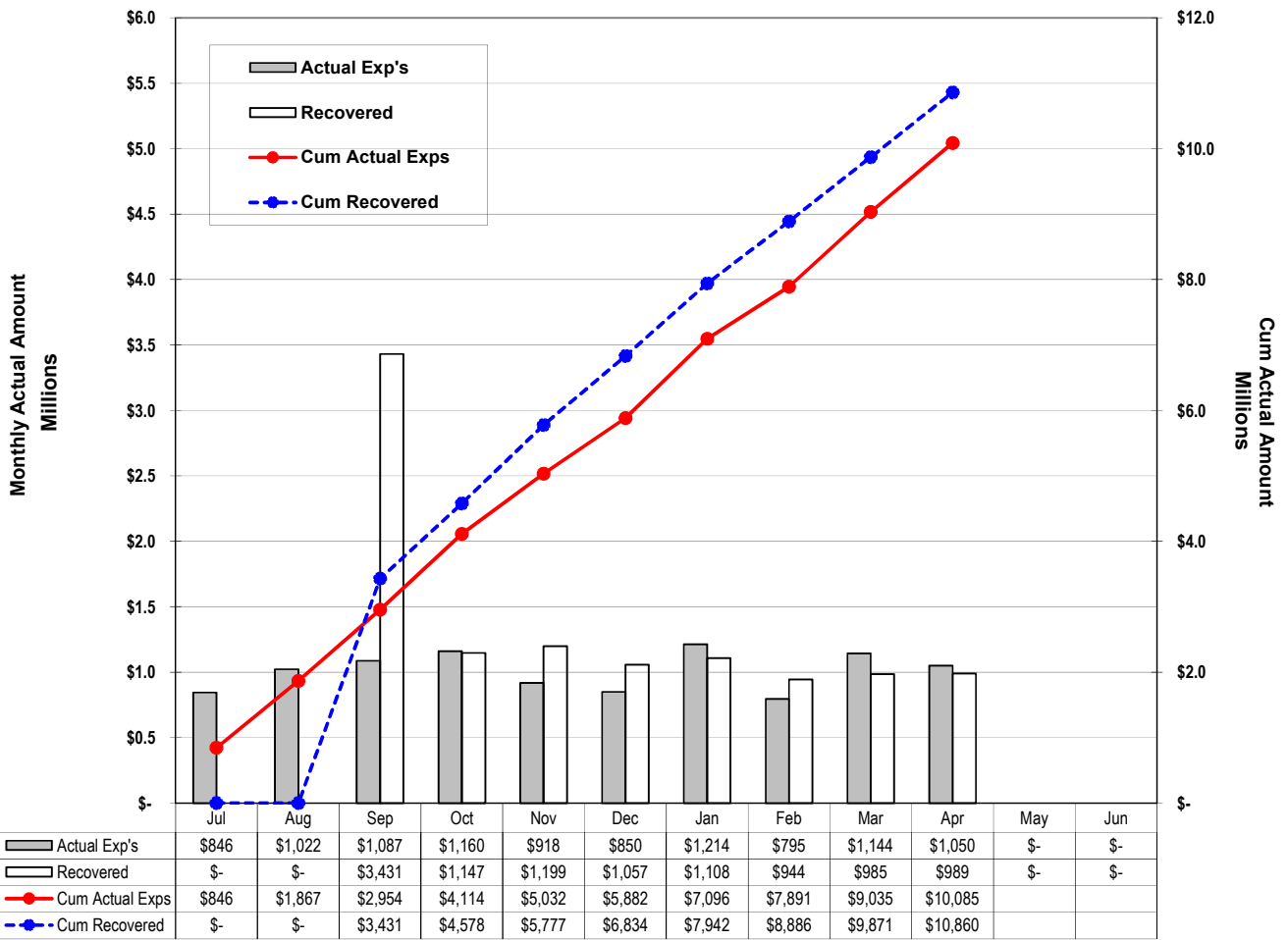
OVERVIEW

Actual interest income is plotted against the target amount. The amount credited to SCAG's account through April was \$106,661. The LA County Pool earned 2.17% in March.

SUMMARY

The amount projected for FY19 is \$127,993.

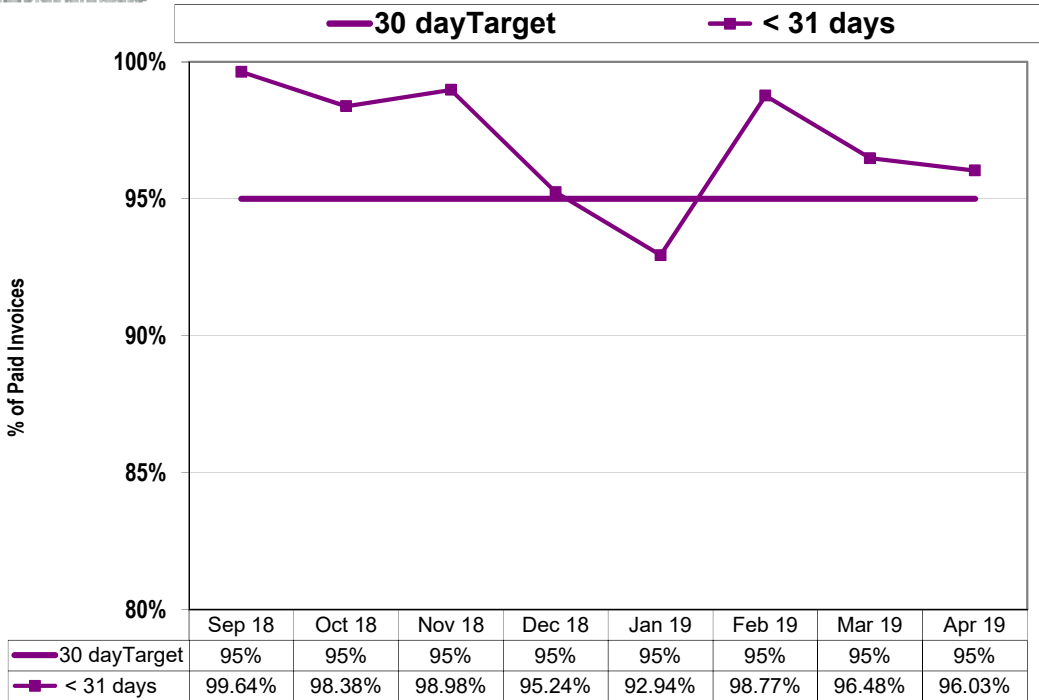
FY19 INDIRECT COST & RECOVERY



Office of the CFO
Invoice Aging



INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was met.

SUMMARY

96.03% of April 2019 payments were made within 30 days of invoice receipt.

At month-end, 26 invoices remained unpaid less than 30 days.

Actual

OVERVIEW

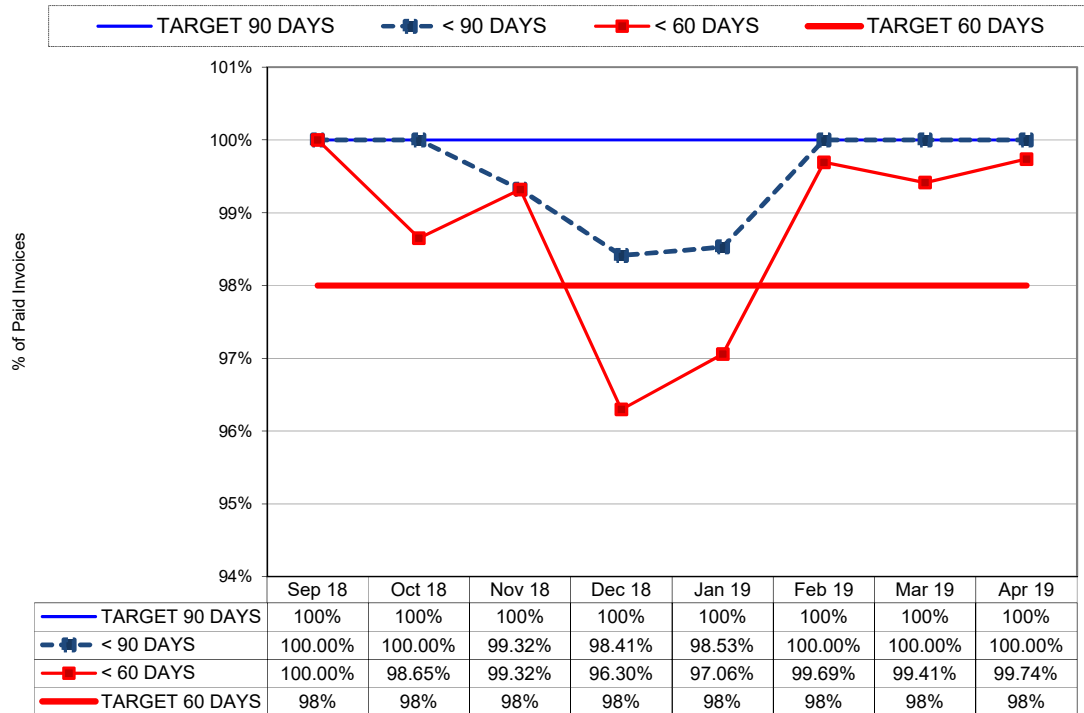
The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

SUMMARY

These goals were met during this period.

99.74% of April 2019's payments were within 60 days of invoice receipt and 100.00% within 90 days. Invoices unpaid 30-60 days totaled 10; 60-90 days: 4; >90 days: 1.

INVOICE AGING



Attachment: CFO CHARTS 060619 (CFO Monthly Report)



Office of the CFO
Consolidated Balance Sheet

	3/31/2019	4/30/2019	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 2,829,886	\$ 2,273,582		
LA County Investment Pool	\$ 7,806,599	\$ 7,924,051		
Cash & Investments	\$ 10,636,484	\$ 10,197,633	\$ (438,852)	Financed A/R of \$588K noted below less increased floating of A/P totaling \$130K as a result of quarterly invoices.
Accounts Receivable	\$ 5,904,281	\$ 6,492,496	\$ 588,215	Mainly due to increased unbilled A/R of \$466K in FTA & \$102K in FHWA-ATP.
Other Current Assets	\$ 5,169,947	\$ 5,000,811	\$ (169,136)	Prepays of \$240K were expensed; IC fund under-recovered \$61K
Fixed Assets - Net Book Value	\$ 6,672,535	\$ 6,672,535	\$ -	No change.
Total Assets	\$ 28,383,247	\$ 28,363,475	\$ (19,773)	
Accounts Payable	\$ (199,255)	\$ (330,031)	\$ (130,777)	Increased invoice activity
Employee-related Liabilities	\$ (541,675)	\$ (645,167)	\$ (103,492)	March had 10 unpaid working days while April had 12.
Deferred Revenue	\$ (75,918)	\$ (75,918)	\$ -	No change.
Total Liabilities and Deferred Revenue	\$ (816,847)	\$ (1,051,116)	\$ (234,269)	
Fund Balance	\$ 27,566,400	\$ 27,312,359	\$ (254,042)	
WORKING CAPITAL				
Cash	\$ 10,636,484	\$ 10,197,633	\$ (438,852)	
Accounts Receivable	\$ 5,904,281	\$ 6,492,496	\$ 588,215	
Accounts Payable	\$ (199,255)	\$ (330,031)	\$ (130,777)	
Employee-related Liabilities	\$ (541,675)	\$ (645,167)	\$ (103,492)	
Working Capital	\$ 15,799,836	\$ 15,714,931	\$ (84,905)	



Office of the CFO
Fiscal Year-To-Date Expenditure Report Through April 30, 2019

COMPREHENSIVE BUDGET

		Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	Staff & Allocated Fringe Benefits	500,549	418,871	-	81,678	83.7%
2	51001 Allocated Indirect Costs	468,291	391,853	-	76,438	83.7%
3	54300 SCAG Consultants	253,850	202,006	51,844	(0)	79.6%
4	54340 Legal costs	145,000	80,785	14,615	49,600	55.7%
5	55210 Software	-	36,647	(0)	(36,647)	#DIV/0!
6	55441 Payroll, bank fees	12,500	11,747	753	(0)	94.0%
7	55460 Mat & equip <\$5K	50	50	0	0	99.0%
8	55510 Office Supplies	5,000	397	4,603	(0)	7.9%
9	55580 Outreach	5,554	5,554	-	-	100.0%
10	55600 SCAG Memberships	108,500	83,678	2,500	22,322	77.1%
11	55610 Professional Membership	11,500	7,161	720	3,619	62.3%
12	55620 Res mat/sub	2,000	1,876	124	-	93.8%
13	55730 Capital Outlay > \$5,000	3,893	-	-	3,893	0.0%
14	55801 Recruitment Other	60	60	-	0	99.8%
15	55830 Conference - Registration	7,950	91	-	7,859	1.1%
16	55860 Scholarships	32,000	32,000	-	-	100.0%
17	55910 RC/Committee Mtgs	20,000	9,469	7,031	3,500	47.3%
18	55912 RC Retreat	5,000	-	-	5,000	0.0%
19	55914 RC General Assembly	375,000	80,158	22,330	272,512	21.4%
20	55915 Demographic Workshop	18,000	-	25	17,975	0.0%
21	55916 Economic Summit	85,000	84,937	-	63	99.9%
23	55919 Go Human	-	67,262	-	(67,262)	#DIV/0!
24	55920 Other Meeting Expense	75,247	57,587	17,660	0	76.5%
25	55xxx Miscellaneous other	32,601	32,601	0	0	100.0%
26	55940 Stipend - RC Meetings	207,422	148,740	-	58,682	71.7%
27	56100 Printing	11,429	-	7,052	4,377	0.0%
28	58100 Travel - outside SCAG region	28,456	28,456	-	0	100.0%
29	58101 Travel - local	32,189	32,189	-	(0)	100.0%
30	58110 Mileage - local	18,750	18,009	-	741	96.0%
31	58150 Travel Lodging	9,821	9,821	-	(0)	100.0%
32	58800 RC Sponsorships	135,000	193,375	20,000	(78,375)	143.2%
33	Total General Fund	2,610,612	2,035,381	149,257	425,975	78.0%
34						
35	Staff & Allocated Fringe Benefits	14,611,702	11,190,264	-	3,421,438	76.6%
36	51001 Allocated Indirect Costs	13,669,929	10,468,492	-	3,201,437	76.6%
37	54300 SCAG Consultants	35,839,194	5,075,930	14,476,939	16,286,324	14.2%
38	54302 Non-Profits/IHL	220,975	1,087	72,109	147,779	0.5%
38	54360 Pass-through Payments	10,455,829	2,065,436	8,390,392	0	19.8%
39	55210 Software Support	247,231	220,694	6,704	19,833	89.3%
40	55250 Cloud Services	489,330	8,485	234,653	246,192	1.7%
41	5528x Third Party Contributions	4,663,745	2,672,569	-	1,991,176	57.3%
42	55310 F&F Principal	231,850	189,700	38,869	3,281	81.8%
43	55315 F&F Interest	49,426	42,939	6,487	-	86.9%
44	55320 AV Principal	105,052	105,052	(0)	(0)	100.0%
45	55325 AV Interest	28,145	28,145	(0)	-	100.0%
46	55xxx Office Expenses	1,554	1,553	-	1	100.0%
47	55520 Hardware Supp	5,000	-	-	5,000	0.0%
48	55580 Outreach/Advertisement	83,830	83,829	1	0	100.0%
49	55620 Resource Materials - subscrib	836,456	222,612	159,265	454,580	26.6%
50	55730 Capital Outlay	296,340	122,595	-	173,745	41.4%
51	55810 Public Notices	56,000	55,875	125	(0)	99.8%
52	55830 Conf. Registration	3,500	2,110	-	1,390	60.3%
53	55920 Other Meeting Expense	84,652	110	-	84,542	0.1%
54	55930 Miscellaneous	1,471,839	-	5,425	1,466,414	0.0%
55	56100 Printing	75,862	37,130	1,920	36,812	48.9%
60	59090 Exp - Local Other	9,578,484	294,400	-	9,284,084	3.1%
	Total OWP & TDA Capital	93,402,145	32,991,093	23,392,889	37,018,163	35.3%
	Comprehensive Budget	96,012,757	35,026,474	23,542,145	37,444,138	36.5%

Attachment: CFO CHARTS 060619 (CFO Monthly Report)



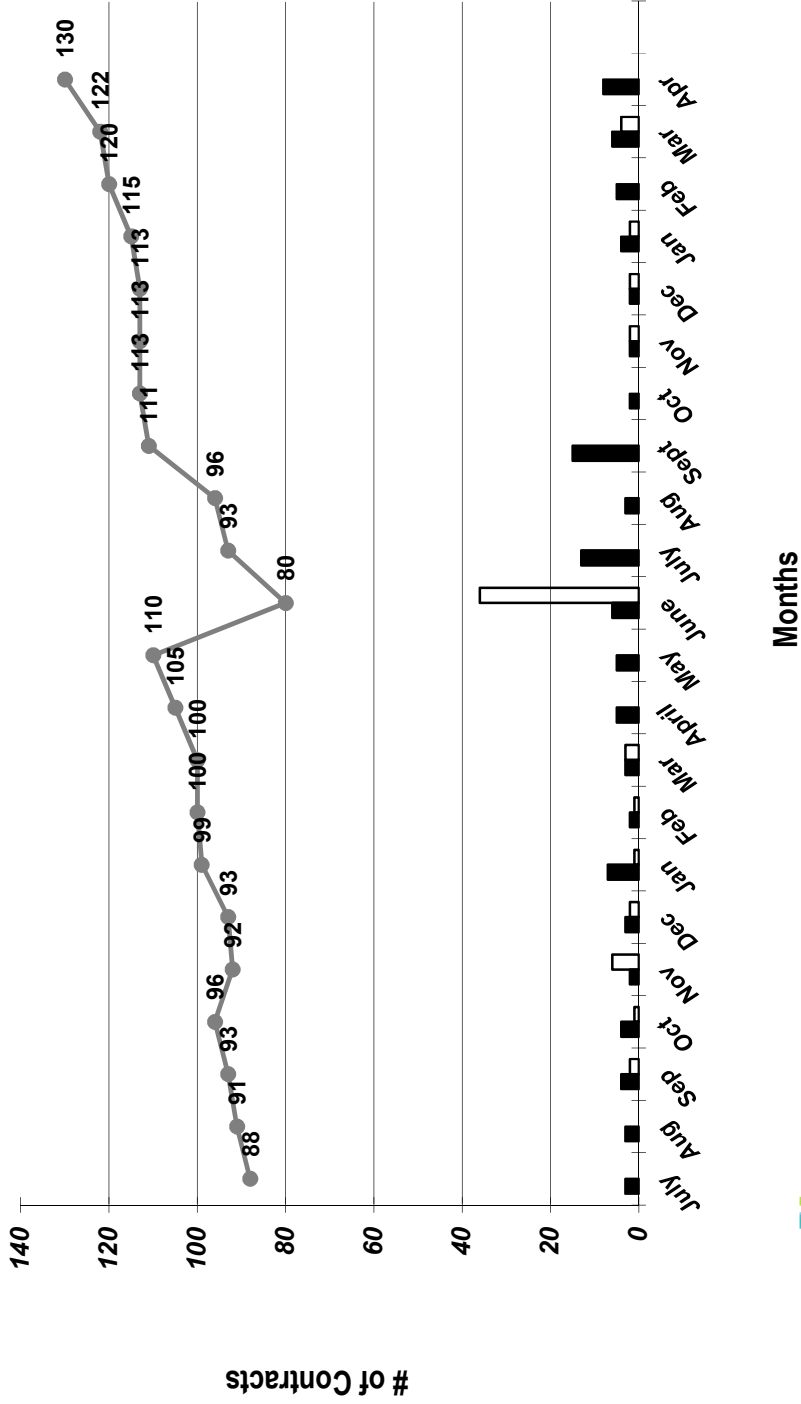
Office of the CFO
Fiscal Year-To-Date Expenditure Report Through April 30, 2019

INDIRECT COST EXPENDITURES

			Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	50010	Regular Staff	4,850,750	3,990,658		860,092	82.3%
2	50013	Regular OT	1,285	2,072		(787)	161.3%
3	50014	Interns, Temps, Annuit	75,000	47,061		27,939	62.7%
4	50030	Severance	85,000	11,183		73,817	13.2%
5	51xxx	Allocated Fringe Benefits	3,833,531	3,031,887	-	801,644	79.1%
6	54300	SCAG Consultants	184,570	80,633	56,512	47,426	43.7%
7	54301	Consultants - Other	1,103,322	418,122	290,495	394,705	37.9%
8	54340	Legal	125,000	4,540	41,162	79,298	3.6%
9	55210	Software Support	499,618	288,709	69,682	141,227	57.8%
10	55220	Hardware Supp	301,325	274,260	27,065	(0)	91.0%
11	55230	Computer Maintenance	2,000	-	-	2,000	0.0%
12	55240	Repair & Maint Non-IT	26,224	26,224	(0)	0	100.0%
13	55270	Software Purchases	3,473	3,473	-	0	100.0%
14	55400	Office Rent DTLA	739,337	739,337	(0)	0	100.0%
15	55410	Office Rent Satellite	245,883	154,449	61,127	30,307	62.8%
16	55415	Offsite Storage	6,500	2,613	698	3,189	40.2%
17	55420	Equip Leases	120,000	42,406	37,982	39,611	35.3%
18	55430	Equip Repairs & Maint	27,361	27,361	0	(0)	100.0%
19	55435	Security Services	93,000	40,967	22,971	29,062	44.1%
20	55440	Insurance	212,490	212,490	-	(0)	100.0%
21	55441	Payroll / Bank Fees	15,000	9,891	4,520	588	65.9%
22	55445	Taxes	5,000	1,756	3,244	0	35.1%
23	55460	Mater & Equip < \$5,000 *	31,000	28,307	2,693	0	91.3%
24	55510	Office Supplies	73,800	43,582	29,255	963	59.1%
25	55520	Graphic Supplies	2,500	2,237	15	248	89.5%
26	55530	Telephone	170,375	111,760	22,626	35,989	65.6%
27	55540	Postage	10,300	10,019	-	281	97.3%
28	55550	Delivery Svc	4,000	3,466	534	0	86.6%
29	55580	Outreach/Advertisement	3,500	3,360	-	140	96.0%
30	55600	SCAG Memberships	144,741	123,241	163	21,337	85.1%
31	55610	Prof Memberships	2,000	1,574	-	426	78.7%
32	55611	Prof Dues	426	426	-	1	99.9%
33	55620	Res Mats/Subscrip	67,287	31,584	140	35,563	46.9%
34	55700	Deprec - Furn & Fixt	232,000	127,637	-	104,363	55.0%
35	55710	Deprec - Computer Equipment	35,000	-	-	35,000	0.0%
36	55715	Amortiz - Software	250,000	-	-	250,000	0.0%
37	55720	Amortiz - Leasehold Improvements	70,000	51,827	-	18,173	74.0%
38	55800	Recruitment Notices	20,000	4,932	90	14,978	24.7%
39	55801	Recruitment - other	38,000	11,076	26,924	0	29.1%
40	55810	Public Notices	2,500	-	-	2,500	0.0%
41	55820	In House Training	20,000	1,973	-	18,027	9.9%
42	55830	Networking Meetings/Special Events	16,000	7,977	-	8,023	49.9%
43	55840	Training Registration	60,000	44,907	391	14,703	74.8%
44	55920	Other Mtg Exp	3,000	26	-	2,974	0.9%
45	55950	Temp Help	38,500	23,587	-	14,913	61.3%
46	55xxx	Miscellaneous - other	6,500	435	-	6,065	6.7%
47	56100	Printing	19,200	6,380	-	12,820	33.2%
48	58100	Travel - Outside	83,055	25,010	-	58,045	30.1%
49	58101	Travel - Local	22,250	4,663	-	17,587	21.0%
50	58110	Mileage - Local	25,245	3,008	-	22,237	11.9%
51	58120	Travel Agent Fees	2,000	1,774	-	226	88.7%
52		Total Indirect Cost	14,008,848	10,084,859	698,290	3,225,699	72.0%

Attachment: CFO CHARTS 060619 (CFO Monthly Report)

SCAG Contracts (Year to Date)



Overview
This chart shows the number of contracts administered by the Contracts division, by month, from July 2017 thru April 2019

Awarded Contracts
 Closed Contracts
 Active Contracts



Summary

The chart shows that the Contracts Department is managing One hundred and thirty contracts. Sixty-one are Cost Plus Fixed Fee contracts, 29 are fixed price contracts, and the remaining 40 are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately 5 contracts for FY 2018-19. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.

Office of the CFO
Staffing Report as of May 1, 2019



GROUPS	Authorized Positions	Filled Positions	Vacant Positions
Executive	7	7	0
Legal	2	2	0
Policy & Public Affairs	18	15	3
Administration	41	39	2
Planning & Programs	67	60	7
Total	135	123	12

OTHER POSITIONS

GROUPS	Limited Term Positions	Interns or Volunteers	Temp Positions	Agency Temps
Executive	0	0	0	0
Legal	0	0	0	0
Policy & Public Affairs	2	0	0	0
Administration	2	5	0	0
Planning & Programs	3	14	2	0
Total	7	19	2	0

Attachment: CFO CHARTS 060619 (CFO Monthly Report)

DEPARTMENT OF TRANSPORTATION

OFFICE OF THE DIRECTOR
 P.O. BOX 942873, MS-49
 SACRAMENTO, CA 94273-0001
 PHONE (916) 654-5368
 FAX (916) 653-5776
 TTY 711
 www.dot.ca.gov



*Making Conservation
 a California Way of Life.*

May 7, 2019

Mr. Kome Ajise
 Executive Director
 Southern California Association of Governments
 900 Wilshire Blvd, Suite 1700
 Los Angeles, CA 90017

Dear Mr. Ajise:

This letter is to notify the Southern California Association of Governments (SCAG) of the California Department of Transportation's (Caltrans) determination of the corrective actions regarding findings identified in the SCAG Incurred Cost Audit, dated September 21, 2018. The audit was performed to determine whether costs claimed by and reimbursed to SCAG were allowable, adequately supported, and in compliance with the Caltrans agreement provisions and federal and State regulations.

Caltrans Final Incurred Cost Audit Report for SCAG examined costs claimed and reimbursed to SCAG totaling \$12,458,538 for work performed under Master Agreement 53-6049R relating to the Value Pricing Pilot Program (VPPP-6049(010)) and Federal Overall Work Program Agreement number 74A0822 with Caltrans. The audit period covered April 1, 2014, through June 30, 2015. The audit also included testing of three consultant contracts procured prior to April 1, 2014, with costs incurred through March 30, 2018. Based on the audit, the reimbursed costs totaling \$2,510,015 were not in compliance with Caltrans agreement provisions, and federal and State regulations. Specifically, deficiencies were found in labor charges, consultant procurements, contract management, billing and reporting, and SCAG's policies and procedures.

In response to the audit findings, Caltrans Division of Transportation Planning (DOTP) and Division of Local Assistance (DLA) have developed the corrective action plan below. SCAG must develop a plan to implement all corrective actions listed below by June 25, 2019, to ensure the continued allocation and authorization of federal and State transportation funds.

Caltrans Final Incurred Cost Audit Report Corrective Actions:

Finding # 1—Improper Procurement Practices

SCAG did not ensure that fair and open competition was performed or that proper procurement procedures were followed as required by federal and State regulations and the Caltrans agreement provisions. Additionally, SCAG's Procurement Policy and Procedures Manual that

was in effect during the period of procurements tested did not fully comply with federal and State procurement regulations and Caltrans agreement provisions. Specifically, we found the following procurement deficiencies:

Corrective Actions:

SCAG must revise their Procurement Policies and Procedures manual and train staff accordingly, to ensure:

- Compliance with all applicable Caltrans requirements and federal and State procurement regulations. This includes revising Section 6.6.2 to describe the different competitive procurement processes available and when each should be used in compliance with federal and State regulations.
- Proper management decisions are made when preparing Request for Proposals that include tasks or sub-tasks that require an Architectural and Engineering (A&E) consultant to perform the work for compliance with federal and State procurement regulations.
- Management and staff receive proper training in procurement procedures.
- Staff that are involved in the consultant procurement process perform all required actions and comply with SCAG policies and procedures, Caltrans requirements, and federal and State procurement regulations.
- All documentation is maintained to support that proper procedures are followed in accordance with federal and State regulations.
- SCAG must also take the DLA A&E consultant procurement training either in person or online. A training webinar is tentatively scheduled to be posted in late May.
 - If SCAG elects to take the online training, they must provide a list to the DLA Audits Coordinator for those staff who have completed the online training when available. The list shall contain staff names, phone numbers, e-mail addresses, date(s) of completion, and a verification signature by the staffs' supervisor.

SCAG may reference Chapter 10 of the Local Assistance Procedures Manual (LAPM).

Finding # 2—Contract Management Deficiencies

SCAG's contract management system did not comply with federal and State regulations and Caltrans agreement provisions. We found that SCAG billed Caltrans for unsupported and unallowable consultant costs. Furthermore, we found that SCAG improperly managed consultant contracts, did not properly close-out consultant contracts, executed amendments on expired contracts, and could not support that all local match requirements were met. Additionally, SCAG lacked contract management policies and procedures detailing proper processes to manage consultant and sub-recipient contracts and detailed procedures for reviewing and approving invoices. SCAG billed and was reimbursed \$590,537 in unsupported consultant costs, and \$361,426 on an expired consultant contract. These costs are disallowed.

Corrective Actions:

Please see the following regarding the \$951,963 in disallowed costs:

- 1) DLA will not require reimbursement of the \$361,426 disallowed for time extensions incurred after the initial expiration date for the Parsons Brinkerhoff, Inc. contract. Instead, DLA will address this finding with a programmatic solution that will require SCAG to update procurement and contract management procedures (see below), and to take training as prescribed in the corrective actions to Finding 1.
- 2) SCAG must reimburse Caltrans DLA \$338,986 in disallowed costs for the contract with AECOM Technical Services, Inc. The removal of sub-consultants and task 7 (Consensus) at contract execution, and then reinstating Task 7 at an increase of \$619,940 over the initial budget bear significant noncompliance to warrant reimbursement of the costs disallowed in the audit.
- 3) SCAG must reimburse Caltrans DOTP \$251,552 of disallowed costs to Caltrans. Caltrans DOTP will coordinate with SCAG on the method and schedule of repayment.

In addition, SCAG must also strengthen procurement and contract management procedures to address the below deficiencies.

- Ensure consultants provide adequate invoice detail to support costs claimed in compliance with consultant contract terms and 2 CFR Part 200 (which superseded 49 CFR Part 18, and 2 CFR Part 225). Additionally, ensure consultants are required to submit invoices that identify the work performed by task/activity and work element so proper documentation is maintained to support consultant billings. Ensure compliance with all federal and State regulations over the administration of consultant contracts.
- Establish procedures that identify and define each staff's roles and responsibilities regarding consultant invoice reviews.
- Revise the Grants Management Policies and Procedures and develop a Project Management Policies and Procedures Manual to ensure compliance with all applicable federal and State regulations and provide staff with detailed processes to follow.
- Ensure consultant contracts identify the funding sources and/or work elements of each task/activity when there are multiple funding sources and/or work elements.
- Ensure compliance with all federal and State regulations over the administration of consultant contracts and that the contracts contain language as required in the Caltrans' agreements.
- Ensure compliance with all federal and State regulations over the administration of sub-recipient (MOU) agreements, that agreements contain language as required in the Caltrans' agreements, and include specific contract end dates.
- Ensure staff are properly trained on the administration and management of consultant and sub-recipient pass through funds.

SCAG may reference Chapter 10 of the LAPM.

Finding # 3–Labor and Fringe Benefit Deficiencies

SCAG’s labor and fringe benefit charging practices do not comply with Caltrans Agreement requirements, and federal and State regulations. SCAG does not have adequate policies and procedures related to labor charging practices, no documented procedures to account for time sheet corrections or retroactive pay and merit increases. In addition to billing ineligible costs, the inappropriate charging practices result in SCAG lacking accurate historical information related to actual costs for future budget purposes and overhead rate calculations. SCAG billed and was reimbursed a total of \$1,558,051 in ineligible labor charges to Overall Work Program (OWP) work element 120.

Corrective Actions:

SCAG must reimburse the \$1,558,051 of disallowed costs to Caltrans DOTP. Caltrans DOTP will coordinate with SCAG on the method and schedule of repayment. After the method of repayment is agreed upon, SCAG may make a request to DOTP to include the disallowed costs in the Fiscal Year (FY) 2014–15 indirect cost allocation pool (ICAP). If the request is approved, SCAG will then need to submit a revised FY 2016–17 ICAP to the Independent Office of Audits and Investigation that includes the adjustments to the carry forward year for review and approval prior to seeking reimbursement for any variance in the rate. Additionally, SCAG must:

- Ensure billings to Caltrans are based on actual labor costs incurred.
- Ensure the accounting methodology for retroactive pay and merit increases provides for an audit trail for changes made to the employee time sheets and costs are allocated to the appropriate pay periods.
- Develop and implement written policies and procedures for proper and consistent labor charging practices. Ensure procedures define appropriate charging practices for staff meetings and other non-project or work element activities.
- Update the Accounting Manual to include procedures for time sheet corrections and retroactive pay and merit increases and train staff accordingly.
- Develop separate fringe benefit allocation methodologies for regular staff, interns, and student assistants.

Finding #4–Billing and Reporting Deficiencies

SCAG did not submit required documentation with their requests for reimbursement to support costs billed and did not submit Quarterly Progress Reports in accordance with the DOTP Master Fund Transfer Agreement and the DLA Master Agreement.

Corrective Actions:

SCAG must revise their billing and reporting procedures to ensure the following:

- Billings to Caltrans include all applicable information and supporting documentation that trace to the billed costs and SCAG’s financial management system. This includes ensuring

the Consolidated Planning Grant IT Reports (or equivalent information) are provided and totaled by task associated to the respective work elements that are approved in the current OWP by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

- Supporting schedules provided with the billings include appropriate descriptions detailing where costs are being charged.

SCAG may reference Chapter 5 of the LAPM for guidance on reviewing consultant invoices for DLA contracts.

Finding #5–Possible Conflict of Interest with Sponsorship Program

SCAG's Sponsorship Program gives the appearance of a possible conflict of interest. SCAG created a Sponsorship Program to solicit donations from individuals, entities, and organizations with an interest in accessing participants of SCAG's General Assembly for networking, relationship building, business opportunities, and information sharing. We noted that SCAG solicits and receives donations from consultants for its Sponsorship Program with whom they also enter into consultant contracts to perform work. SCAG lacks a documented process over the Sponsorship Program to ensure a conflict of interest does not occur. Additionally, SCAG does not have documented policies and procedures over the administration and management of the Sponsorship Program.

Corrective Actions:

In order to avoid the appearance of a possible conflict of interest, SCAG must:

- Establish procedures over the Sponsorship Program to ensure there is no real or appearance of a conflict of interest with consultants that provided donations to the Sponsorship Program and are awarded consultant contracts.
- Develop policies and procedures over the administration and management of the Sponsorship Program to ensure compliance with all federal and State regulations.
- Create a Conflict of Interest Statement Certification form to document compliance with SCAG's own policies and procedures referenced above.

Conclusion:

Please prepare a corrective action plan that outlines the actions SCAG will take to resolve the audit findings and provide it to Erin Thompson, Chief, Office of Regional Planning, and Kamal Sah, Chief, Office of Guidance and Oversight within 60 days of this letter. After the proper course of action has been decided upon, SCAG must repay Caltrans for the disallowed costs according to a mutually-determined repayment method and schedule.

All of the products listed above or a plan to address findings must be forwarded to Caltrans upon completion, by June 25, 2019. Failure by SCAG to make the required corrective actions will result in Caltrans not recommending approving SCAG's FY 2019–20 OWP and an increase

Mr. Kome Ajise
May 7, 2019
Page 6

in the potential for future disallowed costs. No future federal and State expenditures will be approved by Caltrans, FHWA, or FTA unless a satisfactory resolution to all findings has been made. A final report detailing how and when all corrective actions were resolved will be due to the Caltrans DOTP upon the satisfactory fulfillment of all corrective actions. Caltrans has consulted with FHWA and FTA regarding the above course of action.

The Independent Office of Audits and Investigations may perform a follow-up audit after all corrective actions have been made to determine if SCAG has implemented adequate corrective measures for each audit finding and to ensure compliance with Caltrans agreements and federal and State rules and regulations. SCAG's progress with regards to the corrective actions and final resolutions will be closely monitored by Caltrans staff, including any follow-up audit work that may be performed. Additionally, all support documentation and corrective actions provided by SCAG will be reviewed by Caltrans staff.

We appreciate SCAG's cooperation and coordination during this process. If you have any questions, please contact Erin Thompson, Chief, Caltrans Office of Regional Planning, at (916) 654-2596 or by email sent to erin.thompson@dot.ca.gov or Kamal Sah, Office of Guidance and Support, at (916) 653-4336 or by email sent to kamal.sah@dot.ca.gov.

Sincerely,



COCO BRISEÑO
Deputy Director
Planning and Modal Programs

- c: Debbie Dillon, Deputy Executive Director, Administration, SCAG
- Basil Panas, Chief Financial Officer, SCAG
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- MarSue Morrill, Chief, External Audits-Local Governments, Independent Office of Audits and Investigations, Caltrans
- Ryan A. Dermody, Acting Division Chief, DOTP, Caltrans
- Erin Thompson, Chief, Regional Planning, DOTP, Caltrans
- Rihui Zhang, Chief, DLA, Caltrans
- Kamal Sah, Chief, Office of Guidance and Oversight, DLA, Caltrans
- Gilbert Petrissans, Chief, Division of Accounting

DEPARTMENT OF TRANSPORTATION

OFFICE OF THE DIRECTOR
 P.O. BOX 942873, MS-49
 SACRAMENTO, CA 94273-0001
 PHONE (916) 654-5368
 FAX (916) 653-5776
 TTY 711
 www.dot.ca.gov



Making Conservation
 a California Way of Life.

May 7, 2019

Mr. Kome Ajise
 Executive Director
 Southern California Association of Governments
 900 Wilshire Blvd, Suite 1700
 Los Angeles, CA 90017

Dear Mr. Ajise:

This letter is to notify the Southern California Association of Governments (SCAG) of the California Department of Transportation's (Caltrans) determination of the corrective actions regarding findings identified in the *SCAG Fiscal Year 2016–17 Indirect Cost Allocation Plan Audit*, dated January 9, 2019. The audit was performed to determine whether SCAG's Fiscal Year (FY) 2016–17 Indirect Cost Allocation Plan (ICAP) was presented in accordance with Title 2 Code of Federal Regulations (CFR) Part 200 and Caltrans' Local Assistance Program Manual (LAPM) Chapter 5. It was also performed to determine whether SCAG had a financial management system capable of accumulating and segregating costs that are reasonable, allowable, and can be allocated to projects.

Caltrans determined that SCAG's ICAP for the FY 2016–17 is presented in accordance with 2CFR 200 and LAPM Chapter 5. The approved indirect cost rate for 2016–17 is 83.71 percent of total direct salaries and wages, plus fringe benefits. During the course of the audit, we found that SCAG's procurement practices and charging practices (related to properly segregating direct and indirect costs) were not in compliance with federal and State regulations. The noncompliant practices resulted in unallowable costs billed direct to Caltrans in the amount of \$2,617,813.

The FY 2016–17 ICAP audit was done in conjunction with the incurred cost audit of SCAG. Please refer to the Incurred Cost Audit report (P1580-0022) for further findings related to deficiencies in labor charging practices, procurement, and contract management.

In response to the audit findings, Caltrans Division of Transportation Planning (DOTP) has developed the corrective action plan below. SCAG must develop a plan to implement all corrective actions listed below by July 1, 2019, to ensure the continued allocation and authorization of federal and State transportation funds.

Caltrans Final Indirect Cost Allocation Plan Audit Report Corrective Actions:

Finding # 1–Improper Procurement Practices

SCAG's procurement practices for ten IT consultant procurements tested did not support that fair and open competition was performed, or that proper procurement procedures were followed as required by Caltrans agreement provisions, federal and State procurement requirements, and SCAG's policies and procedures. The noncompliant procurement practices resulted in unallowable costs billed direct to Caltrans in the amount of \$627,179 and unallowable indirect costs included in the FY 2014–15 actual indirect cost pool in the amount of \$164,628.

Corrective Actions:

SCAG must revise their Procurement Policies and Procedures manual and train staff accordingly, to:

- Ensure costs that are not in compliance with the federal and State procurement regulations are excluded from the indirect cost pool.
- Revise SCAG's Procurement Policy and Procedures Manual to ensure they are current and comply with all applicable federal and State regulations.
- Ensure management and staff receive proper training in procurement procedures.
- Ensure all documentation is maintained to support that proper procurement procedures are followed in accordance with federal and State regulations.
- Take Caltrans, Division of Local Assistance (DLA), Audits and Engineering (A&E) consultant procurement training either in person or online at <http://www.dot.ca.gov/hq/LocalPrograms/training.html>

In addition, SCAG must:

- Reimburse Caltrans \$627,179 for the disallowed IT consultant contract costs identified in the audit report. Caltrans DOTP will coordinate with SCAG on the method and schedule of repayment.
- Adjust the FY 2014–15 actual indirect cost pool by \$164,628 for the unallowable IT consultant costs identified in the audit report.
- Determine the amount incurred and included in the FY 2016–17 indirect cost pool for the seven unallowable IT consultant contracts and adjust the FY 2016–17 indirect cost pool accordingly.

Finding # 2–Deficient Charging Practices

SCAG's charging practices related to billing indirect and direct costs to Caltrans were deficient and resulted in billings that were not in compliance with Caltrans agreement provisions and federal and State regulations. Specifically, SCAG billed an indirect rate for FY 2016-17 that included unallowable direct and indirect costs and billed indirect and ineligible direct labor costs

to a direct project/work element. The charging practices implemented by SCAG did not ensure the proper segregation of direct, indirect, and unallowable costs in the accounting records and costs included on the billings to Caltrans.

Finding 2A—Unallowable Indirect Costs Included in the FY 2016–17 ICAP

In testing 41 transactions within 15 indirect cost accounts for the FY 2014–15 carryforward, Caltrans found that SCAG included direct, unallowable, and unsupported costs in the indirect cost pool. Unallowable costs totaling \$196,617 were due to weak internal controls, improper charging practices, and non-compliant vendor procurements. Unallowable mileage costs totaling \$11,986 were also included in the indirect cost pool of SCAG's FY 16–17 ICAP.

Corrective Actions:

- Adjust the FY 2014–15 actual indirect cost pool by \$196,617 for the unallowable costs identified in the audit report.
- Remove \$11,986 from the indirect cost pool for FY 2016–17 for the unallowable travel costs.
- Review all indirect accounts to ensure costs are in compliance with federal and State regulations; are properly segregated between direct, indirect and unallowable; and are supported by original source documentation.
- Adjust the FY 2016–17 indirect cost pool by all unallowable costs identified.
- Establish written policies and procedures for segregating direct and indirect legal costs in compliance with federal and State regulations.
- Establish written policies and procedures that prevent the Internal Auditor from reviewing and approving travel expense.
- Ensure staff provide adequate documentation supporting any and all travel expenses and comply with SCAG travel policies and procedures and Caltrans Agreement provisions related to travel. Also, report to the board monthly of all travel related expenses incurred by the Executive Director.

Finding 2B—Unallowable Labor Costs

The Incurred Cost Audit (dated July 24, 2018) identified indirect and ineligible costs charged to Work Element 120 which was established for direct costs related to development and administration of the Overall Work Program (OWP). This will impact the FY 2016–17 ICAP. Eligible tasks included the development of the OWP, preparation of the annual budget and amendments to the budget, and preparation of Quarterly Progress Reports. In the Incurred Cost Audit, Caltrans found that SCAG accountants and contract administrators charged time for the review and approval of consultant invoices which were ineligible and indirect in nature. SCAG's charging practices remained unchanged for FY 2016–17 and unallowable costs were billed to Work Element 120. Based on an analysis of SCAG's labor reports for FY 2016–17, \$1,625,797 of indirect labor related to accountants, contract administrators, and an internal auditor were inappropriately charged direct to Work Element 120.

SCAG does not have adequate policies and procedures related to labor charging practices. In addition to billing ineligible costs identified, the inappropriate charging practices result in SCAG lacking accurate historical information related to actual costs for future budget purposes and overhead rate calculations.

Corrective Actions:

- Reimburse Caltrans \$1,625,797 in unallowable labor costs. Caltrans DOTP will coordinate with SCAG on the method and schedule of repayment.
- Ensure billings to Caltrans are based on actual labor costs incurred.
- Develop and implement written policies and procedures for proper and consistent labor charging practices. Ensure procedures define appropriate charging practices for staff meetings and other non-project or work element activities.

Once SCAG repays Caltrans the full \$1,625,797 in disallowed costs, they can request to include the disallowed costs in the FY 2016–17 indirect cost pool. If approved, SCAG will then be required to resubmit a revised FY 2016–17 ICAP including the adjustments.

Conclusion:

Please prepare a corrective action plan that outlines the actions SCAG will take to resolve the audit findings and provide the plan to Erin Thompson, Chief, Office of Regional Planning within 60 days of this letter. After the proper course of action has been decided upon, SCAG must repay Caltrans for the disallowed costs totaling \$2,617,813 according to a mutually-determined repayment schedule.

All of the products listed above or a plan to address findings must be forwarded to Caltrans upon completion, no later than July 1, 2019. Failure by SCAG to make the required corrective actions will result in Caltrans not recommending approving SCAG's FY 2019–20 OWP and an increase in the potential for future disallowed costs. No future federal and state expenditures will be approved by Caltrans, Federal Highway Administration (FHWA), or Federal Transit Administration (FTA) unless a satisfactory resolution to all findings has been made. A final report detailing how and when all corrective actions were resolved will be due to the Caltrans DOTP upon the satisfactory fulfillment of all corrective actions. Caltrans has consulted with FHWA and FTA regarding the above course of action.

The Independent Office of Audits and Investigations may perform a follow-up audit after all corrective actions have been made to determine if SCAG has implemented adequate corrective measures for each audit finding and to ensure compliance with Caltrans agreements and federal and State rules and regulations. SCAG's progress with regards to the corrective actions and final resolutions will be closely monitored by Caltrans staff, including any follow-up audit work that may be performed. Additionally, all support documentation and corrective actions provided by SCAG will be reviewed by Caltrans staff.

Mr. Kome Ajise
May 7, 2019
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We appreciate SCAG's cooperation and coordination during this process. If you have any questions, please contact Erin Thompson, Chief, Caltrans Office of Regional Planning, at (916) 654-2596 or by email sent to erin.thompson@dot.ca.gov.

Sincerely,



COCO BRISEÑO
Deputy Director
Planning and Modal Programs

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